

IEEE Pikes Peak Section ExCom

Meeting Minutes

June 27, 2013

Present:

Dave Wells (Chair)
Russ Bogardus (Vice Chair)
Stephen Long (Treasurer)
Lewis Dove (PACE Chair)
John Santiago (CTU Student Branch Advisor)
Mark Gerschevske (Computer Society)
Dave Cotton
Debora Elam (Secretary)

Next meeting:

TBD

I. Announcements

None

II. Discussion

a. **Secretary's Report**

- Debora provided a copy of the previous minutes; no additional changes recommended.

b. **Treasurer's Report**

- Stephen provided a summary of the section's finances and reviewed the proposed budget.

c. **Section Events**

- Proposed events:
 - Colorado Springs Science Festival 2013 as sponsor (proposed amount \$1000.00 – Lewis suggest it be included as a PACE event) and participant
 - IEEE awards (1st – 3rd place for engineering projects) for the 2014 Pikes Peak Regional Science Fair (Lewis suggest it be included as a PACE event)
 - Speaker
 - Possible trip to National Renewable Energy Laboratory (NREL) in Golden CO

d. **PACE Event**

- Lewis provided a summary of the PACE activities
- Debora to provide Lewis PACE applications for the Colorado Springs Science Festival IEEE sponsorship request and IEEE awards for the 2014 Pikes Peak Regional Science Fair

e. **Additional Topics**

- Meeting requirements – further clarification regarding the IEEE requirement to hold at least two meetings per year. Meetings just be reported and should be on the section calendar (Russ and Dave can assist).
- Dave Cotton volunteered to perhaps activate a local chapter of the Communications Society, including an event the week following Labor Day. Might try to do something jointly with the Computer Society (Mark).
- Follow-up to last month's meeting noting the bylaws need to reviewed and updated – Dave W. determined it was not required
- Dave W. mentioned the Web site will likely be upgraded

III. Action Items

- Provide input for this year's budget directly to Stephen at s.t.long@ieee.org
- Russ to follow-up regarding putting a putting a proposal together for a contest between schools and perhaps contact UCCS
- Debora to follow-up with USAFA to close out USAFA capstone project review event

Debora A. Elam
IEEE Pikes Peak Section
Secretary
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