

### Important Minutes from IPCSD meeting

#### TSC Secretary: Mithat Can Kisacikoglu

- IAS Industrial Power Conversion Systems Department (IPCSD) has six acting committees (<http://sites.ieee.org/ias-ipcspd/about-us/>). One member from each committee was present at the meeting.
- In the meeting, it is stressed out by IPCSD Chair Dr. Ayman El-Refaie that the department need more documentation and process management within IPCSD committees. Operating guidelines and procedures must be defined and posted online. Dr. El-Refaie will follow up about this change within the department with chairs.
- We need more involvement and contribution from our officers and members. New ideas are strongly encouraged.
- Criteria for choosing AEs should be standardized within the department. Some committees have written procedures for this, some not. This should be handled in the same way within the department. There have been also complaints of poor performance about current AEs. Future AE appointments should be handled very carefully with written qualifications.
- It is stressed out that although IAS is currently one of the sponsors of APEC, IPCSD is not involved as much as it should be for the organization and management of APEC. Committee chairs will send a potential list of track chairs to Dr. El-Refaie for future involvement with APEC. It is also stressed out that APEC is a very successful organization and IPCSD intention is further contribute to this conference.
- We need to strongly encourage our members to submit high quality journals to IAS sponsored transactions as well as partial IAS sponsored IEEE Journal of ESTPE (Dr. Ojo is becoming the EIC beginning new year).
- IAS Transactions impact factor is lower compared to other IEEE journals in the area.
- TSC acceptance ratio has increased to 78% in 2018, becoming number one among all the committees.
- Every committee must put nominations for IAS awards.
- Slides for the meetings will be shared by Ayman El-Refaie with the committees. These will be posted at our TSC website to keep our members engaged with the committee.