

The IEEE NSW Section

Volunteer Awards

Contest Rules

Approval

Three volunteer awards were approved at the IEEE NSW Section meeting on the 7th of May 2018. The awards recognize the contribution NSW members make to the IEEE and its vision of advancing technology for the benefit of humanity. The four awards are:

- **IEEE NSW Outstanding Volunteer**
- **IEEE NSW Outstanding Young Professional**
- **IEEE NSW Outstanding Women in Engineering Volunteer**
- **IEEE NSW Outstanding Student Volunteer**

Eligibility

The award is open to IEEE members living in NSW and with an address registered with the IEEE as residing in NSW. IEEE members are to apply for the category that they belong to as determined by their membership. Current NSW Section Chair, Vice Chair, Secretary, Treasurer, Awards Chair and those serving on the judging panel are ineligible for nomination and are excluded from nominating others and providing reference letters. A member cannot be nominated if they have received one of the awards in the previous five years.

The **Outstanding Volunteer** is open to all IEEE members

A **Young Professional** is defined by the IEEE as someone who has graduated from their first professional degree within the past 15 years

The **Women in Engineering** award is open to WIE affinity group members and members that have contributed to advancing the WIE professional environment at large. This award is not gender specific.

A **student** is identified as a member with an IEEE student or graduate student membership. Submissions from undergraduate students are highly encouraged and will be weighted accordingly.

Nomination

Nomination must be made by an IEEE member, regardless of location. Self-nomination is not-permitted. A member may help a nominator prepare an application. At least one reference letter from an IEEE member must also be supplied.

Nominations will close on the 31st of August each year.

Submissions

The nomination form and endorsement letter must be emailed to the current NSW Awards Chair and copied to the NSW Section Chair.

Judging

Nominations will be evaluated and judged based on the nomination form available on the NSW Section website with focus based on contribution to the IEEE.

The Outstanding Volunteer award will focus on evidence of leadership/innovation

The Women in Engineering award will focus on active participation/contribution/leadership in Women in Engineering related activities. Contributions to other IEEE activities may also be considered.

The NSW section will form a committee of at least three members to serve on the judging panel. Judging panel members must declare any possible conflicts of interest when evaluating a nominee.

The judging panel should have representation by at least three of the following: Senior Member, Young Professional, Women in Engineering and Student

A given award may not be awarded in a particular year if no suitable nominations are received

Prizes

The winner of each award will be presented with a plaque at the annual NSW Section AGM held in November. A certificate of commendation may be allocated to the Young Professional, Women in Engineering and Student categories if deemed appropriate by the awards committee. Only one commendation can be provided for each of the three categories. No certificate of commendation is available for the Outstanding Volunteer category.

The winners of each category will be nominated by the NSW Section to the respective Region 10 and Australia Council awards in the following year on the condition that the winners meet the relevant award criteria/guidelines. Should the winner not meet the relevant criteria/guidelines for the following award or a NSW award is not presented the NSW Section may make an alternative nomination.

Those nominated are expected to be present at the NSW Section AGM in November to receive the prize.

Version Control

V1a	01 June 2018	Sasha Nikolic	Initial Document
V2a	04 June 2019	Sasha Nikolic	Changes initiated NSW Section Meeting 03062019
V2b	05 June 2019	Sasha Nikolic	Corrections initiated by awards subcommittee