

Dr. Daniel Eghbal, IEEE QLD.Chair	Dr. Ghavam Nourbakhsh - IEEE QLD Secretary
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Minutes of Meeting held on April 11th 2017, 5:30pm
Venue: UQ General Purpose (South) Building, Room 78-421

Office	Attendance	Present	Apology	Absent	Via Skype
Chair	Daniel Eghbal	X			
Vice Chair	Nilesh Modi	X			
Secretary	Ghavam Nourbakhsh		X		
Treasurer	Robert Kennedy	X			
Immediate Past Chair	Garry Einicke	X			
Newsletter Editor	David Russell	X			
Webmaster	Ghassem Mokhtari	X			
Professional Activities	Reza Akbarzadeh		X		
Membership Development chair	Sudarshan Dahal	X			
Awards & Recognition	Xinren Marcus Jiang		X		
Student Activities Chair	Mojtaba Moghimi	X			
Educational Activities Chair	Jayaseelan Marimuthu		X		
Engineers Australia Liaison & IEEE HKN Faculty Advisor	Tapan Saha		X		
TISP (Chair)	Vacant				
Women in Engineering (Chair)	Marie-Luise Wille	X			
Women in Engineering (Vice chair)	Alexandra Posoldova	X			
Women in Engineering (Secretary)	Negareh Ghasemi	X			
Women in Engineering (Treasurer)	Hanxiao Zhang	X			
Aerospace and Electronic Systems Chapter (Chair)	Garry Einicke	X			
Aerospace and Electronic Systems Chapter (VC)	Ken Morris		X		
Aerospace and Electronic Systems Chapter (Sec)	Vacant				
Computational Intelligence Chapter (Chair)	Amin Gharipour		X		
Computational Intelligence Chapter (VC)	Andrew Lewis		X		
Computational Intelligence Chapter (Sec)	Zahra Jadidi			X	
Computational Intelligence Chapter (Treasurer)	Vacant				
Computer Chapter (Chair)	Vacant				
Computer Chapter (VC)	Ruslan Puscasu			X	
Computer Chapter (Sec)	<i>Rui Zeng</i>	X			
Computer Chapter (Treasurer)	Vacant				
Control Sys/Robo & Auto Chapter (Chair)	Kourosh Parsa	X			
Control Sys/Robo & Auto Chapter (VC)	Navinda Kottege			X	
Control Sys/Robo & Auto Chapter (Sec)	Nikodem Rybak	X			
Engineering in Medicine & Biology Chapter (Chair)	Mohan Karunanithi		X		
Engineering in Med & Biology Chapter (VC)	Qing Zhang		X		
Engineering in Med. & Biology Chapter (Sec)	Ghassem Mokhtari	X			
MTT/AP Chapter (Chair)	Konstanty Bialkowski				X
MTT/AP Chapter (VC)	Morteza Shahpari				X
MTT/AP Chapter (Secretary)	<i>Antony Lui</i>			X	
MTT/AP Chapter (Treasurer)	<i>Arslan Nizami</i>			X	
Power & Energy Chapter (Chair)	Chandima Ekanayake	X			
Power & Energy Chapter (VC)	David Batterham	X			
Power & Energy Chapter (Secretary)	Nazanin Nadian	X			
Power and Energy Chapter (treasurer)	Mohammadhossein Etesami	X			
Signal Pro & Comms Chapter (Chair)	<i>Nasir Hussain</i>			X	
Signal Pro & Comms Chapter (VC)	Greg Hislop		X		
Signal Pro & Comms Chapter (Sec)	<i>Muhammad Mohtasim</i>		X		
Young Professionals Affinity Group (Chair)	Sohrab (Rob) Makaremi	X			
Young Professionals Affinity Group (VC)	Alexandra Posoldova	X			
Young Professionals Affinity Group (Sec)	Reuben Peterkin		X		X
Young Professionals Affinity Group (Treasurer)	Hamid Amini Moghadam				X
Student Counsellor QUT	Mark Broadmeadow				X
QUT Student Branch, Chair	Nima Khoshshirat	X			
QUT Student Branch, Vice-Chair	Afsaneh Narimani		X		
QUT Student Branch, Secretary	Venkata Satyavani			X	
QUT Student Branch, Treasurer	Aaron Liu			X	
Student Counsellor UQ	Rahul Sharma			X	
UQ Student Branch Chair	Glen Javier	X			

UQ Student Branch Vice-Chair	Dzung Nguyen			X	
UQ Student Branch Secretary	Andrew Le			X	
UQ PES Student Chapter Chair	Lakshitha Naranpanawe		X		
UQ PES Student Chapter Vice-Chair	Ebby Thomas	X			
UQ PES Student Chapter Secretary	<i>Vacant</i>				
Student Counsellor GU-Nathan	Sascha Stegen	X			
GU Nathan Student Branch Chair	Ian Ockenden	X			
GU Nathan Student Branch Vice-Chair	Abdul Rehman			X	
GU Nathan Student Branch Secretary	Douglas Skinner			X	
GU Nathan Student Branch Treasurer	Joseph Simeon	X			
Student Counsellor GU-GC	Stephen So			X	
GU-GS Student Branch Chair	Ben John			X	
GU-GS Student Branch Treasurer	Elise Jenkins			X	
Student Counsellor USQ	<i>Vacant</i>				
Student Counsellor CQU – Brisbane	Sangeetha Kutty			X	
Student Counsellor CQU – Rockhampton	Ed Palmer			X	
Australian Oceanic Enginr Chapter – Queensland Rep	Navinda Kottege			X	
IEEE HKN President	Kianoosh Soltani Naveh	X			
IEEE HKN - Faculty advisor	Tapen Saha		X		

IEEE Queensland Section – Committee meeting minutes 11 April 2017 5:30pm

Number	Item	Action	Actioned
	Chair: Daniel Eghbal opened the meeting with welcoming the members In secretary's absence, Nilesh recorded the minutes.		
1.0	Attendance and apologies.	As noted	
2.0	Confirmation of agenda.	Gary proposed, Daniel Seconded	
3.0	Acceptance of minutes of the last meeting.	Wrong date for YP event. Instead of May it should be April, if you can find them. Nilesh and Rob seconded	
4.0	Business arising from the last meeting.	None. In the last meeting, Garry proposed computer society to be merged with computational intelligence. Section decided to merge these two. Daniel to contact Amin and Andrew (2017 CIS Chapter officers), if they want to go ahead and support this.	Daniel Eghbal
5.0	Committee Coordination – Section Chair.	<ul style="list-style-type: none"> • Daniel Eghbal was elected as Australia Council Secretary • R10 director will visit our section after the section congress on 15 August • Multiple R10 call for proposals were received and forwarded to relevant affinity groups • Call for recommendation for SC17 was forwarded to affinity groups and student activity chair • Section chair is working with AC members to plan activities for SC2017 • R10 will support up to two secondary delegates from each section to attend SC2017 (up to %50 of the travel cost) • 10 EOIs to attend SC and ANZSCON were received and the committee decided to provide all applicants a travel grant to partially fund their travel expenditure. The applicants will be notified shortly. • Webex meeting links for 2017 committee meetings were set up to replace Skype. Some of the members joined the Webex meeting and the connection was reasonably stable. • The petition for IEEE Queensland Section Power Electronics, Industrial Electronics, and Industry Applications Joint Societies Chapter was approved on April 4, 2017, and the geo-code is CH10810. Dr.Firuz Zare and Dr.Jun Wei Lu are the Chair and Vice-Chair for 2017 	Daniel Eghbal

		<ul style="list-style-type: none"> • URLs for the section, chapters and affinity groups are being updated in the IEEE vTool Officer reporting Page. • Catering options: Committee to consider sharing ideas for catering options • Prior to ordering IEEE Gifts from the IEEE online shop, Daniel requested the committee to provide their feedback on the products, suitability and also the option of procuring local gifts for speakers only. Daniel will circulate the list of items available from IEEE for the committee to make a decision at the next meeting. • Daniel suggested changing the eligibility rules for section volunteer awards. The changes aimed to fairly recognise the contribution of active volunteers who dedicate their time to IEEE activity. Daniel requested committee member's feedback on the rule changes (to be circulated after the meeting) and discussion will continue at next meeting. Garry suggested that volunteer should be provided with an option not to be included in the award list. 	
6.0	Reports from the Section Committee		
6.1	Vice-Chair	No report	
6.2	Immediate past chair report	No report	
6.3	Secretary	No report	
6.4	Treasurer	Financial statement was circulated prior to the meeting. Request to submit funding request via online system.	Robert
6.5	Awards & Recognition	The award & recognition and the Section chair are working to finalise the list of candidates for Recognition of Service Award for 2016. The list will be send out to 2016 committee members to vote for the outstanding volunteer and volunteer of the year awards.	Marcus
6.6	Professional Activities	No report	
6.7	Student Activities	SA chair has contacted Student Branches. Two events are being planned for the next 2 months. Events will be about preparing CV and industry site visits. Daniel proposed USD 200 provided R10 funds USD 200. SA chair to submit funding request to R10. Garry seconded.	Mojtaba Moghimi
6.8	Membership Development	Initiated discussion between Powerlink and Energex for seminar as membership drive. Plan to carry out similar events at other organizations. Followed up with members with Arrears.	Sudarshan Dahal

6.9	Educational Activities	No report	
6.10	Newsletter Editor	Due to low number of article submissions, newsletter was not published by the original due date (end of March). The newsletter editor and section chair urged all committee members to submit an article in the next coming days so the newsletter could be published by the end of April.	David
6.11	Webmaster	New page was created for the new joint chapters. Webmaster had a meeting with section chair to update the website. TIPS materials from the old website were migrated to the new website. Section chair was granted access to maintain website in case webmaster was not available. Webmaster again reminded all committee members to send their contact details and photos if they have not provided earlier.	Ghassem
6.12	TISP	No report	
6.13	Engineers Australia liaison	No report	
7.0	Student Chapter Activities		
7.1	UQ Student Chapter	Had first event, UQ winter/summer research program. Successful event, with 13 attendees (4 IEEE members). Office bearers are invited to involve in ITEE, UQ activities to better liaise between ITEE, UQ and IEEE Student Branch.	Glen
7.2	PES Student branch at UQ	No report	
7.3	QUT Student Chapter	Planned 12 May event “Big data management on future smart homes”, and “Success and lessons for PhD” for May 3 rd (under collaboration with QUT students engagement fund).	Nima
7.4	GU (Nathan) Student Chapter	Recruitment drive conducted in 1 st year class. Industry networking event in next 2 months. Support from school available Another event with computer society – a big data analysis with Python New committee was formed. Details will be sent to webmaster for update.	Ian
7.5	GU (Gold Coast) Student Chapter	Request for \$250 for event in May. Daniel supported provided sufficient RSVP. Garry supported.	Ben
7.6	CQU (Brisbane) Student Chapter	No report	
7.7	CQU (Rockhampton) Student Chapter	No report	
7.8	USQ Student Chapter	No report	
8.0	Chapter and Affinity Groups		

8.1	Aerospace & Electronics Systems	<p>The next AES event will be a Distinguished Lecture to be given Dr Joe Fabrizio in Brisbane, tentatively on Friday 10th June 2017. Dr Fabrizio has indicated that he is happy to present on Over-The-Horizon Radar and on an AES Networking and Mentoring program. During his visit, Dr Fabrizio also plans to work with Vaughan Clarkson and Robert Kennedy on organising the IEEE RADAR 2018 Conference.</p> <p>Request to fund \$500 to cover expenses was supported by Nilesh and seconded by Daniel seconded.</p>	Garry
8.2	Computational Intelligence	No report	
8.3	Computer Society	No report	
8.4	Control Systems/Robotics & Automation	<ul style="list-style-type: none"> • New chapter for Reliability Society is progressing to merge with the current one. • We planned a series of talk which start on April about “Robotic, Automation and Human Interaction + Reliability”. • We developed network with CSIRO, Engineers Australia, UQ Risk Group and ROSAS (Robust Systems and Safety) in Switzerland. • First talk would be on 28th April which will be announced next week. 	Kourosh
8.5	Engineering in Medicine & Biology	Planning career development event in June. Mixed event tech and non-technical	
8.6	Microwave Theory & Techniques/Antennas & Propagation	<p>Updates:</p> <ul style="list-style-type: none"> • No events since last meeting • Submitted newsletter submission • Need to add Antony Liu to the officer reporting + website <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • DL Speaker: Prof Massa (Italy) - October • 2 DL Speaker to be scheduled, in May and September • Planning of more meetings in progress 	Konstanty
8.7	PES/DEIS	<ul style="list-style-type: none"> • IEEE Distinguished Lecturer Mark O’Malley gave a presentation with a title of Sustainable Electrical Energy Systems: Ireland and Exemplar for the World, on Friday 23rd March 2017. The lecture covered the research work over the past two decades that has underpinned the successful integration of variable renewables into the Irish grid and in particular the frequency control 	Channdima Ekanayake

		<p>and the research work of the Sustainable Electrical Energy Cluster. It was shown how many lessons have been learnt and that there is a common understanding on how to address the issues of low penetrations of variable renewable energy sources (i.e. wind and solar photovoltaic). About 30 IEEE members attended this seminar.</p> <ul style="list-style-type: none"> • PES has provided information required for the Newsletter • Currently PES is discussing with PES NSW section to organise a DL visit. • PES has submitted our bid for PES Outstanding Chapter Award based on 2016 activities. • Modification to student travel grant: Proposal to include under-graduate student to be eligible to apply for PES student travel grant to attend PES GM. Garry supported. The modification starts from this year. Chandima to re-circulate PES travel e-notice to all members including student members. 	
8.8	Power Electronic/Industrial Electronics/ Industry Applications	The joint chapter was officially established on 4 th of April 2017. Firuz Zare is the chair and Jun Wei Lu is the Vice-Chair.	Firuz
8.9	Signal Processing/Communications	No report. But they have organized 3 rd event	
8.10	Young Professionals	Upcoming event on 18 th at Rivercity Lab on Machine Learning. 33 attendees registered so far. An enotice was sent out to YP members. The event was advertised on Facebook. Section chair to circulate the flyer to all QLD members as the topic could be of interest of all members.	Daniel Eghbal
8.11	Women In Engineering	<p>The WIE committee had their team meeting on Tuesday 11th of April. Activities and events will start from end of May onwards (due to personal circumstances of committee members). Plan of events:</p> <ul style="list-style-type: none"> • Member recruitment (together with student branches and other chapters) • Technical seminar • LinkedIn event • CSIRO tour <p>WIE facebook page is very active now and reaches up to 15 new people every week.</p>	Luise
8.12	IEEE HKN Mu Kappa Chapter	<ul style="list-style-type: none"> • Two articles have been submitted to Queensland section newsletter and R10 newsletter to announce the formation of our Chapter. 	Kianoosh

		• Events are under planning. More to come when details are confirmed.	
8.13	Social Implications of Technology	No report	
8.14	AOEC [Australian Oceanic Engine Chapter]	No report	
9.0	Other business	None.	
10.0	Next meeting.	9 May 2017	