

SC-3 WG 3.4 24-07 Meeting Minutes Aug 16, 2024 2 PM to 3 PM EDT WebEx

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1. Call to Order – the meeting was called to order by Chair, Rebecca Steinman, at 2:01 PM EDT.
2. Roll Call – in attendance 7 (4 voting members), current quorum is 4
3. IEEE Patent and Copyright Policy Review, slides attached, agenda posted to iMeet at least two weeks, [Patent Slides for Standards Development Meetings \(ieee.org\)](#)
4. Approve 24-06 Meeting Minutes, moved by George Kyle, seconded by George Ballassi, Minutes Approved.
5. Review various NPEC comments

Spreadsheet of all comments received is organized so they are in the same sequence as in P1205-2024 draft 3.doc. (see table below for remaining comments to discuss
Comments in RED are comments received since submittal for approval.
“3” in the Version column indicates the draft P1205 already contains the comment or the comment was considered for inclusion and is not included. **THESE WILL ONLY BE DISCUSSED IF SOMEONE WANTS TO MODIFY THE RESOLUTION.**
Comments to be resolved have a blank “Version” column. – on these the proposed change or comments (in blue) for resolution are provided.
6. Action Items

Rebecca to send comment resolutions.
7. Adjourn – 3:20 PM EDT

WG 3.4 August 16, 2024 Meeting Attendees Roster

Members:

Name	Affiliation	Voting?	Present
Rebecca Steinman	Self/Constellation	Y	Y
Suresh Channarasappa	Westinghouse	Y	Y
George Kyle	Self	Y	Y
Chris Abernathy	TVA	Y	Y
George Ballassi	Self	N	Y
James Gleason	Self	N	N
Steven Graham	Duke Energy	Y	N
John Kickhofel	Apollo+ Nuclear	N	N
Robert Konnick	Marmon Innovation and Technology	Y	N
Tom Koshy	DNSFB	N	Y
Jacob Kulangara	DOE/NASA	N	N
G. Singh Matharu	Self	N	N
Ed Mohtashemi	Self	N	N
Khoi Nguyen	NRC	Y	N
Eric Rasmussen	R-SCC	N	Y

Guests:

Voting Member Rules Approved in the August (23-07) Meeting

NPEC Policies and Procedures Manual/SC-3 Operations and Procedures

1. Non-voting member at the first meeting they attend.
2. Non-voting member must attend 2 out of the last 4 meetings before they may request membership from the Chair. They become a voting member at the next meeting.
3. A voting member must attend at least half of the meetings in a rolling 6 meeting window to remain a voting member (the Chair may grant continuing their voting status to members that did not meet this criteria under special circumstances).
4. The Secretary shall display or announce the voting and non-voting status of members at each meeting.
5. A quorum is a simple majority.

All members current at the August meeting should remain a WG 3.4 voting member. They will be changed to non-voting status at the end of the year if they haven't attended a meeting by then.

Page	Seq	Sub-Clause	Notes
8	5	5.3.e) and f)	"...functional capability ."
9	3	5.3 Figure 2	1.3 fixed to 1.2. Delete "...and managing..." from title
10	6	6.3.c)	incorporated
10	8	6.3	Not incorporated
11	2	6.5	Reject suggestion
11	9	6.6	"...mechanical, electrical, and environmental cycling,
11	10	6.6	Delete "interference/radio frequency interference, insert electromagnetic compatibility (EMC)
11	11	6.6	Ditto
11	12	6.6	Ditto
12	2	6.7.2	Check tables
12	4	6.7.2.a)	Accepted
16	1	6.7.3	Revised document number
16	5	6.7.4	Not appropriate here, perhaps 4.2.g)
17	1	6.7.5	Reject, not specifically EQ
17	4	6.7.6.c)	"normal and accident"? "operational"? Reject
17	5	6.7.6.d)	Accepted proposed change.
18	2	7.2.c)	Reject
18	3	7.2	Take EQ out of the paragraph.
37	1	Table A.4	accepted
37	2	Table A.4	accepted
50	2	Annex D.3.3.2	
55	1	Annex D.3.3.6.1	Change in flame retardancy to Table D.5
71	8	Annex G [B121]	Add cross-reference

Want to define safety function (standard NPEC)? Essential as before? YES, no change!