

SC-3 WG 3.4 24-03 Meeting Minutes February 23, 2024 2 PM to 3 PM EST WebEx

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1. Call to Order – the meeting was called to order by Chair, Rebecca Steinman, at 1:03 PM CDT.
2. Roll Call – in attendance 7, current quorum is 6
3. IEEE Patent and Copyright Policy Review, slides attached, [Patent Slides for Standards Development Meetings \(ieee.org\)](#)
4. Approve 24-02 Meeting Minutes, moved by George Ballassi, seconded by Robert Konnik, Minutes Approved Unanimously.
5. Review Previous Action Items
 - i. **All.** Evaluate content of EPRI NP-1558 Rev 1 (3002018283), Activation Energy Use & Verification, activation energy may require changes to the standard. ALL team to consider the issues as we review the Annexes. Item Closed.
 - ii. **Chris Abernathy.** Report on progress in comparing the elastomer handbook and the Polymer table in Annex A. Completion expected by the March meeting.
Add to Note 1 – Additional design and performance considerations for the evaluation and application of various categories of polymer material threshold values are available for reference (see EPRI Report 1014800 [B45]).” Item Closed
 - iii. **Rebecca Steinman** – reach out to Subcommittee 6 to determine if they have insight for Section D.3.4.2.2 on PLCs. Rebecca sent draft P125 to SC6 chair (Ray Herb and secretary (Cherie Paugh) and request inputs, if any, by our March monthly meeting, Request sent to SC6 on 2/7/24. No response, Item Closed.
6. Discussion of holistic view.

Khoi general comments – template doesn’t match IEEE – **SSC** acronym & instead of OR. 3.1.2.- verify cross reference numbers in figures. 8.3 h) GIDEP should be removed., replace with IRIS.

Remove discussion of working group future actions.

Font size for hanging paragraphs should be reviewed to ensure consistency.
7. New Action Item Recap

Rebecca to incorporate all holistic comments and begin issuing numbered revisions rather than lettered.

George to review Fig. 2 cross-references and report to Rebecca for inclusion in her revision, and post comments through Rev. 0i.
8. Upcoming Meetings

a. Next regular monthly meeting 24-04 will be April 26, 2024 at 2:00 PM EDT.

9. Adjourn –1:28 PM CDT

WG 3.4 March 22, 2024 Meeting Attendees Roster

Members:

Name	Affiliation	Voting?	Present
Rebecca Steinman	Self/Constellation	Y	Y
Suresh Channarasappa	Westinghouse	Y	Y
George Kyle	Self	Y	Y
Chris Abernathy	TVA	Y	Y
George Ballassi	Self	Y	
James Gleason	Self	N	
Steven Graham	Duke Energy	Y	Y
John Kickhofel	Apollo+ Nuclear	N	
Robert Konnick	Marmon Innovation and Technology	Y	Y
Tom Koshy	DNSFB	Y	
Jacob Kulangara	DOE/NASA	Y	Y
G. Singh Matharu	Self	N	
Ed Mohtashemi	Self	Y	
Khoi Nguyen	NRC	N	Y
Eric Rasmussen	R-SCC	N	

Guests:

Voting Member Rules Approved in the August (23-07) Meeting

NPEC Policies and Procedures Manual/SC-3 Operations and Procedures

1. Non-voting member at the first meeting they attend.
2. Non-voting member must attend 2 out of the last 4 meetings before they may request membership from the Chair. They become a voting member at the next meeting.
3. A voting member must attend at least half of the meetings in a rolling 6 meeting window to remain a voting member (the Chair may grant continuing their voting status to members that did not meet this criteria under special circumstances).
4. The Secretary shall display or announce the voting and non-voting status of members at each meeting.
5. A quorum is a simple majority.

All members current at the August meeting should remain a WG 3.4 voting member. They will be changed to non-voting status at the end of the year if they haven't attended a meeting by then.