IEEE P1752 Minimum Metadata subgroup
Minutes of conference call held on October 1, 2019 at 9 am Pacific Daylight Time

Conference call started at 9:00 am Pacific Daylight Time on zoom

Slide deck presented by Chair Dr. Ida Sim (available on WG website)

Slide deck uploaded to

Attendance:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Affiliation</th>
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<tbody>
<tr>
<td>Simona</td>
<td>Carini</td>
<td>UCSF / OmH</td>
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<tr>
<td>Anandatirtha</td>
<td>Nandugudi</td>
<td>University of Memphis</td>
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<td>Paul</td>
<td>Petronelli</td>
<td>PALM Associates, Inc.</td>
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<tr>
<td>Ida</td>
<td>Sim</td>
<td>UCSF / OmH</td>
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<tr>
<td>Sean</td>
<td>McConnell</td>
<td>AMA</td>
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<tr>
<td>Christina</td>
<td>Caraballo</td>
<td>Audacious Inquiry</td>
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<tr>
<td>Henry</td>
<td>Ogoe</td>
<td>DoD/VA Interagency Program Office</td>
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Agenda:

- Last call’s action items
  - AMA example
    - Postpone till minimum metadata is defined
- DatapointID
  - More time required to think
  - Unique within the namespace
    - What are the guarantees of uniqueness
    - Namespace could be userID
  - ID could be.an URL
- Data absence
  - Reason why data is missing
    - Is this required?
    - Who is the consumer of this information
    - Unknown vs inactive
    - FHIR has a field named reason for data absent
    - The term Data Absence fits better in place of missingness
    - We need to define absence and reason for absence clearly
    - Do we represent absent data?
• If reason needs not be captured, then no need to record missing data
  ▪ Look at HL7 and FHIR approach.
  ▪ Accuracy of the data
    ▪ Hardware datasheet should have this
• When was this datapoint created (metadata field table)
  o State of datapoint as it travels (copies or only state changes?)
  o Needs more thinking.

Comments in the chat:
• None

Action items:
• Sean McConnel: Investigate further into DatapointID
• Anand Nandugudi/ Ida: Data Absence
• Paul Petronelli: Datapoint lifecycle
• Review privacy

Conference call adjourned 10:00 am Pacific time
Next call: Tuesday October 15 at 9:00 am Pacific Time

Minutes taken by Subgroup Secretary Anand Nandugudi, University of Memphis