

**POSITION TITLE:** Student Representative

**TERM:** Nominated Position endorsed by NSW SAC. Confirmed at the start of each year

**APPROVED:** 01 JULY 2019

**DATE OF LAST REVISION:** N/A

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## **Outline**

The student representative is responsible for supporting all student members in NSW, the official student voting member on the NSW Section committee. They should keep in regular contact with the student branch executives and raise concerns and agenda items as required and feed information back. The student representative should work closely with the IEEE NSW Student Activities Chair. It is expected that the student representative will attend at least 3 section meeting a year.

It is the responsibility of the NSW SAC to call for nominations for the student representative position and provide recommendations of appointment to the NSW Section Committee. The student representative must be a student member and must not be a currently serving executive committee member of a student branch.

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## **ACTIVITIES**

February

- Introduce yourself to each of the student branch executive committees and outline how you will represent them.

March

- Attend the student branch networking meeting

August

- Attend UNITE

October

- Prepare a report for the Section AGM
- Send an email to the Section Executive confirming if you would like to continue the position into the following year (must remain a student member to continue)

November

- Attend the Section AGM

March – November

- Represent student interests as required at NSW Section Meetings
- Regular contact with student members
- Regular contact with Student Activities Chair