

SC-3 WG 3.4 22-06 Meeting Agenda Dec 1, 2022 Web Conference

1. Call to Order at 10:04 AM EST
2. Roll Call – 7 members (quorum met, see attached list)
3. Approve Minutes
 - 2022-03 was approved by Poll
 - Motion by G Kyle, seconded by E Rassmussen to approve 22-04 minutes.
Approved by acclamation
 - Motion by G Kyle, seconded by S Channassappa to approve 22-05 minutes.
Approved by acclamation
4. IEEE Policy Statement Review – slides attached
5. Email – from Talen Energy commented on Appendix D.3 stating the EQ program manages cables and “...are not included in this aging assessment example.”

After discussion it was decided that the Appendices are not definitive and the last sentence concerning EQ could be deleted without effect on the standard.

Short discussion on whether we need to respond to the comment. Decision was that we should so we don’t discourage outside reviewers in the future.
6. Request 2 volunteers to review the bibliography entries in Annex G and make suggested deletions or additions. Goal for Phase One is to determine whether we have title and revision correct, and assure we can access them, if necessary. Phase Two will be to determine whether their current revision is actually relevant to the standard.

Where possible, during the Phase One review, make a determination on whether the bibliographical reference is still relevant.

 - Suresh Channarassappa will review the IEEE portion
 - Chris Abernathy will review the EPRI portion
 - Steve Graham will review all those he’s able to review
 - Rebecca will see about getting IEEE Transactions available
 - Goal is to complete Phase One by the March meeting.
7. Clause 6 Discussion
 - The first paragraph in section 6.0 should be “6.1 – General”
 - Chris Abernathy noted the new 6.2 uses the term “aging effect assessment” without a definition of the term. A quick review determined the phrase also exists in 5.3 (line 27) and new para. 6.7.6b). We should determine whether the phrase should be adjusted or defined.

- John Kichofel noted in the new 6.3c) the term “support functions” isn’t defined. This is the only place in the document the term is used. Should we change or accept it?
 - New paragraph 6.4, no comments
8. Next call date/time – 1/24/23 at the Orlando, NPEC meeting (Time TBD) – probably afternoon – 3 hours
9. **Action Item Recap**
- Add to agenda for **next meeting**:
 - Approval of 2022 02-06 Minutes
 - Discussion on “aging effect assessment (5.3, 6.2 and 6.7.6.b))
 - Discussion on “support functions” (6.3c))
 - Rebecca – progress report on IEEE transactions and other historical bibliography entries
 - Steve – progress report on those documents he’s unable to access so that other resources may be investigated
 - Suresh – Review bibliography IEEE items – Due: **March Meeting**
 - Chris – Review bibliography EPRI items – Due: **March Meeting**
 - Steve – Review bibliography - Due: **March Meeting**
 - **ALL** – be prepared to continue review of Section 6, beginning at Section 6.5.

WG 3.4 December 1, 2022 Meeting Attendees Roster

Members:

Rebecca Steinman	Self/Constellation
Suresh Channarasappa	Westinghouse
George Kyle	Self
John Kickhofel	Apollo+ Nuclear
Robert Konnik	Marmon Innovation & Technology
Eric Rasmussen	R-SCC
Khadijah West	NRC

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WAYS TO INFORM IEEE

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- Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible; or
- Speak up now and respond to this Call for Potentially Essential Patents

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond at this time by providing relevant information to the WG Chair

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