



QUEENSLAND SECTION
THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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Minutes of Meeting 12th June, 2012
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli	✓		
Vice Chair	Sandra Mau	✓		
Secretary	Rahul Sharma	✓		
Treasurer	Mike Robinson	✓		
Immediate Past Chair	Roelof Swanepoel			✓
Newsletter Editor	Robert Ellen		✓	
Webmaster	Nilesh Modi		✓	
Professional Activities	Farhad Dadgostar		✓	
Membership Development chair	Chandima E	✓		
Awards & Recognition	Roelof Swanepoel		✓	✓
Student Activities Chair	<i>vacant</i>			
Educational Activities Chair	Mark Griffin			✓
Engineers Australia Liaison	Tapan Saha		✓	
Women in Engineering	Sandra Mau	✓		
Women in Engineering (Vice chair)	Mahnaz Shafei			✓
Aerospace and Electronic Systems Chapter	Garry Einicke	✓		
Aerospace and Electronic Systems Chapter (VC)	John Davies	✓		
Aerospace and Electronic Systems Chapter (Sec)	Steve Ashfield	New		
Computational Intelligence Chapter	Michael Blumenstein		✓	
Computational Intelligence Chapter (VC)	Ross Hayward			✓
Computational Intelligence Chapter (Sec)	<i>vacant</i>			
Computer Chapter	Mike Robinson	✓		
Computer Chapter (VC)	Jianming Yong			✓
Computer Chapter (Sec)	Mark Griffin			✓
Control Sys/Robo & Auto Chapter	John Billingsley	✓		
Control Sys/Robo & Auto Chapter (VC)	Simon Lucey	New		
Control Sys/Robo & Auto Chapter (Sec)	<i>vacant</i>			
Engineering in Medicine & Biology Chapter	Amol Waghlikar	✓		
Engineering in Med & Biology Chapter (VC)	Mohan Karunanithi			✓
Engineering in Med. & Biology Chapter (Sec)	Mark Griffin			✓
MTT/AP Chapter	David Enchelmaier		✓	
MTT/AP Chapter (VC)	Konstanty Bialkowski		✓	
MTT/AP Chapter (member)	Mani Kanesan		✓	
MTT/AP Chapter (member)	Morteze Shapari	✓		✓
Power & Energy Chapter	Mehdi Eghbal	✓		
Power & Energy Chapter (VC)	Tapan Saha		✓	



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Power & Energy Chapter (Secretary)	Alexandra Price		✓	
Power and Energy Chapter (Student rep)	Kazi Hasan	✓		
Signal Pro & Comms Chapter	Vaughan Clarkson*		✓	
Signal Pro & Comms Chapter (VC)	Dhammika Jayalath		✓	
Signal Pro & Comms Chapter (Sec)	Vacant			
GOLD Affinity Group	Robert Ellen		✓	
GOLD Affinity Group (VC)	Roelof Swanepoel			✓
GOLD Affinity Group (Sec)	<i>vacant</i>			
Student Counsellor QUT	Jacob Coetze			✓
Student Counsellor UQ	Tapan Saha		✓	
Student Counsellor GU-GC	<i>Vacant</i>			
Student Counsellor GU-Nathan	<i>Vacant</i>			
Student Counsellor USQ	Paul Wen			✓
Student Counsellor CQU	Amanullah Than Oo			✓



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Number	Item	Action	Actionee
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Agenda accepted	
3.0	Acceptance of minutes of the last meeting.	Accepted without modification	
4.0	Business arising from the last meeting.	Notification on the planning meeting for 2012 AB to approach Prof Lowell for MJR's membership elevation reference. CE to place an order of decided items under the 'Membership development'.	AB AB CE
5.0	Committee Coordination – Section Chair.	AB welcomes Mio as the UQ student activities VC AB to call for nominations for the elections committee	AB
6.0	Reports from the Section Committee		
6.1	Vice Chair	Thesis prize liaison to be contacted	SM
6.2	Secretary	Start working on the attendance summary statement to be circulated in July	RS
6.3	Treasurer	Report circulated Audit successfully passed. AB records a vote of thanks to MJR for his efforts.	
6.4	Awards & Recognition	Call for nominations	
6.5	Professional Activities	--	
6.6	Student Activities	--	
6.7	Membership Development	As noted in 4.0	CE
6.8	Educational Activities	2-day teacher's workshop scheduled to be held in Brisbane	AB, MG

		during September 1-2. AB and MG to follow up with the required local arrangements.	
6.9	Newsletter Editor	An update from RE awaited	RE
6.10	Webmaster	<p>Task completed:</p> <ul style="list-style-type: none"> • Updated Office Bearers page after receiving details from few more office bearers. • Created a separate webpage for student branches. • Requested branch counsellor to provide their student branch's website address, if any. • Section history page updated with details of 2010 and 2011. Thanks to Abbas for providing the details. • As per the email from IEEE HQ, a link for IEEE privacy policy has been added. <p>Task under progress:</p> <ul style="list-style-type: none"> • Membership elevation page. 	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	AB to contact Jacob for an update	AB
7.2	UQ Student Chapter	Mio report the updated member number to be about 30 An exam preparation workshop organised at UQ. Planning for multiple events for the Semester 2 underway (career fair and thesis writing competition).	
7.3	GU Student Chapter	MJR to try initiation of a CS student chapter at GU	MJR
7.4	CQU Student Chapter	SA yet to confirm his availability to AB	
7.5	USQ Student Chapter	Report awaited from Paul Wen	PW
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	JD nominates Steve Ashfield as the new AESS secretary (seconded by GE). RS to add SA to the mailing list	RS

8.2	Computational Intelligence	--	
8.3	Computer Society	--	
8.4	Control Systems/Robotics & Automation	Planning in progress to organise two events in 2012.	
8.5	Engineering in Medicine & Biology	A career development event to be planned. AW plans to attend an EMB conference in San Diego	
8.6	Microwave Theory & Techniques/Antennas & Propagation	AP-S DL Prof. Kwok-wa (Ben) Leung from City University Hong Kong delivered a lecture on dielectric resonator antennas at QUT on May 30 th . 15 people attended. The L-31 has been submitted. A speaker from CSIRO has been approached to present on the Square Kilometre Array project, notionally in the October timeframe.	
8.7	Power & Energy	PES received the following 2 prizes: <ul style="list-style-type: none"> - Outstanding chapter award – runners up - High performing chapter award Speakers for the DLs approached, dates to be finalised. Proposal by ME to organise a workshop on the ‘Aging of electrical insulations’. Committee approves the proposal (moved by AB, seconded by GE). 2 students receive student travel award of \$1000 each.	
8.8	Signal Processing/Communications		
8.9	Graduates of Last Decade		
8.10	Women In Engineering	Mary Tom nominated as the new WIE secretary. RS to add Mary to the mailing list	RS
9.0	Other business.		
10.0	Next meeting.	10 th July	