



QUEENSLAND SECTION
THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.
 ARBN 078 576 495

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Minutes of Meeting 12th February 2012
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Tapan Saha	X		
Vice Chair	Mike Robinson	X		
Secretary	Rahul Sharma	X		
Treasurer	Ruifeng (Richard) Yan	X		
Immediate Past Chair	Abbas Bigdeli		X	
Newsletter Editor	Robert Ellen		X	
Webmaster	Nilesh Modi	X		
Professional Activities	<i>Vacant</i>			
Membership Development chair	Chandima Ekanayake	X		
Awards & Recognition	Mike Robinson	X		
Student Activities Chair	<i>Vacant</i>			
Educational Activities Chair	<i>Vacant</i>			
Engineers Australia Liaison	Tapan Saha	X		
Women in Engineering	Mary Tom			X
Women in Engineering (Vice chair)	Sandra Mau		X	
Women in Engineering (Secretary)	Mahnaz Shafiei			X
Aerospace and Electronic Systems Chapter	Garry Einicke	X		
Aerospace and Electronic Systems Chapter (VC)	Steve Ashfield			X
Aerospace and Electronic Systems Chapter (Sec)	John Davies			X
Computational Intelligence Chapter	Ross Haywood			X
Computational Intelligence Chapter (VC)	<i>Vacant</i>			
Computational Intelligence Chapter (Sec)	<i>Vacant</i>			
Computer Chapter	Mike Robinson	X		
Computer Chapter (VC)	<i>Vacant</i>			
Computer Chapter (Sec)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter	John Billingsley	X		
Control Sys/Robo & Auto Chapter (VC)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter (Sec)	<i>Vacant</i>			
Engineering in Medicine & Biology Chapter	<i>Vacant</i>			
Engineering in Med & Biology Chapter (VC)	<i>Vacant</i>			
Engineering in Med. & Biology Chapter (Sec)	<i>Vacant</i>			
MTT/AP Chapter	<i>Konstanty Bialkowski</i>	X		
MTT/AP Chapter (VC)	David Ireleand			X
MTT/AP Chapter (Secretary)	Morteza Shahpari		X	
Power & Energy Chapter	Mehdi Eghbal	X		
Power & Energy Chapter (VC)	Chandima Ekanayake	X		
Power & Energy Chapter (Secretary)	Nilesh Modi	X		
Power and Energy Chapter (Student rep)				
Signal Pro & Comms Chapter	Vaughan Clarkson	X		
Signal Pro & Comms Chapter (VC)	Dharmika Jayalath		X	

Signal Pro & Comms Chapter (Sec)	Vacant			
GOLD Affinity Group	Alexandra Price	X		
GOLD Affinity Group (VC)	Vacant			
GOLD Affinity Group (Sec)	<i>Vacant</i>			
Student Counsellor QUT	Jacob Coetzee			X
Student Counsellor UQ	Vaughan Clarkson	X		
Student Counsellor GU-GC				
Student Counsellor GU-Nathan				
Student Counsellor USQ				
Student Counsellor CQU – Brisbane	Mary Tom			X
Student Counsellor CQU – Rockhampton	Aruna Jayasuriya			X

Meeting Minutes:

Chair (TKS):

Targets for membership, finance and activities discussed,

- Membership: 10% growth targeted in 2013, activities to promote IEEE such as at EA discussed; breakdown of chapter-wise membership to be circulated – TKS/CE.
- Finance: Revenue generation to be targeted in 2013.
- Activities: Minimum of 6 events per year to be aimed by each chapter, review to be performed every 3 months.

TIPS (MJR):

Financial requirements to train teachers discussed; Australian Power Institute (API) to be approached for the support – TKS/MJR.

Chapter Success tips (TKS/ME):

- Approach people outside the university
- Be proactive
- Industry engagement
- Joint events with Engineers Australia

Student counsellor success (VC):

- Student encouragement
- Social events and recruitment drive

Treasurer:

The four signatures required to operate the bank account are Tapan K Saha, Abbas Bigdeli, Ruifeng (Richard) Yan and Mike J Robinson.

Other items discussed:

- Committee support for Jim Everden's application for elevation to IEEE senior member discussed.

Previously agreed actions (November 2012): Authority to open a new sub-account,

- Purpose of the account: ICIP-2013
- Names of signatories: Abbas Bigdeli and Brian Lovell
- Account type: Cybersaver account
- Access type: Internet only access (both Abbas Bigdeli and Brian Lovell to sign)