



**INDUSTRY APPLICATIONS SOCIETY**

**PULP & PAPER INDUSTRY COMMITTEE**

**MINUTES**

**of the**

**FULL TECHNICAL COMMITTEE**

**ANNUAL MEETING**

**2021 PPIC FULL TECHNICAL COMMITTEE ANNUAL MEETING**

**Virtual Meeting**

**June 24, 2021**

*Minutes recorded by Todd Legette, PPIC Committee Chair*

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1) **WELCOME AND INTRODUCTIONS – TODD LEGETTE**

Meeting called to order by Todd Legette at 1:31 PM EDT.

2) **ANTI-TRUST ANNOUNCEMENT – TODD LEGETTE**

Todd Legette reviewed the Anti-Trust Reminder with the meeting attendees.

3) **REVIEW/APPROVAL OF ANNUAL FULL COMMITTEE MEETING MINUTES – TODD LEGETTE**

Todd Legette reviewed the minutes from the 2020 Annual Interim Full Committee Meeting.

4) **EXECUTIVE COMMITTEE ANNUAL MEETING REPORT – TODD LEGETTE**

Todd Legette reviewed the highlights from the 2021 Executive Committee Annual Meeting.

5) **STANDING COMMITTEE REPORTS**

a) **Membership Update – Roly Roberge**

i) Our current committee membership is 114 up from 112 due to:

(1) Reinstated:

(a) Terry Jennings

(2) Added:

(a) Amanda Elliot

ii) The IEEE membership grade distribution of our membership is as follows:

(1) Senior Members – 35

(2) Members – 72

(3) Fellow Members – 4

(4) Life Senior Members – 2

(5) Life Fellow Member – 1

iii) The job sector distribution of our membership is as follows:

(1) Vendors – 63

(2) Mill people – 22

(3) Consultants – 18

(4) Academic – 2

(5) Retired – 9

iv) Chris Braunlich verbally resigned

b) **Conference Contact Update – Roly Roberge**

i) We have 752 individuals on the Constant Contact list. This list has not been reviewed recently for accuracy.

c) **Fellows Nominations – John Kay**

i) We had one member submitted in 2020 but their elevation to the 2021 Class of Fellows was not successful. This year we have two members submitted via a sponsor from other committees. We are hoping for successful nominations for **Sergio Panetta and Dennis Neitzel** for elevation to the 2022 class of IEEE Fellows. It is not uncommon for nominations to require several attempts to get nominees accepted within the pool of other nominations from all 40+ societies within the IEEE. Both nominees have been previously nominated.

- ii) The Fellows Program was established to recognize and honor outstanding members for their significant accomplishments in the advancement or application of engineering, science, and technology and for their contributions to the mission of the IEEE. IEEE Fellows are an elite group making up less than 2% of the total global IEEE membership.
  - iii) Less than 0.1% of voting IEEE members are selected annually for this member grade elevation.
  - iv) To be considered for nomination,
    - (1) You must hold a Senior Member grade at the time the nomination is submitted and must have been a member in good standing in any grade for a period of five years or more preceding 1 January of the year of elevation.
    - (2) If you are not a senior member, it's time to also consider an application. Please contact me! (jakay@ieee.org)
    - (3) Your nominator does NOT need to be a Fellow.
    - (4) You need a minimum of 3 and a maximum of 5 current IEEE Fellows to act as your references.
    - (5) Nominations can be submitted for our committee members with sponsorship from this technical committee, or through the other various IEEE IAS Societies.
  - v) Nominations will be accepted for the IEEE Fellows class of 2023 up to the deadline of **March 1, 2022**. If you believe someone from within the ranks is worthy of this nomination, please speak to me. It would be an honor for me to assist in the nomination process. The sooner this process begins the better. The online nomination forms should be completed and submitted by mid-February. This seems like a long way off but it is always best to start the planning now.
- d) Paper Awards, Magazine, and Transaction Submittals – Nehad El-Sherif
- i) For the 2021 Annual Conference
    - (3) 17 papers – one paper was requested to not be considered for the paper award
    - (4) 6 papers were previously presented at other conferences
    - (5) Presentation reviews are due to be complete by July 9, 2021.
  - ii) Nehad recommended that paper reviewer's role be assigned for a two-year term.
- e) Publicity Update – Rich Turner
- i) The 2022 PPIC is shown correctly on the IEEE website, to be held 12 – 16 June 2022 in Niagara Falls, Ontario, Canada
  - ii) We are still using Constant Contact to send emails with information for next year's conference. Ensure your email address is up-to-date and visit your Junk folder every now and then to check if emails are traveling there.
  - iii) Everyone should create and maintain an IEEE alias address, so there is no need to modify the email address when changing employer, retiring, etc.
- f) PPIC Awards and Nominations – Todd Legette
- i) There are currently no Meritorious Service or Meritorious Engineering nominations for 2022.

- ii) Please submit any nominations to Todd.
- g) Webmaster – Nehad El-Sherif
  - i) The website is currently up-to-date with recent additions of the newly revised Operating Guide and Emeritus program.

## 6) LIAISON REPORTS

- a) IEEE-IAS Executive Committee Update – Dave Durocher
  - i) PPIC still has strong participation on the IAS Executive Committee. Nehad El-Sherif is member-at-large of the IEEE-IAS. Daleep Mohla is the Chair of the Standards Committee.
  - ii) IAS has issued a call for candidates to serve on the Executive Board. There are elected positions for a member-at-large, for which you can self-nominate. The deadline for filing nominations is July 15, 2021. If you are interested in serving, send Dave Durocher an email at [davidbdurocher@ieee.org](mailto:davidbdurocher@ieee.org) to request more information.
- b) TAPPI Update – Burt Judson
  - i) Nothing to report.
- c) Electrical Safety Workshop Update – Greg Drewiske
  - i) The Electrical Safety Workshop (ESW) met March 9-11, 2021 ESW virtually, due to travel restriction, and was well attended.
  - ii) The 2022 ESW is scheduled for the week of March 7, 2022 and is being planned as an in-person conference in Jacksonville, FL. There may be some virtual content.
- d) UL Liaison Report – Mark Zawadzki
  - i) The Power Conversion Committee has been renamed to STP 61800 to be harmonized with the IEC standard.
  - iii) The 2021 UL meeting was held virtually. The primary topics discussed had to do with harmonizing to the STP 61800 standard. Most of the harmonization has been completed but there are a few outstanding items. One outstanding item has to do with motor sensors. A Task Group has been established to work on this. Mark Zawadzki is a member of that Task Group.
  - iv) John Malinowski mentioned there is a new IEEE 841-2021 standard that has been issued and is available for purchase. There are some substantial changes in the new standard. Also there is a Working Group for IEEE 841.1 which will be for IEC Motors. IEEE 841 will be only for NEMA motors.

## 7) OPERATING SUBCOMMITTEE REPORTS

- a) PCEMC – Process Control, Engineering, Maintenance, Construction Subcommittee – Michael Feldkirchner
  - i) The report was submitted by Dave Durocher, PCEMC Subcommittee Vice Chair
  - ii) Subcommittee meeting held on June 24, 2021.
  - iii) 7 members and 2 guests were attendance.

iv) They are working on 14 papers and 2 panels for 2022.

| Paper Status        | 2022      |
|---------------------|-----------|
| A                   | 1         |
| B                   | 0         |
| C                   | 3         |
| D                   | 2         |
| E                   | 8         |
| <b>Paper Totals</b> | <b>14</b> |
| <b>Tutorials</b>    | <b>0</b>  |
| <b>Panels</b>       | <b>2</b>  |

b) DCS – Drives and Control Systems Subcommittee – Terry Jennings

- i) Subcommittee meeting held on June 24, 2021.
- v) 12 members and 3 guests were attendance.
- vi) Duncan Rhodes is the new Vice Chair
- vii) They are working on 10 papers, 1 tutorial, and 2 panels for 2022.

| Paper Status        | 2022      |
|---------------------|-----------|
| A                   | 2         |
| B                   | 2         |
| C                   | 5         |
| D                   | 1         |
| E                   | 0         |
| <b>Paper Totals</b> | <b>10</b> |
| <b>Tutorials</b>    | <b>1</b>  |
| <b>Panels</b>       | <b>2</b>  |

c) PDS – Power Distribution Subcommittee – Cristiano Paiva

- i) Subcommittee meeting held on June 24, 2021.
- ii) 15 members were attendance with 4 excused absences and 12 unexcused absences.
- viii) They are working on 5 papers and 2 tutorials (one 4-hour and one 8-hour) for 2022.

| Paper Status        | 2022     |
|---------------------|----------|
| A                   | 3        |
| B                   | 2        |
| C                   | 0        |
| D                   | 0        |
| E                   | 0        |
| <b>Paper Totals</b> | <b>0</b> |
| <b>Tutorials</b>    | <b>2</b> |
| <b>Panels</b>       | <b>0</b> |

d) S&T – Safety & Training Subcommittee – Emily Held

- i) Subcommittee meeting held on June 23, 2021 with good participation.
- ii) They are working on 8 papers, 4 tutorials, and 1 panel for 2022.

| Paper Status        | 2022     |
|---------------------|----------|
| A                   | 3        |
| B                   | 3        |
| C                   | 1        |
| D                   | 1        |
| E                   | 0        |
| <b>Paper Totals</b> | <b>0</b> |
| <b>Tutorials</b>    | <b>4</b> |
| <b>Panels</b>       | <b>1</b> |

e) Standards Subcommittee – Greg Drewiske

- i) Announced Standards Subcommittee leadership as: Greg Drewiske – Chair, Daleep Mohla – Vice Chair, and Nehad El-Sherif - Secretary
- ii) The Standards Process and Procedures (P&P) have been approved earlier.
- iii) The Standards Study Group P&P are in progress.

**8) VIRTUAL CONFERENCE REPORT – SERGIO PANETTA**

Sergio Panetta is the Conference Chair and give the following report

- i) We have 162 registrants : 67 Vendors and 95 Mill Employees.
- ii) We have 20 PDHs, 7 NPPs, and 12 Vendor Booths.
- iii) A discussion was held on the impression of the virtual conference. If anyone has any feedback on the virtual conference, please submit them to Sergio Panetta <spanetta@ieee.org>.

**9) FUTURE CONFERENCE COMMITTEE REPORTS**

a) 2022 Niagara Falls, Ontario – Sergio Panetta and Chris Heron

- i) The report was submitted by Sergio Panetta
- ii) The 67th IEEE PPIC will be held at the Crown Plaza Niagara Falls – Fallsview located at 5685 Falls Avenue in Niagara Falls, Ontario on June 20-24, 2022.
- iii) All is well but due to the fact of the delays of the Niagara Falls conference, fresh volunteers were requested to spread the workload.

b) 2023 Spokane, WA – Steve Pittman, Warren Hopper, and Duncan Rhodes

- i) The report was submitted by Steve Pittman
  - (1) Everything is on-track
  - (2) Hotel contract is in place
  - (3) Conference Social venue has been selected
  - (4) Seed money has been received.



- (5) Hotel deposit funds are on the way
- ii) The 68<sup>th</sup> IEEE PPIC will be held at the Historic Davenport Hotel in Spokane, Washington on June 11-15, 2023.
- c) 2024 Charleston, WV – Justin Gaull and Rich Butler
  - i) The report was submitted by Rich Butler
  - ii) Currently looking for venues. Expected progress by the Fall Interim Meeting.

## **10) NIAGARA FALLS CONFERENCE TECHNICAL PROGRAM REPORT – MARK ZAWADZKI**

- i) We had 17 papers for the conference, one of which was a two-part paper.
- ii) One paper was dropped due to lack of response from the author.
- iii) Three papers elected not to present due to the virtual format of the conference.

## **11) OLD BUSINESS**

- a) James A. Rooks Memorial Grant Fund Status – Dave Durocher
  - i) In February 2021 the James A Rooks Student Intern and Young Engineering Professionals Standing Subcommittee, offered suggested revisions to the PPIC Operating Guide. The proposed updates outlined the roles and responsibilities of the subcommittee. An updated version of the PPIC Operating Guide being revised and is in final review by Vice-Chair Mark Zawadzki. The Full Committee will need to approve the final revisions before adoption.
  - ii) The IEEE IAS PPIC has access to two funds held by the IEEE Foundation in the name of our former member Jim Rooks. The “James A. Rooks Memorial Intern Fund” was first established in 2007 and this fund’s scope is limited in that the committee can use these funds only to support student interns working at paper mills to reimburse their costs to attend the annual conference. The “James A. Rooks Memorial Grant Fund” was established in 2014, and this fund includes a scope that allows flexibility for our committee to reimburse conference attendance by student interns, young professionals or others as deemed appropriate to promote growth of conference attendance via support of students and young professionals. Individual donors were required to submit written agreement to move funds from the Intern account to the Grant account when the Grant account was first established. The plan moving forward is to deplete the Intern Fund to zero over the next several years, and promote new donations to the Grant Fund.
  - iii) The current balance of the James A. Rooks Memorial Intern Fund is \$67,525, up from \$48,015 this time last year. The current balance of the James A. Rooks Memorial Grant Fund is \$171,953, up from \$124,565 this time last year.
  - iv) The IEEE Foundation is getting somewhat frustrated with the IAS PPIC as for the past several years we have not solicited significant reimbursements from the two James A Rooks accounts. In June of 2020, Karen Galuchie from the Foundation advised that our committee could spend up to \$6,788 from the accounts. This year the amount has increased to \$7,164. Because of the pandemic, it looks as though we will not be able to spend from these accounts in support of interns and young engineers in 2020 and 2021. In past years, many of

our local conference committees have absorbed the cost of registration and hotels for both interns and young professionals. We should plan to utilize these accounts for 2022 and beyond. Any thoughts from our PPIC members on ways to utilize these resources are welcomed. One idea presented was to use proceeds from the Rooks account reimbursements to support a new PPIC Emeritus program. Using the Rooks resources to directly support Emeritus participants is out of scope for the Rooks accounts, but there would be no issue with using the additional conference surplus dollars to fund a new Emeritus program. .

- b) Rooks Student Interns & Young Engineering Professionals – Emily Held
  - i) We had a fair amount of interest prior to the 2020 conference cancellation, and looking forward to getting information out for the 2022 conference.
  - ii) Have a least one young engineer (new member Amanda Elliott) and will likely get a few more.
  - iii) We are looking to more incentivize the young engineers, to spend more money and get more interested.
- c) PPIC Emeritus Program – John Kay
  - i) A draft of this new program, its formation and format, as well as a membership qualification matrix was completed and submitted to the Executive Committee for review and approval.
  - ii) The Executive Committee reviewed, slightly modified, and approved the program as proposed. The program will be documented in a revised version of the PPIC Operating Guide which will be published shortly.
  - iii) This will be the last report from this ad hoc committee.
- d) Operating Guide Update due to Cancellation of the 2020 Conference – Mark Zawadzki
  - i) The changes made to the Operating Guide included more than the changes needed due to the cancellation of the 2020 Conference.
    - (1) Change of the TSSC Subcommittee name to S&T
    - (2) Inclusion of the Standards Subcommittee
    - (3) Executive Committee and Subcommittee Chair Role Rotation Years
    - (4) Emeritus Program
- e) Open Position – PPIC Awards and Nominations – Todd Legette
  - i) The Awards and Nominations Chair position is open. If anyone is interested, is in this role, please let me know.

## **12) NEW BUSINESS**

- a) Formation of Ad Hoc Committee to Review Paper Submission Process Including Copyright Transfers / Paper Review Process – Mark Zawadzki
  - i) Scholar One is too difficult.
  - ii) We need help from IAS.
  - iii) Dave Durocher volunteered to lead the Ad Hoc Committee for PPIC Paper Review process.

- iv) Chris Heron was recommended for this committee
- b) Should Previously Presented Papers be Excluded from Paper Awards? – Nehad El-Sherif
  - i) The issues will be addressed along with the review the paper submission process by the above mentioned Ad Hoc Committee.
- h) Award Authors with Discounting Attendance Cost – Todd Legette
  - i) This topic will be added to the 2021 Interim Meeting later in the Fall.
- i) Discussions on 2022 In-Person Conference – Todd Legette
  - i) This topic will be added to the agenda for the 2021 Virtual PPIC Follow-up Meeting scheduled for July 21, 2021.
- j) Discussion on Hybrid Format for Future Conferences – Greg Drewiske
  - i) This topic will be added to the agenda for the 2021 Virtual PPIC Follow-up Meeting scheduled for July 21, 2021.
- k) Selection of a Webmaster Vice Chair – Todd Legette
  - i) Due to the workload of the Webmaster Chair role, it was suggested that we consider having a Webmaster Vice Chair role.
  - ii) The Executive Committee that it was a great idea.
  - iii) This will be announced at the Full Committee Meeting on tomorrow to start identifying candidates.
- g) The Need to Approve Meeting Minutes After the Minutes Are Published – Todd Legette
  - i) Todd Legette raised the question of the need to approve the meeting minutes of the previous meeting at our meetings when the minutes have been published on our website for months.
  - ii) The comments from the Executive Committee that this approval was unnecessary so many months after the fact.
  - iii) A recommendation was made to post the minutes to the website and ask for any amendments at the next meeting.
- h) Presentation of 2021 Meritorious Award Plaque at 2022 Conference – Todd Legette
  - i) Because we did not have an in-person meeting, it was suggested to present the 2021 Meritorious Award plaque to Rich Butler at the 2022 in-person conference in Niagara Falls.
  - ii) Mark Zawadzki mentioned that since we were not able to present a plaque to out-going Chair Todd Legette, that we present it at the 2022 in-conference in Niagara Falls.
- i) Nominations for the Standards Working Group Officers – Greg Drewiske
  - i) Greg Drewiske announced that Mark Zawadzki was been nominated to be the Standards Working Group Chair.

j) Other New Business - Open

- i) Mark Zawadzki mentioned that we have lost our way in the process for getting papers through the review process.
- ii) Currently, the Program Chair is working directly with the Authors, which is not correct. The Sponsors should be communicating with the Program Chair.
- iii) Dave Durocher agreed but didn't think the Sponsor's role was well defined. Mark Zawadzki commented that the Sponsor's role is defined in the Author's Guide.
- iv) John Malinowski suggested that we have a webinar to review the Author's Guide. Rich Butler stated this would give more exposure on the value Sponsors bring to the paper review process. More discussion on this topic will be held at the Interim Meeting.
- v) Emily Held stated that a short guide would be great for Authors Sponsors, and Reviewers.

k) Rotation of Executive Committee – Greg Drewiske

- i) Greg Drewiske announce that Emily Held has been nominated to join the Executive Committee in the role of PPIC Secretary/Treasurer. The floor was opened for other nominations. There were no other nominations. Greg made a motion that Emily Held become the PPIC Secretary/Treasurer beginning July 1, 2021. John Malinowski seconded. The vote was unanimous.
- ii) Beginning on July 1, 2021, the Executive Committee will be:
  - (1) Mark Zawadzki – Committee Chair
  - (2) Chris Heron – Committee Vice-Chair / Program Chair
  - (3) Emily Held – Secretary / Treasurer

**13) ADJOURN**

The meeting was adjourned at 2:51 PM EDT.



## **APPENDIX A – GENERAL COMMITTEE ANNUAL MEETING ATTENDANCE**

Todd Legette  
Mark Zawadzki  
Kevin Borthwick  
Rich Butler  
Greg Drewiske  
Dave Durocher  
Nehad El-Sherif  
Amanda Elliott  
Marc Elliott  
Pete Famighetti  
Justin Gaull  
Hugo Gomez  
Emily Held  
Warren Hopper  
Matthew Hussey  
Terry Jennings  
John Kay  
Jaco Kruger  
Marvin Lee  
John Malinowski  
Cristiano Paiva  
Sergio Panetta  
Stephen Prachyl  
Duncan Rhodes  
Roly Roberge  
Walter Simpson  
Larry Thomas  
Rich Turner  
Stan Zakharin



## APPENDIX B – GENERAL COMMITTEE ANNUAL MEETING AGENDA

### IEEE IAS PULP & PAPER INDUSTRY COMMITTEE FULL TECHNICAL COMMITTEE MEETING AGENDA ANNUAL MEETING - VIRTUAL Thursday, June 24, 2021 1:30PM – 3:00PM, Eastern Time

|   |   |
|---|---|
| 1. Welcome & Introductions  | Todd Legette  |
| 2. Anti-Trust Announcement  | Todd Legette  |
| 3. Review/Approval of 2020 Interim Full Committee Meeting Minutes   | Todd Legette  |
| 4. Executive Committee Annual Meeting Report  | Todd Legette  |
| 5. Standing Subcommittee Reports:   |   |
| <ul style="list-style-type: none"> <li>a. Membership Update</li> <li>b. Conference Contact List</li> <li>c. Fellows Nominations</li> <li>d. Paper Awards, Magazine and Transaction Submittals</li> <li>e. Publicity Update</li> <li>f. PPIC Awards and Nominations</li> <li>g. Webmaster</li> </ul>                                   | <ul style="list-style-type: none"> <li>Roly Roberge</li> <li>Roly Roberge</li> <li>John Kay</li> <li>Nehad El-Sherif</li> <li>Rich Turner</li> <li>Todd Legette</li> <li>Nehad El-Sherif</li> </ul> |
| 6. Liaison Reports  |   |
| <ul style="list-style-type: none"> <li>a. IEEE-IAS Executive Committee Update</li> <li>b. TAPPI Update</li> <li>c. Electrical Safety Workshop Update</li> <li>d. UL Liaison Report</li> </ul>   | <ul style="list-style-type: none"> <li>Dave Durocher</li> <li>Burt Judson</li> <li>Greg Drewiske</li> <li>Mark Zawadzki</li> </ul>  |
| 7. Operating Subcommittee Reports:  |   |
| <ul style="list-style-type: none"> <li>a. PCEMC - Process Control, Engineering, Maintenance, Construction</li> <li>b. DCS- Drives and Control Systems Subcommittee</li> <li>c. PDS – Power Distribution Systems Subcommittee</li> <li>d. S &amp; T – Safety &amp; Training Subcommittee</li> <li>e. Standards Subcommittee</li> </ul> | <ul style="list-style-type: none"> <li>Michael Feldkirchner</li> <li>Terry Jennings</li> <li>Cristiano Paiva</li> <li>Emily Held</li> <li>Greg Drewiske</li> </ul>                                  |
| 8. Virtual Conference Report  | Sergio Panetta  |
| 9. Future Conference Committee Reports:   |   |
| <ul style="list-style-type: none"> <li>a. 2022 Niagara Falls, Ontario, Canada</li> <li>b. 2023 Spokane, WA</li> <li>c. 2024 Charleston, WV</li> </ul>   | <ul style="list-style-type: none"> <li>Sergio Panetta / Chris Heron</li> <li>Warren Hopper / Steve Pittman /Duncan Rhodes</li> <li>Justin Gaull / Rich Butler</li> </ul>                            |
| 10. Virtual Conference Technical Program Report   | Mark Zawadzki   |
| 11. Old Business:   |   |
| <ul style="list-style-type: none"> <li>a. James A. Rooks Memorial Grant Fund Status</li> <li>b. Rooks Student Intern &amp; Young Engineering Professionals</li> </ul>   | <ul style="list-style-type: none"> <li>Dave Durocher</li> <li>Emily Held</li> </ul>   |

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>c. PPIC Emeritus Program</li> <li>d. Operating Guide Update due to Cancellation of 2020 Conference</li> <li>e. Open Position - PPIC Awards and Nominations</li> </ul>   | John Kay<br>Mark Zawadzki<br>Todd Legette   |
| <b>12. New Business</b>  |   |
| <ul style="list-style-type: none"> <li>a. Formation of Ad Hoc Committee to review paper submission process including copyright transfers/ paper review process</li> <li>b. Should previously presented papers be excluded from paper award?</li> <li>c. Awarding Authors with discounted attendance cost</li> <li>d. Discussions on 2022 In-Person Conference</li> <li>e. Discussion on hybrid format for future conferences</li> <li>f. Selection of Webmaster Vice Chair</li> <li>g. Need to approve meeting minutes after the minutes are published</li> <li>h. Presentation of 2021 Meritorious Award plaque at 2022 conference</li> <li>i. Selection of PPIC Standards Working Group Officers</li> <li>j. Other New Business</li> <li>k. Rotation of Executive Committee</li> </ul> | Mark Zawadzki<br><br>Nehad El-Sherif<br><br>Todd Legette<br>Todd Legette<br>Greg Drewiske<br>Todd Legette<br>Todd Legette<br>Todd Legette<br>Greg Drewiske<br>Open<br>Greg Drewiske |

**Adjourn by 3:00 PM or earlier.**