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**Minutes of Meeting 9<sup>th</sup> October 2012**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli			
Vice Chair	Sandra Mau			
Secretary	Rahul Sharma			
Treasurer	Mike Robinson			
Immediate Past Chair	Roelof Swanepoel			
Newsletter Editor	Robert Ellen			
Webmaster	Nilesh Modi			
Professional Activities	Farhad Dadgostar			
Membership Development chair	Chandima E			
Awards & Recognition	Roelof Swanepoel			
Student Activities Chair	<i>vacant</i>			
Educational Activities Chair	Mark Griffin			
Engineers Australia Liaison	Tapan Saha			
Women in Engineering	Sandra Mau			
Women in Engineering (Vice chair)	Mahnaz Shafei			
Aerospace and Electronic Systems Chapter	Garry Einicke			
Aerospace and Electronic Systems Chapter (VC)	John Davies			
Aerospace and Electronic Systems Chapter (Sec)	Steve Ashfield			
Computational Intelligence Chapter	Michael Blumenstein			
Computational Intelligence Chapter (VC)	Ross Hayward			
Computational Intelligence Chapter (Sec)	<i>vacant</i>			
Computer Chapter	Mike Robinson			
Computer Chapter (VC)	Jianming Yong			
Computer Chapter (Sec)	Mark Griffin			
Control Sys/Robo & Auto Chapter	John Billingsley			
Control Sys/Robo & Auto Chapter (VC)	<i>Vacant</i>			
Control Sys/Robo & Auto Chapter (Sec)	<i>vacant</i>			
Engineering in Medicine & Biology Chapter	Amol Waghlikar			
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi			
Engineering in Med. & Biology Chapter (Sec)	Mark Griffin			
MTT/AP Chapter	David Enchelmaier			
MTT/AP Chapter (VC)	Konstanty Bialkowski			
MTT/AP Chapter (member)	Mani Kanesan			
MTT/AP Chapter (member)	Morteze Shapari			
Power & Energy Chapter	Mehdi Eghbal			
Power & Energy Chapter (VC)	Tapan Saha			
Power & Energy Chapter (Secretary)	Mio			
Power and Energy Chapter (Student rep)	Hasan Kazi			



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Signal Pro & Comms Chapter	Vaughan Clarkson			
Signal Pro & Comms Chapter (VC)	Dhammika Jayalath			
Signal Pro & Comms Chapter (Sec)	Vacant			
GOLD Affinity Group	Robert Ellen			
GOLD Affinity Group (VC)	Roelof Swanepoel			
GOLD Affinity Group (Sec)	<i>vacant</i>			
Student Counsellor QUT	Jacob Coetze			
Student Counsellor UQ	Tapan Saha			
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Paul Wen			
Student Counsellor CQU	Amanullah Than Oo			



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Agenda accepted	
3.0	Acceptance of minutes of the last meeting.	Acceptance moved by AB, seconded by MJR	
4.0	Business arising from the last meeting.	CE to inform the committee members about the merchandise	CE
5.0	Committee Coordination – Section Chair.	(1) Nominations – e-notice sent out (2) AC nominations – AB brief’s on the benefits, TS proposes AB’s nomination for the Vice-chair position, nomination endorsed by the committee	
6.0	Reports from the Section Committee		
6.1	Vice Chair	AGM arrangements discussed- menu and prices discussed Acceptance from the speaker received.	
6.2	Secretary	RS to send out reminder for the annual reports from different Chapters	RS
6.3	Treasurer	Update circulated by MJR Rebate check received but out-dated.	
6.4	Awards & Recognition		
6.5	Professional Activities		
6.6	Student Activities		
6.7	Membership Development		
6.8	Educational Activities		
6.9	Newsletter Editor		
6.10	Webmaster	Image gallery section of the web being updated. WIE section of the page to be updated	NM
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	AB to get an update.	AB
7.2	UQ Student Chapter	- The UQ Student Branch continues to roll out its program of simple, safe but inspirational electrical experiments for upper primary schoolkids, pursuing their winning Student Enterprise	



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		<p>Award proposal 'Engineering Young Australians'. They recently produced a YouTube video to promote their availability for school visits. They are in discussions with UQ's EAIT Faculty to coordinate the visits.</p> <p>- On Monday, 15th October, the UQ Student Branch will host a sponsored recruitment visit by IBM Australia. It will be held at 11am in 50-T105 with a pizza lunch afterwards (free for IEEE members, \$5 for non-members, \$25 discounted membership available on the day).</p>	
7.3	GU Student Chapter	MS reports 14 signatures for the creation of GU student branch	
7.4	CQU Student Chapter		
7.5	USQ Student Chapter		
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	<ul style="list-style-type: none"> <li>- 19 Nov: Missile defence, CSIRO</li> <li>- 30 Nov: Alex Zelinsky DSTO Chief Scientist</li> </ul>	
8.2	Computational Intelligence		
8.3	Computer Society	<ul style="list-style-type: none"> <li>- MJR working to initiate CS at GU-Nathan</li> <li>- 2<sup>nd</sup> event to be planned</li> </ul>	
8.4	Control Systems/Robotics & Automation	JB in touch with GE for organising the venue for a control systems event	
8.5	Engineering in Medicine & Biology		
8.6	Microwave Theory & Techniques/Antennas & Propagation	2 more events planned for this year L31 filed	
8.7	Power & Energy	<p>2 events held in September, DL sponsored by Energex – 40 people attended</p> <p>2 Nov: Workshop to go ahead a planned</p> <p>PES receives 3<sup>rd</sup> prize for reporting 4.7% growth in the membership numbers</p>	
8.8	Signal Processing/Communications	- The joint SP/Comms chapter has hosted two seminars since the last meeting. Dr. Hajime Suzuki gave a talk entitled 'Advanced wireless broadband for rural areas using multiuser MIMO-	



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		OFDM achieving world-highest spectrum efficiency' on Monday, 17th September, at QUT. Dr.-Ing. Rainer Schoenen gave a talk entitled 'Traffic Exceeds Wireless Capacity - Solution Approaches for Sustainable Networks' on Tuesday, 2nd October, at UQ.	
8.9	Graduates of Last Decade		
8.10	Women In Engineering		
9.0	Other business.		
10.0	Next meeting.	Nov. 13	