

- eNotice
- Meetings
- Officer Reporting
- Surveys
- Student Branch Reporting
- Voting
- WebInABox
- Xtreme

My Account

Privacy/Security

Sign Out

**Branch Reporting**

**School**

> Student Branch Reporting || [IEEE.org](#) | [IEEE Xplore Digital Library](#) | [IEEE Standards](#) | [IEEE Spectrum](#) | [More Sites](#)

School Name\* [Click to select school](#)

School Code\* *If you have a student branch chapter of IEEE technical societies it should be noted in parentheses at the end of the school name.*

Reporting Academic Year\* Please select ▼

Branch URL

Branch E-mail address

**Finances**

Hide financial info from public view (only staff, report creator, people copied on report, and branch officers can view finances when checked)

**Total Funds on hand at the beginning of the Academic Year**

*Income items*

Headquarters Rebate/Allotment  
[Add another income item](#)

**Total Income received during the year**

*Expense items*

Meeting Expenses  
[Add another expense item](#)

**Total expenses paid during the year**

**Total cash and other assests on hand at the end of the Academic Year**

**Please let us know if your Student Branch would like IEEE MGA Administration to:**

- send a rebate check made payable to your Student Branch (the check will be sent to Student Branch Counselors in December)
- send the rebate via the Section concentration bank account (the payment will be made via the Section account in December)

**Does your IEEE Student Branch have a bank account with:**

- your university or college
- a local bank

other (please briefly describe)

**Activities**

Indicate if your Student Branch sponsored the following activities. Activities might include technical meetings, special tours, panel discussions or speakers, S-PAC's and other professional activities, or even social meetings and fund-raising events. The information you provide will enable both Headquarters and the Regional Student Activities Committee Chair to gain valuable insight into your Student Branch and its progress. This record of your activities will also be of use to succeeding officers in organizing their programs. Please provide total number of meetings in each category in the space provided below.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Technical												
Non-technical												
Administrative												
Other												

Please provide additional detail for "Other" activities held.

Please limit your description to 450 characters

Average number of Student Participants:

Total Student Branch membership as of 31 December from [Annual Statistics](#)

Indicate the number of meetings **planned** for the **next** reporting period

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Technical												
Non-technical												
Administrative												
Other												

**Feedback**

Please answer each question below as consisely and specifically as you can. This information will also help you outline a strong Branch program for the coming year.

(1) What is the primary purpose of your Branch as a student organization?\*

Please limit your description to 450 characters

(2) What are the specific goals of the Branch for the coming year?\*

Please limit your description to 450 characters

(3) What problems do you anticipate needing to overcome to successfully run the Branch? (What were some of last year's problems?) How can we help you to improve your operations?\*

Please limit your description to 450 characters

Have you received assistance or information from these sources?

- Student Branch Counselor
- University Department Chair
- Section Chair
- Regional Student Activities Chair (RSAC)
- Regional Student Representative (RSR)
- Regional Director
- Membership and Geographic Activities (MGA) Student Services
- Student-Professional Awareness Conference (S-PAC) Committee

## Signatures

E-mail for electronic signature by Branch Chair\*

E-mail for electronic signature by Branch Counselor\*

E-mail for a copy to Section Chair

E-mail for a copy to Section Student Activities Committee Chair

E-mail for a copy to Regional Student Activities Committee Chair

E-mail for a copy to Regional Student Representative

**Make sure to maintain a copy of this report in the Branch files as a permanent record.**

You can find volunteer e-mail addresses under [IEEE Organization Roster Part III - Geographic Roster](#). Please note that access to IEEE Organization Rosters is limited to certain types of officers such as Current Student Branch Counselors & Chairs / Branch Chapter Advisors.

You can find emails for Regional Activities Chairs and Regional Student Representatives on [the Student Activities Committee page](#).



### Environment Info

Ruby version: 1.8.7

Rails version: 3.1.11

Rev: 452

Deployed: 20170111140900

vToolsUI version: 1.3.1

Version: 1.5.1

Date: 2017-01-09 22:26:46 -0500 (Mon, 09 Jan 2017)

Path: tags:1.5.1

App name: Student Branch Reporting