

**IEEE OC Section R60027**  
**2017-Feb-09 ExCom Meeting Minutes**

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LOCATION: 41 Tesla, Irvine, CA 92618 (NW EMC building)  
 TIME: 6:00pm – 6:30pm (Network & Dinner); 6:30-8:30pm ExCom Meeting  
 WebEx: Call in: 866-203-0920; Access Code: 871 803 0296;  
<https://ieeemeetings.webex.com/ieeemeetings/j.php?MTID=m9e207ce01ae47f85b7ac1cd58d794ad3>  
 Prepared By: Raja Khabbaz, OCS Secretary, email: raja.khabbaz.us@ieee.org

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Attendees:

Name	Position	Name	Position
<del>Gora Datta</del>	<del>OCS Chair</del>	Brian Hagerty	R6 Ed Chair
Arti Roth	OCS Treasurer	<del>Wesley Masenten</del>	<del>OCCN</del>
<del>James Grise</del>	<del>OCS Vice Chair</del>	Shirley Tseng	<del>OCCN</del>
Raja Khabbaz	OCS Secretary	<del>Harshad Parmar</del>	<del>EMBS</del>
Glenn Fogarty	Com SIG	<del>Brandon Young</del>	<del>Cyber Security SIG</del>
<del>John Collins</del>	<del>EMBS</del>	<del>Art Schwarz</del>	<del>Cyber Security SIG</del>
<del>Asad Abu-Tarif</del>	<del>OCCS</del>	Arie Shen	Corporate Liaison
Ian Varley	PES-IAS	Irvin Huang	Young Professionals
<del>Rob Ryan</del>	<del>Proxy PES-IAS</del>	Paul Herrick	PSES
<del>Homi Ahmadi</del>	<del>PSES</del>	<del>Colleen Neugebauer</del>	<del>Game SIG</del>
<del>Doug Teeter</del>	<del>CSUF-SC</del>	Nick Massetti	E-Lynx Coordinator
<del>Massimo Mitolo</del>	<del>OCS Past Chair</del>	<del>Megha Sod</del>	<del>Women in Engineer</del>
<del>Christine Rather</del>	<del>Listserv Manager</del>	"open"	STEM Chair
<del>Michelle Shinto</del>	<del>Guest</del>	<del>Thuy Do</del>	<del>Guest</del>
<del>Hadar Ziv</del>	<del>Guest/UCI/Life Mem</del>	<del>Kay Das</del>	<del>Guest</del>
Anna Papió	WIE Chair	Khang Ong	CSUF
<del>George Carson</del>	<del>CPMT Chair</del>	David Vu	CSUF
		<del>Farhad Mafie</del>	<del>OCCN / SCS</del>

- 1.0 6:30pm Raja called meeting to order. Presentation and adoption of the present Agenda accepted unanimously (Arie motioned to vote, Nick seconded).
- 2.0 Chair Report and Update – Since Gora was unable to attend, we parked this update until the next meeting and moved to the Financial Update.
- 3.0 Budget Update –Arti presented the following table:

Title :	CBRS REPORT FOR IEEE ORANGE					
Statement For :	COUNTY SECTION					
Account :	December 2016					
	602700					
Currency:	USD					
Date	Transaction Type	Transaction Code	SubGroup	Amount	Balance	Additional Information
1-Dec-16	Interest Paid	REC	Interest Paid	17	66,183.40	
2-Dec-16	Miscellaneous Debit	PAY	IEEE Transfers	-147.58	66,035.82	3 sets of business cards on behalf of arti roth, arie shen & gora datta shipped to Gora Datta via express carrier.
5-Dec-16	Miscellaneous Debit	PAY	IEEE Transfers	-300.15	65,735.67	6 small banners and 1 large custom banner for Orange County Section to Gora Datta
5-Dec-16	Miscellaneous Debit	PAY	IEEE Transfers	-40	65,695.67	2 officer pins - 1 section chair (sm) and 1 Past Section Chair (sm) shipped to Gora Datta
6-Dec-16	Check Paid	PAY	Checks Paid	-250	65,445.67	Check# 6027006687
9-Dec-16	Check Paid	PAY	Checks Paid	-76.67	65,369.00	Check# 6027006688
Created On: 13-JAN-17						

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- Arti reviewed last year's budget. We started with roughly \$65k. We had budgeted \$25k. We saved by not having the Gala last year.
- Arti will be working with the ExCom for this year's budget.
- Arti also emphasized that all the chapters need to have their L31 and financial filings completed this month or they will not get funding for the year.
- Considerations for this year's budgets were communicated to Arti included:
  - \$250 for CSUF. CSUF will also be seeking \$250 for Pace Funding and is seeking some assistance with the application processes.
  - OCS to donate \$250 to the 30<sup>th</sup> Annual Astounding Inventions Contest hosted at IVC on Jan 28<sup>th</sup>.
  - \$500 for Manufacturing Boot Camp collaboration. This was discussed in January's ExCom meeting.
  - Section Senate this year will be in Australia. National will cover some of the travel expense for the section to send one representative. Any other representatives will need to be paid for by the section.
  - Stem events, Conferences, and gala are other events for budgetary consideration.

4.0 Chapter Elections – Elections need to be done by February for all Chapters. Please submit/update election results on IEEE OCS website.

5.0 E-Lynx – Update by Nick Massetti

- Site is up. E-Lynx.org.
- Have 2 advertisers.
- Focusing on distribution.

- Nick is asking how to invoice IEEE for his services. Arti was going to look into this and we were also going to check with Gora.

#### 6.0 Chapter Updates

- WIE – March 15 talk that will be a paid event. Also, an April 26 event is being organized.
- Product Safety – Will have 10 meetings this year. They have filed their L31s for last year.
- Young Professionals – Continuing with Boba monthly meet ups.
- PES/IAS – Monthly dinners continue (typically 9/year). Attracts about 30 people. Dinner is a paid event, but people do not have to partake in the dinner therefore not costing the attendee money.

#### 7.0 Meeting was adjourned

**Next meeting:** Thursday, March 9 at 6:00PM PT.

**For Questions and/or Corrections please contact me at:**

Raja Khabbaz, OCS Secretary | email: [raja.khabbaz.us@ieee.org](mailto:raja.khabbaz.us@ieee.org)