



QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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| Mr. Roelof Swanepoel— Section Chair IEEE Queensland. | Dr. Mandar Gujrathi— Secretary School of ITEE, University of Queensland Brisbane, Queensland 4072 |
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Minutes of Meeting 12th April 2011
Venue: UQ General Purpose (South) Building, Room 78-421

Attendance:

| Office | Attendance | Present | Apology | Absent |
|--|----------------------|---------|---------|--------|
| Chair | Roelof Swanepoel | √ | | |
| Vice Chair | Jasmine Banks | √ | | |
| Secretary | Mandar Gujrathi | √ | | |
| Treasurer | Mike Robinson | √ | | |
| Immediate Past Chair | Abbas Bigdeli | √ | | |
| Newsletter Editor | Robert Ellen | √ | | |
| Webmaster | Ashkan Boldaji | | | × |
| Professional Activities | Farhad Dadgostar | | | × |
| Membership Development chair | Sam Shiao | | | × |
| Awards & Recognition | Abbas Bigdeli | √ | | |
| Student Activities Chair | Steven Lawrance | | √ | |
| Educational Activities Coordinator | Jan McSweeney | √ | | |
| Engineers Australia Liaison | Tapan Saha | | √ | |
| Women in Engineering | Sandra Mau | √ | | |
| Women in Engineering (Vice chair) | Mai Nguyen | | √ | |
| Aerospace and Electronic Systems Chapter | Peter Lindsay | | √ | |
| Aerospace and Electronic Systems Chapter (VC) | John Davies | | √ | |
| Aerospace and Electronic Systems Chapter (Sec) | Garry Einicke | | √ | |
| Computational Intelligence Chapter | Michael Blumenstein | | √ | |
| Computational Intelligence Chapter (VC) | Ross Hayward | | | × |
| Computational Intelligence Chapter (Sec) | Hong Lee | | | × |
| Computer Chapter | Philip Machanick | | | × |
| Computer Chapter (VC) | Jianming Yong | | | × |
| Computer Chapter (Sec) | Mike Robinson | √ | | |
| Control Sys/Robo & Auto Chapter | Gordon Wyeth | | √ | |
| Control Sys/Robo & Auto Chapter (VC) | Robert Zlot | | | |
| Control Sys/Robo & Auto Chapter (Sec) | John Billingsley | √ | | |
| Engineering in Medicine & Biology Chapter | Amol Waghlikar | | √ | |
| Engineering in Med & Biology Chapter (VC) | Mohan Karunanithi | | | × |
| Engineering in Med. & Biology Chapter (Sec) | Anthony Nguyen | | | × |
| MTT/AP Chapter | Jacob Coetzee | | √ | |
| MTT/AP Chapter (VC) | David Enchelmaier | √ | | |
| MTT/AP Chapter (Sec) | Konstanty Bialkowski | √ | | |
| Power & Energy Chapter | Tapan Saha | | √ | |
| Power & Energy Chapter (VC) | Jose Lopez-Roldan | | | × |
| Power & Energy Chapter (Secretary) | Mehdi Eghbal | √ | | |



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| Power and Energy Chapter (Student rep) | Alexandra Price | | | × |
| Signal Pro & Comms Chapter | Dhammika Jayalath | | | × |
| Signal Pro & Comms Chapter (VC) | Vaughan Clarkson | √ | | |
| Signal Pro & Comms Chapter (Sec) | Wei Xiang | | | × |
| GOLD Affinity Group | Roelof Swanepoel | √ | | |
| GOLD Affinity Group (VC) | Robert Ellen | √ | | |
| GOLD Affinity Group (Sec) | Lasantha Perera | | √ | |
| Student Counsellor QUT | Jacob Coetzee | | √ | |
| Student Counsellor UQ | Vaughan Clarkson | √ | | |
| Student Counsellor GU-GC | <i>Vacant</i> | | | |
| Student Counsellor GU-Nathan | <i>Vacant</i> | | | |
| Student Counsellor USQ | Tony Ahfock | | | × |
| Student Counsellor CQU | Amanullah Than Oo | | √ | |



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| Number | Item | Action | Actionee |
|--------|--|--|--------------------|
| 1.0 | Attendance and apologies. | Noted | |
| 2.0 | Confirmation of agenda. | Confirmed | |
| 3.0 | Confirmation of minutes of the last meeting. | Confirmed | |
| 4.0 | Business arising from the last meeting. | AB has the prize cheques. RS to email NIMS chapter petitioner Proposal sent reg. R10 section congress Vtools instructions to be sent | AB RS RS |
| 5.0 | Committee Coordination – Section Chair. | Student/GOLD/WiE congress registration deadline extended RS suggests nominating more students for student/GOLD/WiE congress if could be supported by the UQ Advantage grant. No feedback on TiS program Engineers Australia (elec) fraternity dinner on 17 th June | |
| 6.0 | Reports from the Section Committee | | |
| 6.1 | Vice Chair | AGM dinner/venues to be discussed with RS. JB to update | JB |
| 6.2 | Secretary | - | |
| 6.3 | Treasurer | To negotiate the TD investment for a better rate. | |
| 6.4 | Awards & Recognition | -- | |
| 6.5 | Professional Activities | -- | |
| 6.6 | Student Activities | -- | |
| 6.7 | Membership Development | Position vacant | |
| 6.8 | Educational Activities | Membership drive details awaited. RS to talk to JM on TiS program | |
| 6.9 | Newsletter Editor | RE to email call for articles for May edition of the news letter with the submission deadlines. | RE |
| 6.10 | Webmaster | KB to get in touch with AB to update the webpage | KB |
| 7.0 | Student Chapter Activities | | |
| 7.1 | QUT Student Chapter | Pizza lunch event held | |
| 7.2 | UQ Student Chapter | Pizza lunch event held. New members joined. VC proposes to combine recruitment talks with pizza lunches. | |
| 7.3 | GU Student Chapter | -- | |



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| 7.4 | CQU Student Chapter | | |
| 7.5 | USQ Student Chapter | An event organised for May | |
| 8.0 | Chapter and Affinity Groups | | |
| 8.1 | Aerospace & Electronics Systems | - | |
| 8.2 | Computational Intelligence | AB suggests to formally request CI chapter members to update on/hold events | RS |
| 8.3 | Computer Society | Simon Ellis delivers a vote of thanks to PM. Chairperson needs to be appointed. MR agrees to be the acting chair until finalised. RS to get in touch with CS vice chair on the arrangements Officer reporting to be done. | RS MG |
| 8.4 | Control Systems/Robotics & Automation | - | |
| 8.5 | Engineering in Medicine & Biology | - | |
| 8.6 | Microwave Theory & Techniques/Antennas & Propagation | Event planning in progress | |
| 8.7 | Power & Energy | ME outlines the event plan of PES. | |
| 8.8 | Signal Processing/Communications | Event to be held tomorrow. | |
| 8.9 | Graduates of Last Decade | - | |
| 8.10 | Women In Engineering | 31 March event successful SM briefs her IEEE conference visit. \$1138 conference expenditure approved for SM. | |
| 9.0 | Other business. | | |
| 10.0 | Next meeting. | 10th May 2011 | |