

IEEE-Madison Joint PES-IAS Chapter (CH04151) Bylaws

In all instances, the Institute of Electrical and Electronics Engineers (IEEE) Bylaws, Constitution, IEEE Member and Geographic Activities (MGA) Operations Manual and IEEE Policy and Procedures will prevail when there is a conflict between these documents and IEEE Madison Joint PES-IAS Chapter Bylaws.

ARTICLE I - Name and Territory

Section 1: This organization shall be known as the IEEE Madison Joint PES-IAS Chapter (CH04151 by IEEE-MGA Identifier). It is sanctioned by the IEEE Power & Energy Society (IEEE-PES) and the IEEE Industry Applications Society (IEEE-IAS).

Section 2: The territory of the IEEE Madison Joint PES-IAS Chapter shall be the same as the IEEE Madison Section, as approved by IEEE-MGA.

ARTICLE II - Officers

Section 1: The elected officers of the Madison Section shall be: Chair, Vice Chair, Secretary/Treasurer.

Section 2: The terms of office of the elected officers shall be for 1 year. All officers are eligible for re-election.

Section 3: Terms of office will begin on 1 January. Outgoing officers will continue until their successors are duly elected and take office.

Section 4: Any vacancy occurring during the year shall be filled by a majority vote of the Executive Committee.

Section 5: The duties of the elected officers shall be as follows:

Chair: Call and preside over meetings of both the Joint PES-IAS Chapter and its Executive Committee. Report all proceedings (including, but not limited to, technical meetings and financial status) to the Executive Committee of the Madison Section of the IEEE. Direct the submission of **Annual Reports** as required by the IEEE-MGA, IEEE-PES and IEEE-IAS.

Vice Chair: Preside over meetings of the Joint PES-IAS Chapter in the event that the Chair is unable to do so. Report to the Executive Committee of the Madison Section of the IEEE in the event that the Chair is unable to do so.

Secretary/Treasurer: Prepare and distribute minutes of all meetings of the Executive Committee of the Joint PES-IAS Chapter in a timely fashion. Keep accurate financial records for the Joint PES-IAS Chapter and present them at each meeting of the Joint PES-IAS Chapter, preferably in person.

ARTICLE III - Membership

Section 1: IEEE members of all IEEE membership grades who are members of the IEEE-Madison Section and the IEEE PES or IAS are considered Chapter members. This includes, but is not limited to, Senior, Member, Graduate Student, Student, and Associate Grades. All Members of the Chapter in good standing shall have equal rights and privileges except that Student Members shall not have the right of presenting petitions or of voting in Chapter affairs. Associates, Affiliates, and Student Members may not hold office in the Chapter. IEEE members who are not IEEE-PES or IEEE-IAS members are invited to participate in all Joint PES-IAS Chapter events, but are not permitted to hold office or to vote.

ARTICLE IV – Management

Section 1: The management of the Joint PES-IAS Chapter shall be by the PES-IAS Executive Committee which shall consist of the elected officers.

Section 2: A majority of the PES-IAS Executive Committee shall constitute a quorum. A quorum shall be necessary for the PES-IAS Executive Committee to conduct the business of the Joint PES-IAS Chapter.

Section 3: Meetings of the PES-IAS Executive Committee ordinarily will be held quarterly and will be called by the Chair or by a request of any member of the PES-IAS Executive Committee.

Section 4: The fiscal year of the PES-IAS Joint Chapter shall be 1 January — 31 December.

Section 5: The PES-IAS Executive Committee may create committees and appoint committee chairs by unanimous vote of the PES-IAS Executive Committee as need be to carry out the business of the PES-IAS Joint Chapter.

ARTICLE V - Nomination and Election of Officers

Section 1: A Nominating Committee will be appointed by the PES-IAS Executive Committee and should include a majority of members that are not currently elected officers.

Section 2: The nominations of the Nominating Committee will be announced to the Joint PES-IAS Chapter membership and, following this, a minimum of 28 days allowed for additional nominations by petition.

Section 3: The candidate receiving a plurality of the votes cast for any given office will be deemed to have been elected to that office.

Section 4: Election shall be done by on-line voting, as documented by the MGA election procedures. Alternately, the election can be by vote at the final scheduled meeting of the calendar year. Elections shall be completed prior to the end of the calendar year.

ARTICLE VI - Finances

Section 1: All expenditures of Joint PES-IAS Chapter funds must be approved by the PES-IAS Executive Committee. Such approval shall be subject to the availability of funds by the IEEE Madison Section or the PES-IAS Societies.

Section 2: Without prior authorization of the Madison Section Executive Committee, funds can be used only for normal operations of the Joint PES-IAS Chapter. The amount of funds authorized without prior approval shall be subject to a limit set by the IEEE-Madison Section Executive Committee.

Section 3: The Secretary/Treasurer and Chair shall be authorized to use funds as approved by the IEEE-Madison Section Executive Committee.

Section 4: Bank accounts will be allocated to and controlled by the IEEE Madison Section Treasurer and use the accounting procedures set up by the IEEE-MGA. All accounting of funds used shall be via the IEEE Concentration Banking Program for the IEEE Madison Section.

ARTICLE VII - Amendments

Section 1: Proposals for amendments to these Bylaws may originate in the PES-IAS Executive Committee or by a petition signed by 10 or more voting members.

Section 2: Amendments to or revocation of these Bylaws shall be in accordance with the IEEE Bylaws, IEEE-MGA Bylaws and IEEE-MGA Operations Manual.