

**IEEE P7004 Working Group
Meeting Notes
31 January 2018, 3:00 PM – 4:00 PM (EST)
Teleconference**

1. Call to Order

The meeting was called to order at 3:03 PM EST.

2. Roll call of Individuals

Full name, Affiliation, and email should be sent in a private chat box via WebEx to Natasha Alvarado. This will be the way of marking attendance for the roster. If you have any questions, please email at n.alvarado@ieee.org
(See Roster)

3. Approval of September Agenda

Agenda was approved.

4. Approval of September Meeting Minutes

Agenda was approved.

5. Approval of October Agenda

Agenda was approved.

6. Approval of October Meeting Minutes

Agenda was approved.

7. Approval of January Agenda

Agenda was approved.

8. IEEE Patent Policy ([Call for Patents](#))

9. Introduction of the Vice Chair

10. Outline Discussion

I. Strategy Cascade Discussion - Jack McArtney

1. What is our aspiration
2. Where will we play?
3. How will we win?
4. What capabilities must be in place?
5. What management systems are required?

II. Review Data Sets - Scott Galant

II. Case scenarios

- Leah's Case Study View Link:

http://blogs.harvard.edu/youthandmediaalpha/files/2017/03/PrivacyStudentData_Companion_Learning_Tools.pdf

-GDPR by Michael

11. New Business

12. Future Meetings

1. Feb 28
2. March 28
3. April 25
4. May 23 or 30

13. Adjourn

The meeting adjourned at 4:02 PM EST.