

Central Desktop Online Collaboration Tool

**NPEC SC2
2015 Spring Meeting
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Background to E-Tools

- The IEEE-SA looked to identify, develop, integrate, and make available a set of best-in-class electronic tools that will aid Working Groups in their document development efforts
- SA Also Provides:
 - **myProject:** Governance workflow – PAR, Roles of Officers, Sponsor Balloting, RevCom submission
 - **Mentor:** document repository – linked to myProject (roles)
 - **Grouper:** Web server, for web site development
 - **IMAT** – Attendance Tool – tracks attendance at meetings – linked to myProject

Central Desktop



myProject
IMAT
Mentor
Grouper

Introducing Central Desktop!

- The SA is making available Central Desktop to working groups!
- A robust, cohesive and feature rich collaboration application
- Central Desktop has won a few awards in this area
<http://www.centraldesktop.com/about-press>, they have an excellent reputation in collaboration and social networking.
- Excellent team of support specialists, training documentation, user forums, and “ideasphere”
(<https://ideasphere.uservoice.com/forums/118481-ideasphere>) which allows users to submit and vote on enhancement ideas.
- Also provides features that are not available in our current tools:
 - Browser, Outlook plug in
 - Document editing and sharing
 - Minor Google App. integration

Workspaces

My Dashboard

Web Meetings

Favorites

Search Advanced

My Dashboard



What are you working on right now?

Share

Christina Boyce is Working with Greg on lunch and learn slides Jun 13 clear

Upcoming

New Event New Task

Wed	Thu	Fri	Sat	Sun
11 TODAY	12	13	14	15
11:00 AM Status Meeting	sa4802/802Tickets (KM)	ISTO Board: Technolgy Update for Nov		
ieeerac (Angela)				
Project Task Templates				
CD Price and Packaging information				

More...

Recent Activity

All Activity My Subscriptions Activity By Workspace Status Updates

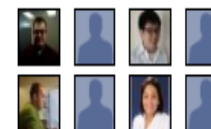
Yesterday

- IEEE Review **Added** by Alan Bush 23hrs ago in ieee-implementation
 - Establish an "85%" template **Completed** by Christina Boyce 23hrs ago in ieee-implementation
 - Private & Public Template **Completed** by Christina Boyce 23hrs ago in ieee-implementation
 - Draft WG Template requirements **Completed** by Christina Boyce 23hrs ago in ieee-implementation
 - Project Task Templates **Commented** by Christina Boyce 23hrs ago in ieee-implementation
- Mike what is the status of the task list?

Options

- Workspace Shortcuts
- Company Shortcuts
- Central Desktop Help
- Last Workspaces Viewed
- Central Desktop Help
- ieee-implementation
- Working Group Template - Public
- CBoyce
- E-Tools:Project Event Horizon
- Electronic Product Notice (Sub-NextGen Project)

My Collaborators



View All...

Tips

The Help Center has answers to common questions as well as tips and video tutorials.

Dock Recent Activity to your Screen. Try CD Sidebar (Beta)

IEEE STANDARDS ASSOCIATION [Account](#) [Help](#)

[Workspaces](#) [My Dashboard](#) [Web Meetings](#) [Search](#) [Admin](#)

Working Group 1 [Home](#) [Wiki](#) [Files & Discussions](#) [Project Management](#) [Calendar](#) [Forum](#) [Settings](#) [People](#) [Properties](#) [Add Tab](#)

Working Group 1 Home [Customize](#) | [Version 10](#) | [Options](#)

July 2012

Fri	Sat	Sun	Mon	Tue	Wed	Thu
5 TODAY	6	7	8	9 8:00 AM Meeting	10	11
12	13	14	15	16	17	18

Recent Activity

Today

- Meeting **ADD** by Christina Boyce Omin ago in Working Group 1

4 Days Ago

- ✓ Email 2004.8 myProject interests **RESP** by Lisa Perry Jul 2 in Working Group 1
- ✓ Email 2004.8 myProject interests **ADD** by Lisa Perry Jul 2 in Working Group 1
- ✓ Respond to RevCom Comments **ADD** by Michael Kipness Jul 2 in Working Group 1
- ✓ Submit to RevCom **ADD** by Michael Kipness Jul 2 in Working Group 1
- ✓ Comment Resolution **ADD** by Michael Kipness Jul 2 in Working Group 1
- ✓ Initiate Sponsor Ballot **ADD** by Michael Kipness Jul 2 in Working Group 1
- ✓ Terminate/Reset Ballot Group **ADD** by Michael Kipness Jul 2 in Working Group 1
- ✓ Extend/Modify Ballot Invitation **ADD** by Michael Kipness Jul 2 in Working Group 1
- ✓ Respond to NexCom Comments/Questions on Submitted PAR **ADD** by Michael Kipness Jul 2 in Working Group 1

Recent Discussions

[New Discussion](#)

- To be or not to be, that is the question.** Whether tis nobler in the mind to suffer the slings and arrows of outrageous systems or to take arms against your working group members and, by opposing end them. Feb 13
Adrian Stephens 2 comments
- Vote v5** Do you approve of this document: Please make comments here. Feb 2
Gregory Marchini 1 comment

Working Group 1 People

[Add Team Members](#)

[More](#)

Task List: Comment Tracking

[Go to Task List](#)

There are no tasks in this list.

Upload (drag and drop), Download, WebDAV, Revise, Tag, Organize w/Folders, Lock for editing, Track versions, Password protect files, Comment, Status, Audit Log, Search, Automated workflow

The screenshot shows the IEEE 802.99 Files & Discussions interface. The 'Files & Discussions' tab is selected. The 'IEEE 802.99 Files' section includes 'Upload' and 'New' buttons. A table titled 'Items not in Folders' lists various folders. A modal window is open for a file, showing 'Comments (0)', 'Version History (3)', and 'Audit Log' tabs. The 'Version History' tab displays a table with the following data:

Version	Comments	% change from previous	Modified
Version 3 (current)		68% change	by Gregory Marchini, 0min ago
Version 2 Save as version 4		0% change	by Gregory Marchini, May 1

Communication (Discussions, Forums, Blogs)

Discussions online and via email, Select subscribers, Tag, Password protect, Search

The screenshot shows a forum interface. At the top left, a blue 'Reply' button is circled in red. Below it, a user profile for Gregory Marchant is visible. The main content area contains a post by Gregory Marchant with a link to 'DOC_030002'. Below this, a post by Andrew Kim is visible. Further down, a post by David Turner is visible. A red circle highlights the title 'Working Group 1 Forum' in a table header. The table lists forum topics with columns for Views, Posts, and Last Post.

Category/Topic	Views	Posts	Last Post
Management Stuff		1	
a test	3	0	Feb 13
Tech Stuff		1	
Why did the chicken cross the road?	10	4	Feb 17

On the right side of the forum, there are options to 'Post New Topic' and 'New Forum Category'. Below these are sections for 'Hidden Topics' and 'Tags'. The 'Hidden Topics' section lists 'Why did the chicken cross the road?' and 'a test'. The 'Tags' section lists 'road' and 'chicken'. The 'Tips' section includes instructions on how to create categories and forum entries via email.

Project Management

Create and assign (tasks, milestones, task lists), Gantt charts, Status reports, Set priorities, Dependencies, Dates, Tag, Search

The screenshot displays a project management application interface. On the left, a sidebar contains 'Task Lists' (with 'Inbox', 'Tasks by Assignee', 'Tasks by Tag', and 'Critical Implementation' listed) and 'Milestones' (with 'Phase 1: Develop the Vi...', 'Discovery', 'Phase 2: Design the Sol...', and 'Governance' listed). The main area shows a task list for 'Phase 1: Develop the Vision > Discovery'. The task list table has columns for 'Title', 'Assigned to', 'Start', 'Due', 'Time S...', and 'Actions'. Below this, a 'Project Gantt Chart' is visible, showing a table of items with start and due dates and a corresponding Gantt chart visualization.

Title	Assigned to	Start	Due	Time S...	Actions
Affiliation must be required	Alan Bush	-	Jul 6, 2012		[edit] [comment] [status]
Draft WQ Template requirements	Alan Bush & 3 more	Jun 28, 2012	Jul 31, 2012		[edit] [comment] [status]
Editable Terms of Service	Alan Bush & 1 more	Jun 28, 2012	Jul 31, 2012		[edit] [comment] [status]
iCal - CalDav	Alan Bush	-	Jul 31, 2012		[edit] [comment] [status]
Discovery Call		-	-		[edit] [comment] [status]
Gather Business Processes		-	-		[edit] [comment] [status]

Items	Start Date	Due Date	Days
Determine Best Solution	Jun 11, 2012	Jun 22, 2012	12d
Implement New Solution	Jul 2, 2012	Aug 31, 2012	61d

Calendar

Post events, View project tasks/milestones, Automatic reminders, consolidate across workspaces

New Event | Sync w/ Outlook | **ICAL** Subscribe | What's this?

Show Events Milestones Tasks

July, August, September 2012

Overdue

July 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 TODAY	7
→ Editable Terms of Service →						
→ Draft WG Template requirements →						
10:00 AM IEEE CD Impleme						
✓ Terms of Service →						
✓ Privacy Policy →						
✓ Affiliation must be require						
✓ Document link - public file						
3:30 PM IEEE Working Sessio						
8	9	10	11	12	13	14
→ Editable Terms of Service →						
→ Draft WG Template requirements →						
→ Terms of Service →						
→ Privacy Policy →						
✓ Home page branding for the SA						
✓ Project Task Templates						
Phase 2: Design the Solu						
15	16	17	18	19	20	21
→ Editable Terms of Service →						
→ Draft WG Template requirements →						

People/ Permissions

Detailed permission control for each user in a workspace

Add Members Jump to: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Directory **Permissions** Remove Reset Password Make Internal

Name	Type	Username	Email								
Adrian Stephens	Internal	adrianstephens	adrian.p.stephens@intel.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AdrianX StephensX (Test Account)	Internal	adrianxstephensx	adrians@chezstephens.org.uk	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D Hunter	Internal	80211	hunter@timefactor.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
dstanley@arubanetworks.com	Internal	Pending Resend invite	dstanley@arubanetworks.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Rosdahl	Internal	jrosdahl	jrosdahl@ieee.org	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Hamilton	Internal	markhamilton	mark.hamilton@polycom.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
montemurro.michael@gmail.com	Internal	Pending Resend invite	montemurro.michael@gmail.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
pecclesi@cisco.com	Internal	Pending Resend invite	pecclesi@cisco.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen McCann	Internal	smcann	mcann.stephen@gmail.com	<input type="checkbox"/>	●	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Update Permissions

How you can utilize Central Desktop...

■ Files and Discussions

- Share, lock for editing, version control
- Password protect
- Discussions around a document
- Possible uses:
 - Standard Draft development
 - P&P modifications or development
 - Group Communication
 - Ability to share documents with public

■ Project Management/Tasks

- Assign task to individuals, set time frame, priority, reminders
- Reports
- Templates for the SA processes
- Possible uses:
 - Keep track of key tasks and dates for PAR/RevCom submittal
 - Assign sections of draft to specific individuals
 - Assign meeting minutes and action items to individuals

Q&A

- If interested in using Central Desktop please contact:
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