

SC-3 WG 3.4 23-01 Meeting Agenda January 24, 2023 1-4 PM EST Hybrid Meeting

In-person attendance: Sable Room at the Disney Springs Holiday Inn Orlando, FL

Virtual attendance:

<https://ieeesa.webex.com/ieeesa/j.php?MTID=m4209828072e3c4c933a072d18c8d67f2>

1. Call to Order at 1:00 PM EST
2. Roll Call – ... members (quorum [9] not met, see attached list)
3. Approve Minutes
 - Minutes of 22-06 were approved as drafted
4. IEEE Policy Statement Review – slides attached
5. Clause 6 Discussion
 - Discussion of the term “aging effect assessment” (6.2) without a definition of the term. A quick review determined the phrase also exists in 5.3 (line 27) and new para. 6.7.6b). We should determine whether the phrase should be adjusted or defined.
 - Discuss the term “support functions” [6.3c)] isn’t defined. This is the only place in the document the term is used. Should we change or accept it?
 - Detailed review of 6.4 through 6.7.4.
6. Next call date/time – 4th Thursday every month at 11:00 AM EST.
7. **Action Item Recap**
 - Rebecca to look in to use of TID in 6.7.4
 - Suresh – Review bibliography IEEE items – Due: **March 30-Meeting**
 - Chris – Review bibliography EPRI items – Due: **March 30 Meeting**
 - Steve – Review bibliography - Due: **March 30 Meeting**
 - Rebecca – progress report on IEEE transactions and other historical bibliography entries
 - Steve – progress report on those documents he’s unable to access so that other resources may be investigated

WG 3.4 January 24, 2023 Meeting Attendees Roster

Members:

Rebecca Steinman	Self/Constellation
Suresh Channarasappa	Westinghouse
George Kyle	Self
Chris Abernathy	TVA
Robert Konnik	Marmon Innovation & Technology
Khoi Nguyen	NRC

Guests:

Christian Orlando	IEEE Liaison
Clint Pierce	Jensen Hughes
Jim Reddy	Framatome
Khadijah West	NRC

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- Participants shall inform the IEEE (or cause the IEEE to be informed) of the identity of each holder of any potential Essential Patent Claims of which they are personally aware if the claims are owned or controlled by the participant or the entity the participant is from, employed by, or otherwise represents
- Participants should inform the IEEE (or cause the IEEE to be informed) of the identity of any other holders of potential Essential Patent Claims

**Early identification of holders of potential
Essential Patent Claims is encouraged**

WAYS TO INFORM IEEE

- Cause an LOA to be submitted to the IEEE SA (patcom@ieee.org); or
- Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible; or
- Speak up now and respond to this Call for Potentially Essential Patents

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond at this time by providing relevant information to the WG Chair

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 - Don't discuss the status or substance of ongoing or threatened litigation.
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The patent policy and the procedures used to execute that policy are documented in the:

- *IEEE SA Standards Board Bylaws*
(<http://standards.ieee.org/develop/policies/bylaws/sect6-7.html#6>)
- *IEEE SA Standards Board Operations Manual*
(<http://standards.ieee.org/develop/policies/opman/sect6.html#6.3>)

Material about the patent policy is available at
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If you have questions, contact the IEEE SA
Standards Board Patent Committee
Administrator at patcom@ieee.org

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