

**IEEE P7004 Working Group
Meeting Minutes
April 25, 2018, 3:00 PM – 4:00 PM (EST)
Teleconference**

1. Call to Order

The meeting was called to order at 3:03 PM EST.

2. Roll call of Individuals

Full name, Affiliation, and email should be sent in a private chat box via WebEx to Natasha Alvarado. This will be the way of marking attendance for the roster. If you have any questions, please email at n.alvarado@ieee.org

(See Roster)

3. Approval of the Agenda

The Agenda was approved.

4. IEEE Patent Policy ([Call for Patents](#))

Call for patent claims was made and no claims were raised.

5. Discussion

- a. Review of discussion from February and March
- b. Schema Resources – Jack McArtney
- c. 7004 Cascade Draft - Jack McArtney
Continued
- d. Data “Ingredient” Style Labels
- e. Case scenarios
Reviewed the case scenarios from volunteer participants.
- f. Decision item: Acceptance of technical contributions shared in imeet folder to date.

6. New Business

N/A

7. Future Meetings

All meeting dates are also available on imeet and working group site.

- a. May 30

8. Adjourn

The Meeting adjourned at 4:00 PM EST.