

IEEE P7004 Working Group
Meeting Minutes October 25, 3pm-4pm EDT

Recorded by Natasha Alvarado, Secretary

Meeting link:

<https://ieeewebex.com/ieeewebex/j.php?MTID=m34c4660a748b3bad8abeecfdd38ffd08>

Meeting number (access code): 277 074 179

Reminder: This meeting is recorded for purposes of meeting minutes only and will be immediately discarded after.

1. Call to Order

- a. Full name, Affiliation, and email should be sent in a private chat box via webex to Natasha Alvarado. This will be the way of marking attendance for the roster. If you have any questions, please email at n.alvarado@ieee.org.

The meeting did not meet quorum.

2. Approval of September Agenda

No quorum, so this will be re-visited in November.

3. Approval of September meeting minutes

No quorum, so this will be re- visited in November.

4. Approval of this meeting agenda

No quorum, so this will be re-visited in November.

5. IEEE Patent Policy

- a. Call for Patents

The call for patents was made with no claims for the record.

6. Outline Discussion

Discussion of California: Education Digital Resource & application Rubric for Compliance.

-WG discussed the rubric provided by a framework utilized in the state of California.

- Leah brought forward a question regarding this framework and when discussing those of non-legal status. Typically, schools capture information about everyone living in the child's home. This may/ may not include the legal status of parents or other family members.

-Macke discussed that there are few test cases besides FERPA.

- Some of the existing legislation are subject to concern because of the complexity of them and lack of clarity.

-Macke confirmed that we must note what we know and what we do not know. She suggested developing this by country
-John Costa has volunteered to provide pathway information. This is referred to experiential material for comments, highlights and get data book for this organization.

III. Leah Plunket Discussion on Scenarios to Present. View Link:
[:http://blogs.harvard.edu/youthandmediaalpha/files/2017/03/PrivacyStudentData_Companion_Learning_Tools.pdf](http://blogs.harvard.edu/youthandmediaalpha/files/2017/03/PrivacyStudentData_Companion_Learning_Tools.pdf)

IV. Data Classification

7. New Business

8. Assignments

Tasks assigned are as follows:

-John Costa will provide information for experiential material.
-Macke and Michael will work on Data Elements.

9. Future Meetings:

November 22

10. Adjourn

