

**IEEE P7004 Working Group**  
**Meeting Minutes December 27, 3pm-4pm EDT**

Recorded by Natasha Alvarado, Secretary

Meeting link:

<https://ieeewebex.com/ieeewebex/j.php?MTID=mb8723e3f7120421c4bdbc757b7cf3178>

**Reminder:** This meeting is recorded for purposes of meeting minutes only and will be immediately discarded after.

**1. Call to Order**

- a. Full name, Affiliation, and email should be sent in a private chat box via webex to Natasha Alvarado. This will be the way of marking attendance for the roster. If you have any questions, please email at [n.alvarado@ieee.org](mailto:n.alvarado@ieee.org).

**2. Approval of September Agenda**

**3. Approval of September Meeting Minutes**

**4. Approval of October Agenda**

**5. Approval of October Meeting Minutes**

**6. Approval of this December meeting agenda**

**7. IEEE Patent Policy**

- a. Call for Patents

**8. Outline Discussion**

**I. Review of Data Elements**

**II. GDPR by Michael**

**III. Canada, Spain, Brasil (Any additional national frameworks)**

**IV. Leah's Case Study View Link:**

<http://blogs.harvard.edu/youthandmediaalpha/files/2017/03/PrivacyStudentDataCompanionLearningTools.pdf>

**9. New Business**

**10. Assignments**

**11. Future Meetings:**

TBD

**12. Adjourn**