

IEEE Pikes Peak Section ExCom

Meeting Minutes

August 1, 2013

Present:

Dave Wells (Chair)
Russ Bogardus (Vice Chair)
Stephen Long (Treasurer)
John Santiago (CTU Student Branch Advisor)
Mike Garland (Power and Energy Society Chair)
John Reinert (Technical Management Council Chair)
Dave Cotton
Debora Elam (Secretary)

Next meeting: Tentatively first week of September

I. Discussion

a. Secretary's Report

- Debora provided a copy of the previous minutes (also sent via email prior to the meeting); no additional changes.

b. Treasurer's Report

- Stephen provided a summary of the section's finances and provided a copy of the latest budget revision that he emailed on 07/31/13 for review. The following summarizes some of the changes discussed:
 - 70 Professional Activities
 - John. R. to provide expense report for 2013 Science Olympian for \$625
 - PACE - COS Science Festival \$500 for 2013 and 2014
 - PACE – Regional Science Fair \$60 for 2013 and 2014
 - 80 Student Activities
 - CTU Quadrocopter Project reduced to \$1500 and will be merged into CTU 2013 line item
 - USAFA - \$500 for 2013 for Capstone plaques and pizza (Debora working with USAFA to get names for the plaques and receipts)
 - 85 Grants & Awards
 - High school scholarships removed per Dave W.
 - CTU Scholarship should reflect "(2@500)"

c. Section Events

- Colorado Springs Science Festival (October 5-13, 2013)

Debora to provide volunteer flyer to ExCom members for distribution. Also, as in years' past, perhaps one of the IEEE student chapters would like to host an activity at the Science Carnival on October 5th (Debora to provide details)

- Proposed Technical Meeting

Dave W. proposed the follow:

- Date: Friday, September 20, 2013 at 6:00 p.m. (alternate date – September 27th)
- Speaker: Chris R. Rose, PhD, Staff Member, Los Alamos National Laboratory
- Topic: Pulsed Power and Radiography at Dual-Axis Radiographic Hydrodynamic Test Facility (DARHT)
- Proposed Location: CTU (John S. to confirm); food/beverages TBD

- Travel Expense/Honorarium: Committee agreed to pay; approximate costs \$600 / \$100

Dates and location to be finalized and then notifications/invites to be distributed

d. Additional Topics

- IEEE Day, October 1st; committee recommended using the proposed technical meeting to recognize IEEE Day.
- John R. working Sections Congress; will provide estimate and additional details for 2014 at some future date; will required section participation
- John R. offered to assist with revitalizing the section Technical Management Council, but that he would be able to continue as chair
- Dave Cotton working on meetings for local chapter of the Communications Society
- Russ offered to help anyone with SAMIEEE
- Stephen recommended chairs report planned meetings at each ExCom meeting

II. Action Items

- Stephen to send out 2013 / 2014 budget for approval

Debora A. Elam
IEEE Pikes Peak Section
Secretary
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