



## QUEENSLAND SECTION

THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS INC.

ARBN 078 576 495

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**Minutes of Meeting 9<sup>th</sup> March 2010**  
**Venue: UQ General Purpose (South) Building, Room 78-421**

**Attendance:**

Office	Attendance	Present	Apology	Absent
Chair	Abbas Bigdeli	X		
Vice Chair	Roelof Swanepoel	X		
Secretary	Bart Sedgwick		X	
Treasurer	Jasmine Banks	X	X	
Immediate Past Chair	Vaughan Clarkson	X		
Newsletter Editor	Robert Ellen		X	
Webmaster	Ashkan Boldaji			
Professional Activities	Farhad Dadgostar	X		
Membership Coordinator	<i>Vacant</i>			
Awards & Recognition	Michael Lees		X	
Student Activities Chair	<i>Vacant</i>			
Educational Activities Coordinator	Jan McSweeney		X	
Engineers Australia Liaison	Tapan Saha		X	
Women in Engineering	<i>Sandra Mau</i>			
Aerospace and Electronic Systems Chapter	Peter Lindsay		X	
Aerospace and Electronic Systems Chapter (VC)	Garry Einicke	X		
Computational Intelligence Chapter	Marcus Gallagher		X	
Computational Intelligence Chapter (VC)	Michael Blumenstein			
Computer Chapter	Philip Machanick	X		
Computer Chapter (VC)	Jianming Yong			
Control Sys/Robo & Auto Chapter	Gordon Wyeth			
Control Sys/Robo & Auto Chapter (VC)	John Billingsley	X		
Engineering in Medicine & Biology Chapter	Mohan Karunanithi	X		
Engineering in Medicine & Biology Chapter (VC)	Stephen Wilson			
MTT/AP Chapter	Karla Ziri-Castro	X		
MTT/AP Chapter (VC)	Jacob Coetzee			
Power & Energy Chapter	Tapan Saha			
Power & Energy Chapter (VC)	Jose Lopez-Roldan			
Signal Pro & Comms Chapter	Dharmika Jayalath	X		
Signal Pro & Comms Chapter (VC)	Vaughn Clarkson			
GOLD Affinity Group	Roelof Swanepoel			
GOLD Affinity Group (VC)	Robert Ellen			
Student Counsellor QUT	Jasmine Banks		X	
Student Counsellor UQ	Vaughn Clarkson			
Student Counsellor GU-GC	Charles Hacker			
Student Counsellor GU-Nathan	Yongsheng Gao			
Student Counsellor USQ	Tony Ahfock			
Student Counsellor CQU	Shawkat Ali	X		



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Number	Item	Action	Actionee
1.0	Attendance and apologies.		
2.0	Confirmation of agenda.	PES – Proposal – Student conference travel prize	
3.0	Confirmation of minutes of the last meeting.	Accepted as circulated	
4.0	Business arising from the last meeting.	Abbas – Tencon bid due end of June Abbas – Initiated contact with inactive student branches (UQ, QUT, SQU more active / USQ, Griffith require more action) Bart – Minutes of AGM still due Roelof – WIE still due	
5.0	Committee Coordination – Section Chair.	R10 meeting feedback (spec ATO issues with WA section) PES Student Conf travel prize discussion – proposal approved, motion carried unopposed IEEE HQ has shipped ordered gift sets Propose sponsorship guidelines at next meeting	Abbas
6.0	Reports from the Section Committee		
6.1	Vice Chair	R10 meeting feedback WIE – continue process AGM – started looking at new venues	
6.2	Secretary	N/A	
6.3	Treasurer	Report accepted Send list of non-paying AGM attendees	Jasmine/Roelof
6.4	Awards & Recognition	N/A	
6.5	Professional Activities	Focus on GOLD and student members – to discuss with GOLD chair	
6.6	Student Activities	N/A	
6.7	Membership Development	N/A	
6.8	Educational Activities	Confirm status of coordinator/chair	Bart/Abbas/Roelof
6.9	Newsletter Editor	Send info to committee on current status	Rob/Roelof
6.10	Webmaster	Website in the process of being updated (officers)	
7.0	Student Chapter Activities		
7.1	QUT Student Chapter	Full committee	

		Search continues for branch counsellors Branch counsellor report due – email to be circulated	Abbas
7.2	UQ Student Chapter	New leadership (Chair, treasurer, possibly vice-chair) Recruitment activity as part of orientation Involved in potential ANZ student congress	
7.3	GU Student Chapter	N/A	
7.4	CQU Student Chapter	10 potential event items for 2010 Separate banner/branding Member signup incentives clarified <ul style="list-style-type: none"> <li>- \$5 at event after 1 March (section sponsors rest)</li> <li>- Until gift sets arrive – then full price</li> </ul>	
7.5	USQ Student Chapter	N/A	
8.0	Chapter and Affinity Groups		
8.1	Aerospace & Electronic Systems	Function held on 1 March 2010 – GPS/INS integration	
8.2	Computational Intelligence	N/A	
8.3	Computer Society	Joint bookings for auditorium with ITEE – confirm for availability Early stages of 2011 Linux Conference planning – forward CFP to members	
8.4	Control Systems/Robotics & Automation	Mechatronics conference submissions invited	
8.5	Engineering in Medicine & Biology	Complex Medical Engineering conference – EMBS looking at workshop for conference (July) Will send out details about potential paper prize for above Sponsor request for Australian Telehealth conference – DL?	
8.6	Microwave Theory & Techniques/Antennas & Propagation	Planning for 3 seminars (2 months), 1 DL Conference in September, Sydney – DL opportunity May – local seminar – to confirm	
8.7	Power & Energy	Student prize Local meeting details available by next section meeting	
8.8	Signal Processing/Communications	Events for year to be presented at next meeting Negotiating with Canadian professor for talk in Brisbane – possibility of sponsorship	



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		TED – Sponsorship request info still outstanding	
8.9	Graduates of Last Decade	Gift for presentation skills speaker	Roelof
9.0	Other business.	None	
10.0	Next meeting.	13 April 2010	