



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

Prof. Tapan Saha- Section Chair IEEE Queensland	Dr Rahul Sharma— Secretary IEEE Queensland
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Minutes of Meeting 8th October 2013

Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Tapan Saha	X		
Vice Chair	Mike Robinson	X		
Secretary	Rahul Sharma	X		
Treasurer	Ruifeng (Richard) Yan	X		
Immediate Past Chair	Abbas Bigdeli		X	
Newsletter Editor	Robert Ellen	X		
Webmaster	Nilesh Modi	X		
Professional Activities	Vacant			
Membership Development chair	Chandima Ekanayake	X		
Awards & Recognition	Mike Robinson	X		
Student Activities Chair	Jack Gaynor			X
Educational Activities Chair	<i>Vacant</i>			
Engineers Australia Liaison	Tapan Saha	X		
Women in Engineering	Mary Tom	X		
Women in Engineering (Vice chair)	Sandra Mau			X
Women in Engineering (Secretary)	Mahnaz Shafiei			X
Aerospace and Electronic Systems Chapter	Garry Einicke			X
Aerospace and Electronic Systems Chapter (VC)	Steve Ashfield			X
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X
Computational Intelligence Chapter	Ross Haywood			X
Computational Intelligence Chapter (VC)	Jun Jo			X
Computational Intelligence Chapter (Sec)	<i>Vacant</i>			
Computer Chapter	Mike Robinson	X		
Computer Chapter (VC)	Brian Lovell			X
Computer Chapter (Sec)	Vacant			
Control Sys/Robo & Auto Chapter	John Billingsley	X		
Control Sys/Robo & Auto Chapter (VC)	Michael Kearney	X		
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	X		
Engineering in Med & Biology Chapter (VC)	Steve Wilson			X
Engineering in Med. & Biology Chapter (Sec)	Amol Waghlikar			X
MTT/AP Chapter	Konstanty Bialkowski	X		
MTT/AP Chapter (VC)	David Ireleand			X
MTT/AP Chapter (Secretary)	Morteza Shahpari	X		
Power & Energy Chapter	Mehdi Eghbal		X	
Power & Energy Chapter (VC)	Chandima Ekanayake	X		
Power & Energy Chapter (Secretary)	Nilesh Modi	X		
Power and Energy Chapter (Student rep)				
Signal Pro & Comms Chapter	Vaughan Clarkson	X		
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath	X		
Signal Pro & Comms Chapter (Sec)	Vacant			



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GOLD Affinity Group	Alexandra Price	X		
GOLD Affinity Group (VC)	Prachi Redey	X		
GOLD Affinity Group (Sec)	Matthew Zillman	X		
Student Counsellor QUT	Jacob Coetzee			X
Student Counsellor UQ	Vaughan Clarkson	X		
Student Counsellor GU-GC	Jahangir Hossain			X
Student Counsellor GU-Nathan	Sascha Stegen	X		
Student Counsellor USQ	Paul Wen			X
Student Counsellor CQU – Brisbane	Mary Tom	X		
Student Counsellor CQU – Rockhampton	Aruna Jayasuriya			X
UQ Student Branch Chair	Lavish Lalwani			X



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Confirmed with addition of '9.1 Discussion about using IEEE online communities' to store QLD Section documents.	
3.0	Acceptance of minutes of the last meeting.	Accepted.	
4.0	Business arising from the last meeting.		
5.0	Committee Coordination – Section Chair.	<ol style="list-style-type: none"> 1. Call for Nominations: <ol style="list-style-type: none"> a. TKS notes vote of thanks for Rob Ellen’s efforts in including the Call for Nominations in the September edition. b. New Nominations Committees’ additions: (i) MJR - Computer Society; (ii) Phil Terrill – EMB c. ACTION: All Chapters are requested to nominate their committee by October 28. 2. Yet to hear from R10 about hosting of the R10 congress in Brisbane. ACTION: MJR to get an update from Lea (BCEC) about BCEC’s effort to gain governmental support. 3. TKS following up with inactive Chapters. 4. TKS urges the committee members to consider EA membership. 	<p>All Chapters/ Committee members</p> <p>MJR</p>
6.0	Reports from the Section Committee		
6.1	Vice Chair	<ol style="list-style-type: none"> 1. AGM: Venue: St Leos; Guest Speaker has been finalized. 2. Drinks budget during the AGM will be at \$500. 3. The attendees at the AGM will be provided with the nametags and there will be a payment deadline. 4. ACTION: Committee to be sent an Outlook calendar request 	RS



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		5. MJR proposes a budget of up to \$100 for the gift for the keynote speaker – proposal supported by the committee.	
6.2	Secretary	ACTION: To circulate the last year’s AGM report and request the Chapters for the annual reports.	RS
6.3	Treasurer	Report circulated. Updates the committee about the credits to the Section account from the headquarters and urges the Chapters to chase up any outstanding checks where possible.	
6.4	Awards & Recognition	List for award recipients being prepared. Nominations for the ‘thesis award’ and ‘Volunteer of the Year’ awaited.	
6.5	Professional Activities	--	
6.6	Student Activities	ACTION: Student Counsellors to be reminded to send their nominations (one nomination per student counsellor).	
6.7	Membership Development	Promotional material being ordered.	
6.8	Educational Activities	--	
6.9	Newsletter Editor	Newsletter out in the last week of September. Next edition planned for October end. Rob Ellen nominates his colleague Mike as the editor for 2014.	
6.10	Webmaster	No report. MJR to be nominated as the Webmaster for 2014.	



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6.11	TISP	No report.	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	1 event held during the past month and we well attended. Another event planned, details yet to be confirmed.	
7.2	UQ Student Chapter	Planning in progress for one more event this year about 'interview techniques'.	
7.3.1	GU (GC) Student Chapter	No report.	
7.3.2	GU (Nathan) Student Chapter	Pizza lunch is being organised.	
7.4.1	CQU (Brisbane) Student Chapter	Pizza lunch is being organised. Nominations/membership for the next year are being promoted.	
7.4.2	CQU (Rockhampton) Student Chapter	No report.	
7.5	USQ Student Chapter	No report.	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	No report.	
8.2	Computational Intelligence	No report.	
8.3	Computer Society	MJR will give a talk about Computers in early days.	
8.4	Control Systems/Robotics & Automation	2 events held – (i) Seminar on Extremum seeking control in automotive applications (Attendance: 15); (ii) Seminar on Complex Systems (Attendance: 20). ACTION: L31 to be submitted.	Michael Kearney



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8.5	Engineering in Medicine & Biology	1 event held in early August, L31 has been submitted. Another event planned on 'Active sensors for smart living'. Details yet to be confirmed.	
8.6	Microwave Theory & Techniques/Antennas & Propagation	Recent Seminar: 20 September - Seminar from Prof Nemaï Karmakar from Melbourne, reasonably well attended given the short notice. Next seminar: Thu 10 October - 5:30pm Conrad Fontes from Micro Ltd Planned seminars in November, dates to be advised. Rowan Gilmore / EM Solutions Pty Ltd Prof Christophe Fumaux / Adelaide Post graduate workshop (near APMC time) 2014 - We have two DLs you delayed their visit from 2013 to 2014. Currently aiming for February + March 2014.	
8.7	Power & Energy	A latest report of PES activities was published in the newsletter September issue. Student branch is planning two more events. PES is organising two upcoming events: One would be on the recent 30 year strategic electricity plan published by QLD government and the second will be a seminar by one of the authors. Nilesh is organising a BBQ event in November most probably.	
8.8	Signal Processing/Communications	IEEE Day get together at a Pub (Attendance - 7). Next meeting scheduled for November 1.	



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8.9	Graduates of Last Decade	Leadership Seminar – October 10. SAMIEEEE QLD GOLD member count - 236 ACTION: Members to be requested to update their detail.	Alex
8.10	Women In Engineering	1 event report – A seminar on autonomous robots. Another event planned – a seminar on nanotechnology.	
9.0	Other business.	‘IEEE online communities’ to be maintained to store Section documents. Vaughan and Nilesh to collaborate to explore it further. Committee agrees to support BCEC to host IEEE Organising Conference. TKS/Vaughan to prepare a letter of support.	Vaughan/ Nilesh
10.0	Next meeting.	November 12 th	