

**IEEE P7004 Working Group**  
**Meeting Minutes June 28, 2017 3pm-5pm EDT**

Recorded by Natasha Alvarado, Secretary

**1. Call to Order**

The call to order was made at 3:06 PM EDT.

- a. Introduction and Affiliation

**2. Approval of Agenda**

The agenda was approved by Macke Raymond and second by Jack McArtney. There were no objections.

**3. Approval of May meeting minutes**

The May minutes were approved by Macke Raymond and second by Michael Jay. There were no objections.

**4. IEEE Patent Policy**

- a. Call for Patents

The Call for Patents were made with no claims to report.

**5. Outline Discussion**

- a. Overview
- b. Normative Reference
  - i. Request for subcommittee chair to identify national and regional (GDPR, UK, APEC, National, etc....)
    - 1. Normative references
    - 2. Definitions and terms
    - 3. Q&A
    - 4. Frameworks
- c. Request for additional issues topics (Agency and Control, Consent and Choice, Transparency and Fairness, Access and Amend, Accountability)
  - i. Enforcement

**6. New Business**

Volunteers will take the sections they have volunteered to work on. By, July there should be more direction on how to actively approach the standard. In August, the Working Group should begin drafting recommendations and identifying the framework. Document Depository area (IMeet) will be used to create and assign tasks with deadlines and all official working members will have access to this area.

The following have volunteered:

1. Leah Plunkett:
  - Digital Ethics in Context: Scenarios,
  - Digital equity
2. Macke Raymond:
  - Public vs. Private (Pedagogy),
  - State education data governance and individual schools and districts,
  - Research,
  - School to school sharing,
3. Michael Jay: Accountability Industry , Regulatory Bodies& Educators, Pedagogy and planning: data governance considerations,
4. Dusty Fisher & Jack McArtney: Safety Areas,

**7. Future Meetings:**

July 26 (3PM -4PM EDT)

August 30 (3PM-4PM EDT)

**8. Adjourn**

The meeting was adjourned at 4:00 PM EDT.

1. Safety
2. Public vs private use (State Dept of Ed, Research, District data)
3. Research
4. Pedagogy and planning process - education goals
5. Accountability, who drives the conversations? Industry or Schools?
6. Equity in access to devices
7. Scenarios to articulate real life applications
8. School to school sharing
9. School to industry, and industry to third party sharing
10. Commercial vs private use
11. “Sharenting” – parents vs child rights
12. Family privacy rights and protection
13. Enforcement: how to report privacy violations and what happens
14. Lost and stolen devices
15. Student data as creative work: students to keep and monetize
16. New: anonymizing, obfuscating, destruction, disposal

Caeiro Rodríguez	Manuel	University of Vigo
Carrier	Ryan	Executive Director - ForHumanity
Egawa	Takashi	NEC
Fedders	Charlotte	Common Sense Media
Fisher	Dusty	RSG LLC (self)
Gillula	Jeremy	Electronic Frontier Foundation
Jay	Michael	Educational Systemics, Inc.
<i>Johnson</i>	<i>Ariel</i>	<i>Common Sense Media</i>
King	Jonathan	i-SAFE
Lopez- Herrejon	Roberto Erick	Ecole de Technologie Superieure
Maia	Rodrigo	Centro Universitario FEI
McArtney	Jack	McArtney Group
Murahwi	Zvikomborero	Gratia ICT Advisory
Mustafa	Alan	The American University of Kurdistan
<i>Plunckett</i>	<i>Leah</i>	<i>Harvard University</i>
Raymond	Macke	CREDO Stanford University
<i>Sutton</i>	<i>Bonnie</i>	<i>ISTE &amp; Power of US Foundations</i>
Troutman	Justin	PocketBlock
Vance	Amelia	Future of Privacy Forum
<i>Zeide</i>	<i>Elana</i>	<i>Princeton University</i>
	<i>Ivanna</i>	<i>Princeton University</i>
	<i>Arriana</i>	

Jonathan Goldberg    IEEE-Staff  
Natasha Alvarado    IEEE-Staff