

IEEE Pikes Peak Section Meeting

3.31.2015

6:30pm-8:45pm

Leon Young Service Center, 1521 S Hancock
Expressway, 80903

Meeting called by David Cotton – Chair

Type of meeting EXCOM

Facilitator David Cotton

Note taker Martine-Denise Long

Attendees David Cotton, John Meredith, Debbie Elam, Mark Gerschevske, Russ Bogardus, Martine-Denise Long

DISCUSSION

The meeting opened up with Dave giving an introduction (but I wasn't taking notes at that point). Debbie Elam began the Treasurer's Report.

Debbie Elam

- needs minutes from the meeting on ____ for the L31 March financial filing
- She made contact with Celinski Zbigniew who resent the ENT reports
- Everything balanced on final check between reports and account balance
- Next step is to work with Celinski Zbigniew to close out the ENT account
 - She's trying move the magnetic society to concentration banking along with the rest of the sections
 - We will be compliant once this process is complete

Dave Cotton

- IEEE Credit cards are needed for himself, Debbie and Constance Hendrix
- Even with credit cards, those traveling for IEEE purposes will have to either be on their own expense or...

John Meredith

- ...suggested giving an advancement of funds from the section and must reimburse the section later
- asked if anyone is a SAMIEEE expert, Russ Bogardus said he got familiar with it when he had to use it for the annual elections

Debbie Elam

- \$3,341,71 in checking
- \$50,441.40 in long-term investment
- Last year's rebate is \$6,358.74 (2014), doesn't come out until about May
- Last year's budget included:
 - Scholarships –
 - for this year it is a concern. Last year it was just a check in the mail instead of a presentation
 - they are difficult to track
- This year's budget suggestions:
 - John M. – Students Professionals Activities Conference (SPAC)
 - Offer presentation and interview skills sessions
 - Students in the past have organized the event
 - It typically takes place on campus by a student branch
 - Bring in good speakers on all kinds of topics
 - Russ B. – Local Paper Contest
 - John M. – spoke about an Idaho contest where students participated, it was a good experience. The faculty from the universities would get involved
 - Dave C. – suggested conference call with the leaders of the student branches to share ideas
 - Debbie E. – Soft skills and writing skills are needing more focus in schools
 - Emphasis has been on the technical piece for too long
 - Mark G. – suggests sessions on how to write an abstract, executive summary and write a technical report
 - John M. – offers to call the faculty leads at the different schools and share these ideas
 - Negative of SPAC is that as students graduate, interest wanes because those involved, graduate out
 - Suggests Spring and Fall Workshops where writing is included
 - How do I sell my project to my boss?
 - PowerPoint Presentations

2015 BUDGET:

- Placeholder for student outreach \$4,000
- There is no section congress this year, so that \$6k won't be spent this year
- John M. – suggest budgeting funds to send Martine-D. Long to the Power & Energy Conference in Denver, July 26-30th, registration as well as food and lodging
 - \$735 by June 19th registration
 - \$29/day parking
 - \$214/night = 14% tax
- Science Olympiad, Region and Section pay half
- IEEE USA for Lewis Dove, pay half?
- Distinguished visitor George Proeller
- IEEE Day October 7th – Jim Jefferies, president of IEEE USA
- USAFA Coins and pizza
 - Constance is deploying soon and has ordered the coins
- Sponsor Colorado Springs Science Festival
- PES funding/budget needs (adding possibly \$300 for pizza at meetings this year)
- Martine-D. Long – Suggested Workshop Proposal contest, kick off funding
 - Students can apply for funding for innovative project ideas
 - Must have a faculty member involved
 - Must have 50% IEEE members on team
 - Mark G. suggested T-shirts, Pikes Peak IEEE for applicants
 - T-shirts would also include upcoming IEEE event dates, i.e. IEEE day
 - This would be kicked off in August 2015
 - Mark G. suggested getting posters in schools this year
- Debbie E. will send out the Netsweep budget by the end of the weekend
- [Mark G. - Computer Society \\$1,500 for quest speakers and activities 2015](#)
- [Mark G - George Proeller will be coming back in June, he'd like to get a coin for him](#)
- [Mark G. – coin for Dr. Dick Fairley for presenting to the Computer Society in December 2014](#)

FUTURE MEETINGS

- May 21st Thursday, next EXCOM meeting
- Webex meeting on the budget towards the end of April
- Debbie E. mentioned if we need to pull money from the long-term investments, it will take about a month to get

MORE EVENT/MEETING DISCUSSION

- John M. suggested a live video presentation also with a local panel
- Mark G. asked about getting access to recorded lecturers
- Emerging technology topics
 - Google guy
- Debbie E. suggested incorporating some kind of video/lecture at the Colorado Springs Science Festival
 - All the events for the festival are published in the Indi
 - She mentioned Science on Tap that meets once a month at Jack Quinn's
- Russ B. suggested a talk on SmartGrid
- John M. suggested inviting student leaders to this meeting
 - A doodle tool survey of possible meeting dates
 - Webex meetings – IEEE has a WebEx account
 - Get WiFi setup for meetings
 - Speaker – Al Rosa possible talk topic "Issues in Engineering Education"
 - Jim Watson award nominee
 - If he wins, honor him at a dinner
- Mark G. – his son flies drones, predators and raptors, possible topic?
- Russ B. – Engineering for Humanity leader speakers
 - Engineers without Borders
 - Engineering Ministries
 - Dave C. says, "go for it!"
- Plan for an event in May – Russ B. a technical section meeting
- November annual general meeting
- August – Martine's workshop contest kickoff

Action Items	Person Responsible	Deadline
Prepare the 2015 budget in Netsweep	Debbie Elam	
Contact the Engineering for Humanity leaders	Russ Bogardus	
Workshop Project Contest – Design and implementation	Martine-D. Long	
Get coins for USAFA	Debbie E.	
Last meeting's minutes	???	
Obtain IEEE credit cards for Dave, Debbie and Constance	Dave Cotton	
Line up Jim Jefferies for IEEE day	John Meredith	
Contact school leaders about Event ideas	John Meredith	
T-Shirt design for IEEE Pikes Peak Society	Mark G.? ;o)	
Setup next meeting at the end of April WebEx & May 21 st	Dave C.	