

Comparison between IEEE-SA Standard WG Operating Procedures, from 2009 and Dec 2010.

Section	change class *	2010 version approved by Standards Board	2009 version approved by NPEC/SC-2	Recommended Actions, subject to change class
Title		IEEE Standards Association (IEEE-SA) Baseline Policies and Procedures for IEEE Standards Working Groups - Individual Method	IEEE NPEC/SC-2 Standard Working Group Operating Procedures	Change to match 2010 version
before Preface		The IEEE-SA requires that these Policies and Procedures be adopted intact, with modifications of some clauses allowed as indicated. All clauses shall be included. If a specific clause does not apply, the clause number shall be retained with a notation of Not Applicable. Modifications for additional unique Working Group details may be proposed, which may be audited for appropriateness by the IEEE-SA Standards Board Audit Committee, once approved by the Sponsor.		add to match 2010 version
1. Preface	1	both versions the same		no action
2. Modifications to these procedures	2	1st sentence; These policies and procedures outline,....	1st sentence; These operating procedures outline,...	Change to match 2010 version
3. Hierarchy	1	both versions the same		no action
4. Fundamental principles of operation	2	3rd para, 2nd sentence; Consensus is defined as at least a majority agreement,.....	Consensus is defined as at least a <u>simple</u> majority agreement,....	Change to match 2010 version
5. Working Group responsibilities	3	contains element a) through e)	slight differences in wording in elements a) through e), plus additional elements f) and g), specific to Sponsor, SC-2.	changes and variations are permitted; leave specific as to SC-2; no action
6. Officers				
6.1 Officer overview	3	slight difference in 2nd paragraph, requires WG officers to be elected, but changes not mandatory	slight difference in 1st paragraph, no need to change; no 2nd paragraph; WG officers appointed, not elected.	changes and variations are permitted; leave specific as to SC-2; no action
6.2 Election of officers	3		WG officers appointed	changes and variations are permitted; leave specific as to SC-2; no action
6.3 Temporary appointments to vacancies	3		slight differences, no need to change	changes and variations are permitted; leave specific as to SC-2; no action
6.4 Removal of officers	3		slight differences, no need to change	changes and variations are permitted; leave specific as to SC-2; no action
6.5 Responsibilities of WG officers				
6.5.1 Chair	1	contains elements a) through n)	elements a) through n) are identical; added additional elements o) and p).	changes and variations are permitted; leave specific as to SC-2; no action
6.5.2 Vice-Chair(s)	3	both versions the same		no action
6.5.3 Secretary	3	both versions the same		no action
6.5.4 Treasurer	3	contains elements a) through d).	elements a) through d) are identical; added additional element e).	changes and variations are permitted; leave specific as to SC-2; no action
7. Working Group				
7.1 Overview	1	both versions the same		no action

7.2 WG membership status	3	first 4 paragraphs the same in both	fifth paragraph specific to sponsor, SC-2	changes and variations are permitted; leave specific as to SC-2; no action
7.2.1 Corresponding membership	3	no such section	unique to this version	changes and variations are permitted; leave specific as to SC-2; no action
7.3 Subgroups of the WG	3	both versions similar		changes and variations are permitted; leave specific as to SC-2; no action
8. WG roster and membership list			title different	Change to match 2010 version
8.1 WG roster	1		there is no WG roster title, but material exists in section	Change to match 2010 version
8.2 WG member list	1	allows membership list to be publically distributed.	this section was 8.1; change to 8.2; does not allow membership list to be made public	re-number section, but maintain 2009 restrictions for SC-2
9. Voting				
9.1 Approval of an action	1	approval of an action in 9.3, supermajority, requires approval by [2/3][3/4] vote.	does not presently address supermajority	SC to decide if actions requiring approval by supermajority are needed.
9.2 Actions requiring approval by majority	1	contains element a) through d), without confirmation of Sponsor.	contains elements a) through c); confirmation of Sponsor, SC-2, and additional element d); should add element e)	SC to agree on 2009 version, as is.
9.3 Actions requiring approval by a supermajority	1	new to this version	not present in this version	SC to decide if actions requiring approval by supermajority are needed.
9.4 Voting between meetings	1		was 9.3, but would become 9.4, if new 9.3 is approved by SC-2; content same as 2010 version	section would be re-numbered, if SC decides to add new section 9.3
9.5 Quorum	1	defines quorum as one-half of members	defines quorum as one more than one-half of members	SC to decide which definition it prefers.
10. Meetings	1	allows for petition by 15% or more of members	allows for petition by three-tenths, 0.3, or more of members; contains sentence "A balanced body is required for IEEE Standards Sponsor ballot", but does not define "balanced body"; this statement is not in 2010 version; most other verbiage is identical, with some minor differences.	SC to decide which definition it prefers, and if it wants to retain the "balanced body" statement.
11. Conduct	1	both versions the same		no action
12. Appeals	1	both versions the same		no action
13. Communications	3	both versions the same		no action

* The following defines "change class" as stated in the 2010 version.

1. This clause shall not be modified, except to add additional material, responsibilities, to identify, or be compliant with the specific superior procedure of the Sponsor.
2. This clause shall not be modified.
3. This clause may be modified.