SC-3 WG 3.4 24-02 Meeting Minutes
February 23, 2024 2 PM to 3 PM EST WebEx
https://ieeesa.webex.com/ieeesa/j.php?MTID=m998b450804d8dfba20431d2a1510e41c

1. Call to Order – the meeting was called to order by Chair, Rebecca Steinman, at 2:04 pm EST.

2. Roll Call – in attendance 5, current quorum is 5

3. IEEE Patent and Copyright Policy Review, slides attached, Patent Slides for Standards Development Meetings (ieee.org)

4. Approve 24-01 Meeting Minutes, posted to iMeet on 1/10/24 George/K

5. Review Previous Action Items

    i.   **All**. Evaluate content of EPRI NP-1558 Rev 1 (3002018283), Activation Energy Use & Verification, activation energy may require changes to the standard. ALL team to consider the issues as we review the Annexes.

    ii. **Chris Abernathy.** Report on progress in comparing the elastomer handbook and the Polymer table in Annex A. Completion expected by the March meeting.

    iii. **Rebecca Steinman** – reach out to Subcommittee 6 to determine if they have insight for Section D.3.4.2.2 on PLCs. Rebecca sent draft P125 to SC6 chair (Ray Herb and secretary (Cherie Paugh) and request inputs, if any, by our March monthly meeting, Request sent to SC6 on 2/7/24.

6. Review of Annex E and F, as time permits

    Khoi general comment, first para. Need background or introduction for Annex E.

    Degree symbols on relative but not absolute (Kelvin), delete hard space, and in example 3, need to check throughout (E.6 title)

    Khoi – do we have hyperlinks for section references? Has been required, we will have bibliography links.

    Should E.6 be deleted. Rule of Thumb means it is an approximation and can't be used in formal documents. The explanation in 6.7.3 covers it.

    Annex E and F, need numbered sections and background or introduction.

    Discussed aging management program elements

    Deleted B2 and renumbered. Now B6, added 2020 and Annex A

7. New Information

    Next NPEC in CA near Diablo Canyon

    iMeet removes people every six months if you haven't logged in. Once removed, no

8. New Action Item Recap

Next month we'll review all comments and do an overall review, ready to submit with comments by June.

Jacob – IEEE has had problems implementing a new product.

9. Upcoming Meetings

    a. Next regular monthly meeting 24-03 will be March 22, 2024 at 2:00 PM EST.

10. Adjourn – George K, 3:04 PM EST

WG 3.4 February 23, 2024 Meeting Attendees Roster

Members:

Name	Affiliation	Voting?	Present
Rebecca Steinman	Self/Constellation	Y	Y
Suresh Channarasappa	Westinghouse	Y	Y
George Kyle	Self	Y	Y
Chris Abernathy	TVA	Y	
George Ballassi	Self	Y	Y
James Gleason	Self	N	
Steven Graham	Duke Energy	Y	
John Kickhofel	Apollo+ Nuclear	N	
Robert Konnick	Marmon Innovation and Technology	Y	
Tom Koshy	DNSFB	Y	
Jacob Kulangara	DOE/NASA	Y	Y
G. Singh Matharu	Self	N	
Ed Mohtashemi	Self	Y	
Khoi Nguyen	NRC	N	Y
Eric Rasmussen	R-SCC	N	Y

Guests:

Voting Member Rules Approved in the August (23-07) Meeting

NPEC Policies and Procedures Manual/SC-3 Operations and Procedures

1. Non-voting member at the first meeting they attend.

2. Non-voting member must attend 2 out of the last 4 meetings before they may request membership from the Chair. They become a voting member at the next meeting.

3. A voting member must attend at least half of the meetings in a rolling 6 meeting window to remain a voting member (the Chair may grant continuing their voting status to members that did not meet this criteria under special circumstances).

4. The Secretary shall display or announce the voting and non-voting status of members at each meeting.

5. A quorum is a simple majority.

All members current at the August meeting should remain a WG 3.4 voting member. They will be changed to non-voting status at the end of the year if they haven't attended a meeting by then.