Meeting Minutes
IEEE PES
Power & Energy Education Committee (PEEC) Main Meeting

Sunday, October 4
2015 North American Power Symposium
University of North Carolina at Charlotte, Charlotte, NC

6:30PM - 7:30PM

Location: Room 1249, EPIC Building in UNCC

Minutes

1. Meeting started at 6:32PM with the introduction of the 28 attendees
2. The minutes from the main meeting of PEEC at the PES GM 15 in Denver were approved unanimously without discussion (moved by M. Crow; seconded by P. Sauer).
3. Announcements:
   a. B. Johnson announced the result of the PEEC secretary election held in Jul-Sep 2015. A. Srivastava is the new secretary and will begin his 2-year term in Jan 2016. B. Johnson thanked G. Heydt for his help in organizing the PEEC secretary election.
   b. B. Johnson reminded the committee of the upcoming rotation of officers in Jan 2016: Johnson will be immediate past-chair; S. Brahma will be the new chair; and S. Suryanarayanan will be the new vice-chair.
   c. S. Brahma mentioned the role of the vice-chair as the TCPC of the committee for the next 2 years as the PEEC representative in charge of conference activities such as panel and paper sessions. There was mention of the PEEC representation in the Editorial Board of the Transactions on Power Systems (TPWRS).
      i. A. Pahwa nominated B. Johnson to replace him as the PEEC representative on the Editorial Board of TPWRS. The committee unanimously approved. A. Pahwa informed the committee that he will follow-up with an email to the E-i-C of TPWRS (A. Conjeo) with his resignation from the Editorial Board and the subsequent nomination of B. Johnson.
4. S. Brahma delivered the TCPC update for the conferences in 2016.
   a. T&D 2016: 3 papers are in submission, of which 1 is not within the scope of PEEC. The papers have been assigned to 2 reviewers each and are currently awaiting reviews. There are no panels scheduled through PEEC sponsorship at T&D2016.
b. GM16: Panels at GM16 are to be requested through the chairs of PEEC subcommittees by October 15, 2015. There are 16 hours of time allotted to PEEC sponsored panels; these may be assigned as either 4-hour or 2-hour panels. The length of the panels must be explicitly mentioned in the proposal submitted to PEEC. Currently, there are 3 panel requests awaiting consideration. H. Zariepou mentioned that the venue for GM16 may be smaller than those in the past, and that it may impose some scheduling challenges for the panels.

5. Reports from subcommittee chairs:
   a. Awards: V. Ajjarappu (current chair) delivered the report. Officer rotation will take effect in Jan 2016: V. Ajjarappu (immediate past chair); M. O’Malley (new chair); W-J. Lee (new vice-chair); and A. Srivastava (new secretary). W-J. Lee will also serve as the PEEC representative to the Fellows Committee.

b. Life-long Learning: S. Kamalasadan (chair) delivered the report. LLL is screening for the content of 45 proposals for tutorials for conferences in 2016, by ranking the top and bottom 20 proposals. The Education Track at T&D2016 has been removed and will not be proposed through LLL. This track needs sponsorship from a technical committee or the Technical Council chair. P. Sauer (PES VP for Education) informed that the approving committee for the Education Track and Tutorials is: VP for Education; Chair of the Technical Council; and, Chair of LLL. There was discussion on the interest of the committee to retain the Education Track at T&D. Salient points of the discussion are:
   i. E. Makram, the head of the Education Track from 1998-2014, used to arrange and organize the track.
   ii. G. Heydt advised the committee to sit on the topic and revisit after further thought
   iii. P. Sauer suggested to make the Education Track a day-long event at the T&D
   iv. M. Crow suggested that the LLL be tasked with the responsibility of initiating further discussions of the Education Track. S. Kamalasadan accepted this charge.

c. Student Meetings: A. Srivastava (current chair) delivered the report. Officer rotation will take effect in Jan 2016: A. Srivastava (immediate past chair); J. Solanki (new chair); A. St. Leger (new vice-chair); and V. Cecchi (new secretary). P. Sauer reminded PEEC that the budget for this subcommittee’s activities at the T&D, GM, and NAPS was fixed for 2016. Discussions on budgets and the hotel program were held.

d. Representatives from the Research and University Education subcommittees were not present to provide an update.

6. B. Johnson delivered the report from the PES Technical Council meeting in Denver. The PEEC Chair is a full voting member of the Technical Council. This is true even though PEEC is a standing committee under the PES VP for Education. Related to the topic of PEEC being proactive in seeking out candidates to nominate for IEEE Fellow, M. Crow (member, IEEE Fellows Committee)
informed that IEEE Fellows Committee receives the most the nominations from the Communications Society and the Controls Society and that the nominations received through PES was comparable to 50% to those from the above-mentioned societies. Further discussion on increasing the nominations from PES was held. It was suggested to charge the PEEC Awards subcommittee with nominating and recruiting potential nominees for Fellowships. G. Heydt and P. Sauer suggested that a list of Senior Members with membership in PEEC be generated and used for the above purpose. S. Suryanarayanan mentioned that a template for a successful nomination may be useful for the nominators to increase the rate of success.

7. S. Brahma provided the update on the next PEEC survey intended in 2016. He mentioned that the online process initiated in 2010 has some minor glitches that need to be fixed. The survey is currently under the purview of a working group of the University Education subcommittee of PEEC. S. Brahma, the chair of this working group, asked for a volunteer from PEEC to replace him and to take charge of the survey activities. N. Ray Chaudhuri volunteered to accept the responsibility. Discussions on the dissemination of the results of the survey were held. S. Suryanarayanan suggested that a succinct and visually-effective article in a venue like the IEEE Power & Energy and/or the Electrification magazines may have a wider reach than current methods alone.

8. S. Suryanarayanan provided a brief update on the NSF workshop planned on the topic of cyber physical systems prior to GM16 in Boston. The organizers are currently seeking nominations and suggestions for expert panelists in the topics of security, education, tools and testbeds. Suryanarayanan is putting together a proposal for sponsorship from NSF through the EPCN program.

9. Old Business: None
10. New business: None
11. P. Sauer led the committee in thanking B. Johnson, the outgoing current chair of PEEC, for his leadership of PEEC.
12. Meeting adjourned at 7:38pm.

Respectfully submitted,
S. Suryanarayanan
Fort Collins, Colorado