



INDUSTRY APPLICATIONS SOCIETY

PULP & PAPER INDUSTRY COMMITTEE

MINUTES of the

CONFERENCE FULL COMMITTEE MEETING

2007 PPIC COMMITTEE MEETING The Williamsburg Lodge, Williamsburg, VA Tuesday June 26, 2007

IEEE/IAS PULP & PAPER INDUSTRY COMMITTEE

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IEEE/IAS PULP & PAPER INDUSTRY COMMITTEE CONFERENCE MEETING MINUTES OF THE FULL COMMITTEE

The Williamsburg Lodge Williamsburg, VA

June 26, 2007

WELCOME AND INTRODUCTIONS

Blake Lloyd called the meeting to order at 3:35 PM. He welcomed everyone to Williamsburg and the Conference Full Committee meeting. He then asked everyone in turn to introduce him or herself. Blake gave an insightful speech about the IEEE organizational "family tree" and the visions of the IEEE, IAS and Process Industries Department, to which the PPIC Committee belongs. He thanked everyone in attendance for "offering a new opportunity to meet with colleagues and share our common experiences". A meeting sign-in sheet was circulated for all attendees to indicate their presence.

SECRETARY'S REPORT

Rhonda Banks reported that the full committee minutes from the Atlanta Interim meeting were distributed via email to all committee members on June 18, 2007 and were to be posted on the committee website www.pulpandpapercommittee.com. Due to the difficulty of obtaining current email addresses, she emphasized the desire for members to obtain an IEEE alias using the ieee.org website and setting up an IEEE web account. A motion was given and seconded to approve these minutes as distributed. They were accepted and passed.

EXECUTIVE COMMITTEE REPORT

Rhonda Banks reported that 19 members were in attendance at the Executive Committee meeting. The meeting was held on Sunday from 2:35 PM to 4:48 PM and resulted in a good discussion on the following issues facing this group:

- 1) A Forest Products Ad Hoc Committee will be formed. (See New Business section.)
- 2) John Kay has developed a DRAFT copy of a new PPIC Local Planning Committee Guide. The guide is intended to serve as a roadmap for future local conference committees. Interested members should review this document and contact John directly. Blake Lloyd will post this document on the IEEE website for member access. Input from this conference's local committee is of interest.
- 3) Due to the resignation of Clayton Reid, who has moderated this portion of the conference in the past, Jahan Kakar has been named the moderator for this conference. Subcommittee chairs are to solicit a replacement that is interested in this annual conference task.
- 4) Larry Thomas has agreed to coordinate the compilation of the technical paper presentations for this conference. Currently, he has all of the presentations for Monday's technical sessions, but still has several to obtain for Tuesday and Wednesday. Larry suggested identifying a trainee for this responsibility as a backup. Duncan Rhodes will operate the timer during the technical program.
- 5) There was discussion about obtaining a permanent web site for handling ongoing conference registrations. Currently, each local committee handles this responsibility and it is one of the most difficult tasks of hosting a conference. A benefit of using a permanent web site would be the continuity and consistency from one conference to the next. The desire would be to have an assigned position for managing the process of registration, managing the communication between the web site manager and the local committee registration chairperson. Pete Famighetti has agreed to perform this function this year and next. Discussion in the October interim meeting will be planned for proposing this position and a back-up.
- 6) Potential changes to the Operating Guide may be necessary upon review of the Conference Tutorial Guide by Rhonda Banks and Blake Lloyd. These will be discussed at the interim meeting in October.

TREASURER'S REPORT/CONFERENCE AUDITS

Alex Wu noted that the 2004 Victoria conference has not been closed due to a lack of funding for the required audit. An accountant from Auburn University has offered his services free of charge and will send the closeout information to him upon completion.

The 2005 Jacksonville conference has been successfully closed with all paperwork submitted.

To assist with the conference budgeting process, it has been suggested that the Treasurer's responsibilities include accumulating and holding past conference budget data to transfer the information from one conference committee to the next. Using this data and local adjustments, the Treasurer will be able to assist the conference local committee with the budgeting process and expedite the conference closing process. Blake Lloyd, Rhonda Banks and Alex Wu will discuss wording changes to the Operating Guide.

STANDING SUBCOMMITTEE REPORTS

MEMBERSHIP

Alan Lowe passed a membership list for members to review and correct, if necessary. He noted that anyone interested in joining the committee should contact him. He reported that our current committee membership is 122. Since the interim meeting in October 2006, we have had the following changes in membership:

- Resigned/Retired 1 (Clayton Reid)
- Passed Away 1 (Jim Rooks)
- New Members None
- Outstanding Applicants 3 (Paul Henri, Rick Hoadley and Chad McLellan)
- Pending Applicants 2 (Tony Holliday, Richard Hunt)

At the interim meeting, we had 49 members present, 34 members that requested excused absences and 41 members with unexcused absences. Requests for excused absences should be sent/forwarded to Alan.

Alan gave a job sector distribution of our membership as follows:

- 66 Vendors
- 29 Consultants
- 23 Mill Personnel
- 2 Academics
- 2 Retired Members

He also reported that 100 of the 122 current members have a grade of Senior Member or higher. This is an impressive 82 percent, but it was noted that in honor of Jim Rooks, a membership percentage of 100% should be a goal by next conference. Requirements for eligibility are 5 years in the industry and 3 references from IEEE Senior members (or higher).

MAILING LIST

John Kay reported that the committee mailing list continues to evolve. He received the registration list from the Appleton committee and reconciled that data to the master mailing list. He also updated the data based on the markups of the mailing list documents displayed at our June conference.

The following is an update and report:

Total Entries	3142
---------------	------

Stale Entries 1315 [no attendance since 1998] Entries removed this year 464 [no attendance since 1998]

Total as of June 16, 2007 2678

Entries with Email addresses 1829 [69%]

John noted that approximately 300 entries are marked for removal this coming year (no attendance for the last 10 years **and** no valid email address).

PUBLICITY

Rob Boteler, our committee Publicity Chair reported that a press release for this conference was submitted to a list of publications, including Jane Alexander, Editor, *Maintenance Technology* magazine. He announced that we are pleased to have Mrs. Alexander as a guest at this conference. A post card mailing was sent approximately ten weeks prior to this conference targeting potential attendees. An evaluation of the effectiveness of this mailing will be made after the conference.

PAPER AWARDS

Due to a family emergency, Laurie Cihlar was unable to attend and no report was given for the Paper Awards.

PPIC AWARDS

Russ Thrift announced that Walter Jones is the winner of the 2007 Meritorious Engineering Award and John Kay is to be awarded the 2007 Meritorious Service Award. Russ suggested that each of us make a special effort to recognize these two gentlemen during the week.

FELLOWS NOMINATIONS AND IAS MEMBERSHIP

John Kay reported that we had one nominee accepted in the 2007 Fellows class - James A. Rooks received his Life Fellow award for "leadership in engineering applications in the pulp and paper industry". Sadly Jim is not here to accept our acknowledgment of this outstanding achievement but his spirit lives on through us and through the conference he held so dearly.

This year we submitted two nominations to the 2008 class of Fellows. We resubmitted Ron Simpson's nomination and we submit a nomination for Jay Das. The IEEE Fellows Review Committee will issue their report in November. We are looking forward to a positive response for both of our nominees. Good luck to both of our nominees!

The Fellows Program was established to recognize and honor outstanding members for their significant accomplishments in the advancement or application of engineering, science, and technology and for their contributions to the mission of the IEEE. The IEEE Fellows are an elite group from around the globe. The IEEE looks to the Fellows for guidance and leadership as the world of electrical and electronic technology continues to evolve.

John recognized all Fellows in attendance at the meeting. Future nomination considerations should be discussed with John Kay or Blake Lloyd.

LIAISON REPORTS

IEEE/IAS

Dave Durocher recognized Bob Lorenz as the outgoing Division Director for IAS and Mark Weaver as the outgoing Publications Chair for IAS. Currently, Blake Lloyd is the IAS Electronics Commerce Chair and Dave Durocher is the Process Industries Department Chair. This position represents IAS industry committees including Pulp & Paper, Petrochemical, Metals, Mining and Cement industries. He noted that there was great involvement from this committee and that we are one of the top contributors to IEEE/IAS publications. We are recognized as a valued part of the IAS community.

PAPTAC (CPPA)

John Kay reported that PAPTAC held its 93rd Annual Meeting February 5-9, including the EXFOR 2007 products display, at the Palais des Congres in Montreal, QC.

Attendees came from mills, supplier companies, research institutions, and universities from 33 countries.

There were over 300 exhibiting companies at EXFOR who gave visitors a hands-on look at the many new products and services available to the industry in a dynamic and busy location.

Attendance at this year's event:

Delegates to the technical presentations: 774

Visitors to EXFOR: 2812 EXFOR exhibitors: 1793

Total participants at PAPTAC Annual Meeting: 5379

There continues to be marked downturn in the technical program attendance. The Electrical/Instrumentation Engineering and Maintenance Committee has dwindled to a very low point – mostly due to lack of organization, planning and program enhancement.

Plans are already under way for PaperWeek 2008 which will be held from February 6-7, 2008. EXFOR 2008 will celebrate its 50th anniversary and will display the latest science and technology devoted to the manufacturing of pulp, paper and board products. Information on these events can be found at www.paptac.ca.

TAPPI

Burt Judson reported that the existence of the electrical engineering committee is minimal. There is a scheduled teleconference call tomorrow. Apparently the "new and stream-lined TAPPI" will be made up of several "common interest groups" (CIGs), not "committees and sub-committees". Burt plans to suggest that the Electrical Drives committee continue, with a possible name change to "Electrical Drives CIG", included as a part of the TAPPI Process Control Division.

IEEE - STANDARDS COORDINATING

IEEE SCC 18:

Daleep Mohla is the current chair of Standards Coordinating Committee. The purpose of this group is to review and coordinate the instructions of IEEE Technical Committees to establish the IEEE position of IEEE representatives to National Fire Protection Association Standards Committees and to establishe the IEEE position on all matters regarding toxicity and fire risk hazard assessment.

IEEE is listed as a User in the National Fire Protection Association technical committees to achieve balance between various stakeholders. All IEEE representatives to NFPA technical committees must meet NFPA requirements for user category. Other stakeholders are represented by various other organizations. For example, the National Electrical Manufacturers Association (NEMA) represents manufacturers in NFPA technical committees.

Some of the key documents SCC 18 representatives provide user input are:

NFPA 70: The National Electrical Code. IEEE has representation in 18 out of 20 Code Making panels in NEC

NFPA 70B: Recommended Practice for Electrical Equipment Maintenance

NFPA 70E: Standard for Electrical Safety in the Workplace

NFPA 780: Standard for the Installation of Lightning Protection Systems

There are a few openings in the National Electrical Code making panels, and NFPA 780, to represent IEEE under the user category. Anyone interested should contact the SCC 18 Chair with their resume.

IEEE ELECTRICAL SAFETY WORKSHOP

Larry Thomas reported that several representatives from our group attended the Electrical Safety Workshop in Calgary, Alberta this past winter. The next one is scheduled for March 18-21, 2008 in Dallas, TX.

SEVERE DUTY MOTORS TASK FORCE

John Malinowski reported that this task force met this week as a first step to form a working group to develop a standard for severe duty AC induction motors. A survey will be prepared and sent to manufacturers. The information will be consolidated and sent to Forest Product representatives for feedback. Another meeting is planned for the interim meeting in June. In order to be a member of this group, a membership to the Standards Association is required.

OPERATING SUBCOMMITTEE REPORTS

Detailed reports from the 4 standing subcommittees are appended.

A large thank you was offered by Blake Lloyd for the service rendered by the outgoing subcommittee chairs. They will be recognized at the conference luncheon. The new subcommittee chairs are as follows:

EMMC – Allen Watson PDS – Bill Vilchek TSSC – Dennis Neitzl DCS – Greg Drewiske

WILLIAMSBURG CONFERENCE REPORT

John Malinowski reported that the local committee has experienced no issues thus far. He gave the updated statistics for current attendance. Approximately one-third of the tutorial attendees are first-time attendees which indicates the benefit of offering these tutorials free of charge for first-time attendees. He has had outstanding service from the hotel staff

FUTURE CONFERENCES

2008 Seattle Conference

Rich Turner announced that the Williamsburg conference registration packet includes an invitation letter for the Seattle, WA conference to be held at the Grand Hyatt Seattle on June 22-27, 2008.

2009 Birmingham Conference

Robert Adams reported that the 2009 conference committee has secured a hotel for the dates of June 21-25, 2009 at the Renaissance Ross Bridge Golf Resort and Spa in Birmingham, AL.

Charlie Canty announced that a volunteer is needed to host the 2010 conference. Possible locations could be Milwaukee, Wisconsin or the mid-Texas area.

2011 - Minneapolis area? Need volunteer.

2012 - To be determined

SEATTLE CONFERENCE TECHNICAL PAPERS

After tallying the subcommittee reports, Dave Durocher revealed that the list of potential papers for the Seattle Conference is as follows:

A Papers – 12
B Papers – 21
C Papers – 12
D Papers – 5
E Papers – 7

Panels – 1

Tutorials - 4

He emphasized the need to push for the A/B papers to be presented at the conference.

Dave also noted that the Call for Papers for this conference resulted in 7 papers being submitted, with 3 of those being presented at this conference.

OTHER BUSINESS

INCOMING SUBCOMMITTEE CHAIRS

Reference in previous section.

AD HOC COMMITTEE ON CONFERENCE AWARENESS

Dave Durocher will give a presentation at a meeting of this ad hoc committee later this week that highlights their focus on attracting industry engineers to participate in the activities of the Pulp and Paper Industry Committee of the Industry Applications Society.

This past September "Thanks for Attending" letters and an extra CD copy of the 2006 conference record were sent to industry engineers that attended the Appleton conference. In October, a list of 420 emails was loaded into List Serve, which is a free email database management service from IEEE. In November, a "Save the Date" correspondence was sent out to promote this conference by identifying the following benefits of attending:

- 1) Establish technical relationships
- 2) Enhance technical knowledge
- 3) Meet world-renowned experts
- 4) Share best industry practices
- 5) Complete employer's continued education requirements
- 6) Earn credit hours to retain a Professional Engineering license
- 7) Minimize time away from the mill

Efforts from this ad hoc committee will continue with the engagement of the local committee for the 2008 Seattle Conference.

AD HOC COMMITTEE ON PPIC PLANNING

John Kay reported that this council met two times via teleconference with a main focus on the engagement of our committee with the Forest Products group. It was recommended that an ad hoc committee be formed to investigate

the potential formation of a subcommittee, with membership focusing on the promotion of technical papers attractive to this group.

Bruce Honda, from the Wood Products Division of Weyerhaeuser, has been contacted for input about interest, potential membership, contacts, etc. One of these contacts is attending the conference this week to offer feedback about whether this may be a forum of interest. A goal was set to try to include a few papers oriented to this group's interest for presentation at next year's conference.

Blake Lloyd will investigate the process for forming an ad hoc committee to address this issue in the future.

INTERIM MEETING LOCATION

Dave Rollay announced that the interim meeting will be held at the Westin Atlanta Airport in Atlanta, GA on October 21-22, 2007.

CONFERENCE PRESENTATION COORDINATOR

Larry Thomas has agreed to coordinate the compilation of the technical paper presentations for this conference and next year's conference. Larry suggested identifying a trainee for this responsibility as a back-up.

AD HOC COMMITTEE ON STUDENT/YOUNG ENGINEERS

Greg Drewiske announced that this Ad Hoc Committee formed in October for the promotion of students and young engineers to become involved in our committee. A proposal was made to IAS for the approval of four college intern sponsorships to attend our annual conference. Three of these were approved and the James A. Rooks Memorial Student Intern Program that will be introduced this year will address another attendee. The two groups eligible for these sponsorships are college engineering students and young industrial engineers. The subcommittee chairs were asked to encourage their members to nominate eligible persons for the next conference.

JAMES A. ROOKS MEMORIAL STUDENT INTERN PROGRAM/CONTRIBUTIONS TO IEEE

Dave Durocher announced that in recognition of Jim's life-long contributions to the IEEE, beginning this year The Pulp & Paper Industry Committee of the IEEE Industry Applications Society has established the James A. Rooks Memorial Student Intern Program. This and every year, our committee will celebrate Jim's relentless compassion to bring young engineers into the industry by sponsoring engineering student interns working for industry manufacturing companies, to attend our annual PPIC technical conference at no cost. As Jim personified excellence in engineering, so too will the next generation of engineers be better prepared to meet industry challenges through exposure to technical papers and tutorials at the conference, and interaction with leading practicing engineers. Proceeds to fund this initiative will come from the James A. Rooks Memorial Endowment established by the IEEE Foundation. Contributions can be made to: IEEE Foundation in memory of James A. Rooks, IEEE Development Office, 445 Hoes Lane, Piscataway, NJ 08854. This not-for-profit foundation qualifies for company matching gift programs.

NEW BUSINESS

There was no new business introduced at the meeting.

THE MEETING WAS ADJOURNED AT 5:05 PM.

Appendix A - FINAL FULL COMMITTEE AGENDA

FULL COMMITTEE AGENDA IEEE PULP & PAPER INDUSTRY COMMITTEE ANNUAL TECHNICAL CONFERENCE MEETING

Colonial Williamsburg Convention Center
Virginia Room ABC
Tuesday June 26, 2007
3:30 PM to 5:00 PM

3:30 PM to 5:00 PM	
1 - Welcome & Introductions	Blake Lloyd
2 - Review/Approval of Minutes of June 2006 Conference Meeting	Rhonda Banks
3 - Executive Committee Report	Rhonda Banks
4 - Treasurers Report/Conference Audits	Alex Wu
5 - Standing Subcommittee Reports:	
A – Membership	Alan Lowe
b – Mailing List	John Kay
c – Publicity	Rob Boteler
d – Paper Awards	Laurie Cihlar
e – PPIC Awards	Russ Thrift
f – Fellows Nominations	John Kay
6 - Liaison Reports:	
a – IEEE – IAS	Dave Durocher
b – PAPTAC (formerly CPPA)	John Kay
c – TAPPI	Burt Judson
d – IEEE SCC 18	Richard Barker
e - IEEE - Standards Projects Coordinating	Richard Barker
f – Electrical Safety Workshop	Larry Thomas
7 - Operating Subcommittee Reports:	
a – EMMC	Larry Menche
b – DCS	John Malinowski
c – PDS	Robert Adams
d – TSSC	Tim Crnko
e – New subcommittee officers	Blake Lloyd
8 – Williamsburg Conference Report	John Malinowski
9 – Future Conferences	
a - 2008 – Seattle WA	Rich Turner
b - 2009 – Birmingham	Robert Adams
c – 2010 - ????	
10 – Seattle Conference Technical Papers	
11 – Other Business	
a – Incoming Subcommittee Chairs	Blake Lloyd
b – Ad-Hoc Committee on Conference Awareness	Dave Durocher
c – Ad-Hoc Committee on PPIC Planning	John Kay
d – Interim Meeting Location	Dave Rollay
e – Conference Presentation Coordinator	Larry Thomas
f – Ad Hoc Committee on Student/Young Engineers	Greg Drewiske
g – James A. Rooks Memorial Student Intern Program Contributions to	Dave Durocher

12 - New Business

IEEE

APPENDIX B - EMMC SUBCOMMITTEE MEETING MINUTES

Engineering, Management, Maintenance & Construction Subcommittee Conference Meeting Minutes Williamsburg, VA

Meeting Date: June 26, 2007

Meeting Start: 12:00 PM

Meeting Adjourned: 2:45 PM

Recorded By: Larry Menche/Allan Watson

Total Members: 19

Members Present: 13

Russ Thrift Blake Lloyd Bill Polley
Rhonda Banks George Matto Rory Johnson
Peter Baen Larry Menche Jahan Kargar

Dave Durocher Allen Watson

Burt Judson Robert Montgomery

Visitors: 4

Jonathon Saleeby Roland Roberge
Dale Basso Mike McKee

Members Excused: 3

Laurie Cihlar Frank Newman

Tim Hoy

Members Not Excused: 4

Jim Haferkorn Rick Watkins Mike Tribe Steve Trussell

2008 Paper Reviewer:

Larry Menche

EMMC SUBCOMMITTEE

Introduction

Introductions were made and a list of the EMMC members was circulated for attendance and updates.

General Business

Highlights of the Executive Committee Meeting were reported.

- Someone is needed to head up the unusual failures for this conference.
- Three students were attending this year as part of the new student attendance program.
- The conference organizer's manual will be put on the conference website.
- Maintaining the conference website is a difficult task. It was suggested a position be established a standing subcommittee. Pete Famigetti is doing this now.
- The Seattle conference will be at the Grand Hyatt 6/22/08 to 6/27/08. Room cost expected to be \$180/night.
- The Birmingham conference will be at the Ross Bridge Golf Resort & Spa 6/21/09 to 6/25/09. Room cost expected to be \$179/night.
- The interim meeting will be 10/21/08 at the Westin, Atlanta.
- It was suggested that email addresses for the sponsors be included on the subcommittee paper tally spreadsheets.
- Nominations for the Meritorious service award and the engineering award must have paperwork submitted within 2 weeks of the interim meeting.

New Business

The list of proposed papers was reviewed and updated with changes. New paper topics were discussed.

The Jim Rooks Memorial Intern Support Fund was discussed. Burt Judson suggested to get the funds from the committee while we are here at the conference. Put the student intern program into the budget. Use future conference development on the line item of the proposed local committee budget.

Jahan Kargar volunteered to be the committee vice chair.

Meritorious Award Nominees

None at the meeting. Members were encouraged to submit names at a later date.

Future Papers

Reference the Microsoft Excel database that accompanies the minutes for the list of future papers.

EMMC SUBCOMMITTEE

EMMC FUTURE PAPERS

				Sta	tus						
Numbe r	Subcommitte e	Title	Α	В	С	D	Е	Year	Paper	Panel	Tutorial
2003-2	EMMC/CBS	WIRELESS ETHERNET NETWORK for REMOTE CONTROL of a CHIP RECEIVING SYSTEM	1					2008	1		
2003-3	EMMC/CBS	PANEL - WHERE CAN YOU CUT BACK ON MAINTENANCE AND WHERE SHOULD YOU NOT IN LEAN TIMES?						2008		1	
2003- 11	EMMC/CBS	APPLICATION of LIGHTNING PROTECTION at a PAPER MILL			1			2009	1		
2003- 12	EMMC/CBS	DOCUMENT MANAGEMENT SYSTEMS and THEIR USE		1				2007	1		
2004-2	EMMC	HEATED TUBING: PREFABRICATE OR FIELD TRACE AND INSULATE	1					2008	1		
2004-4	EMMC	ONLINE MAINTENANCE MONITORING	1					2008	1		
2004-5	EMMC	DUAL POWERED - STEAM & ELECTRIC - I.D. FAN ON A RECOVERY BOILER					1	2008	1		
2004-7	EMMC	CAPITAL PROJECT COMMISSIONING			1			2008	1		
2006-2	EMMC	Day Lighting					1	2008	1		
2006-3	EMMC	Generation Interconnections, A Case Study					1	2008	1		
2006-8	EMMC	The Case for Interns		1				2008	1		
2007-1	EMMC	Modern Acceptance Test Methods on Steam Turbines in Paper Mills		1				2008			

APPENDIX B

EMMC SUBCOMMITTEE

				Stat	tus						
Numbe r	Subcommitte e	Title	Α	В	С	D	Е	Year	Paper	Panel	Tutorial
2007-3	EMMC	Case Study: Retrofit Application of a DC and AC Motor Driving a Fan Pump Through a Common Shaft				1		2008			
2007-4	EMMC	Paper Machine Automation Upgrade - "Big Bang" Rather Than a Staged Incremental Approach: Case History			1			2008			
2007-5	EMMC	Overview of New Lighting Technology					1	2008			
2007-6	EMMC	Designed for safety: Trends and Standards Emerging in Low Voltage Control Assemblies		1				2008			
2007-7	EMMC	Managing Shaft Current Bearing Issues					1	2008			
2007-8	EMMC	Testing Methods for Electrical Apparatus					1	2008			
		TOTAL	3	4	3	1	6		10	1	0

PDS SUBCOMMITTEE

APPENDIX C - PDS SUBCOMMITTEE MEETING MINUTES

Meeting Minutes Published Thursday, June 28, 2007

Power Distribution Systems SUBCOMMITTEE MEETING MINUTES Williamsburg, VA

Meeting Date: June 26, 2007

Meeting Start: 12:00 Noon Meeting Adjourn: 2:00 PM

Recorded by: Robert Adams

Total Members: 36 New Members: 2

Guests: 13

Members Present: 18

ROBERT L ADAMS GEOFF CLARK
J C DAS BRENDA ETZEL

ANTHONY S LOCKER STANLEY Y MERRITT
DOUGLAS C MOODY CHARLES J MOZINA
FELIX J NEPVEUX GAIL W PALMER

JOHN LEVINE RICH HUNT

RICHARD C SCHAEFER RONALD H SIMPSON

GLENN A SMITH RICH TURNER

ALEX Y WU WILLIAM S VILCHECK

Members Excused: 9

TOM BLOOMING B L GRAVES WARREN A HENSON RICHARD KIRBY

ED REID TODD LEGETTE
VERNON A NEWBILL EDWARD R SEXTON

MARCELO E VALDES

Members Unexcused: 9

ROBERT J BELTZ TERRY BRANCH ROY E COSSE JR STEVEN L DYRNES

CHARLES J HARDY JAMES E LYLES
TODD E ROBBINS JOHN D WHINCUP

CARLOS J YEPEZ

Guests: 13

BILL WINSAND ED LARSEN

RICK TIMMS

JIM HAVLIK

DAN KOBIDA

WALLEY STOREY

JERRY SNAPP

DOUG DIETZEN

PAUL CAREY

PAUL CAREY

STEVE SENA

LOUIS WEISBERG

MARK LANIER

Members Transferred: None Resignations: None

Meritorious Award Nominees: 0

2008 Paper Graders: Dan Kobida, Marcelo Valdes

Introduction

Robert Adams welcomed all present to the Williamsburg, VA PDS Subcommittee meeting. Each member and guest was asked to introduce himself or herself. A list of the PDS members was circulated for updating and attendance. Updates have been forwarded to Alan.

General Business

Executive Committee Meeting issues were reviewed and discussed.

The 2008 Conference will be held in Seattle, WA June 22-27, 2008. The Interim Meeting will be held in Atlanta on October 21-22, 2007.

At the time of the meeting, there were 188 registered (full) and 102 tutorial registrants.

Future Papers

See attached spreadsheet.

If there are any comments/corrections, please contact the writer.

APPENDIX C

PDS SUBCOMMITTEE

PDS FUTURE PAPERS

No.	Title	Status	Year
2003-04	Arc Resistant Switchgear Application and Installation	D	2008
2007-2	Utilizing the Benefits of Microprocessor Based Protective Relaying Tutorial		2008
2007-11	Medium Voltage Arc Flash Analysis	В	2008
2007-13	Advanced Protection & Control Applications of Medium Voltage Industrial Generation Systems	С	2008
2007-14	Challenges & Solutions in Medium Voltage Motor Protection Due to Motor Starting	В	2008
2008-1	Design & Application of Split Core High Accuracy Current Transformers	В	2008
2008-2	Relay Communication Basics	С	2008
2008-3	Coordination of Generator Protection with Generator Excitation and Generator Capability	Α	2008
2008-4	CT Selection	D	2008
2008-5	Zone Based Protection for LV Systems	Α	2008
2008-6	Application of Digiral Radio for Distribution Pilot Protection and Other Applications	В	2008
2008-7	Upgrading Power System Protection to Improve Safety, Monitoring, and Control	В	2008
2008-8	Steps to Determine Critical Parameters for Protection of Undocumented AC Motors	В	2008
2008-9	Power System Tutorial		
2008-10	Power System Tutorial		
Paper Status	2008		
Α	2		
В	6		
С	2		
D	2		
E	0		
Tutorial	3		
Panel	0		

APPENDIX D - TSSC SUBCOMMITTEE MEETING MINUTES

TRAINING, SAFETY, STANDARD AND CODES SUBCOMMITTEE IEEE, IAS PULP & PAPER COMMITTEE

Meeting – Williamsburg, VA MINUTES of MEETING

Meeting Date: June 26, 2007

Recorded by: Tim Crnko

Members Present: Tim Crnko

Dennis Neitzel Ralph Shead Paul Rouillier Kevin Lippert Pat Malie (Industry)

Larry Thomas

Total: 7

Members with an

Excused Absence: Norm Danz (Industry)

D. Ray Crow Jim Harris Richard Barker

Total: 4

Members with an

Unexcused Absence: Bob Jordan

Jim Williams H. Landis Floyd II

Total: 3

Total Members: 14

Guests: Michael Gasperi 414-382-2508 <u>mlgasperi@ra.rockwell.com</u>

David (Mark) Pollack 306-373-5505 <u>mark.pollack@startco.ca</u> David Shipp 724-779-5851 <u>daviddshipp@eaton.com</u>

Total: 3

Introductions

The meeting was called to order sometime after noon by Chairman Tim Crnko,. All attendees and guests introduced themselves. Attendance was taken.

Announcements & General Business

Larry Thomas explained the process for nominees for both the meritorious service and meritorious engineering were discussed. Members can give note Dennis Neitzel names for nominations. The interim meeting in October is the deadline for Dennis to submit any nominations to the Executive Committee.

Status of 2008 Technical Papers, Updates, & Tutorials

	Α	В	С	D	E
Papers	1	1	1	1	1
C&S*	1				
Update	1				
Tutorials	1				

^{*} Code & Standards Update which is presented at the conference during one of the 25 minute slots. PowerPoint format only. PowerPoint should be submitted to program chair to be on the Conference CD (could it be put in the Conference hardcopy, too?)

See Spreadsheet entitled 2008 TSSC Paper Summary and Status Tally 6-07 for details.

TSSC Paper Reviewer for the Seattle Conference in 2008 will be Pat Malie with Ralph Shead as backup.

Other Business

How to Target Topics for papers and tutorials that the Industry Personnel Want and Need:

- 1. The Ralph Shead Challenge: Ralph challenged each TSSC member to "bring along" an industry person to our next TSSC meeting. Great idea.
- 2. Pat Maile is going to get input from his company's maintenance personnel. After the meeting Tim Crnko asked Doug Moody to do the same.

Paper reviewer discussion: This year the reviewers did not receive notice of availability of papers to review until a week or so prior to conference and they had to be electronically downloaded. The large file size was a hindrance. A recommendation for the future is that paper reviewers receive the papers in hardcopy form and a few weeks prior to the conference. After the subcommittee meeting, Tim Crnko mentioned this to Dave Durocher and Dave indicated the 2008 papers will be sent out as hardcopy.

TSSC Chair: Moving forward Dennis Neitzel will be the TSSC Chair. Dennis is recruiting for TSSC Vice Chair.

Adjournment

The meeting was adjourned at 2:30pm.

Distribution of Minutes: Subcommittee members and guests, Committee Secretary, Committee Membership Chair.

TSSC SUBCOMMITTEE

TSSC FUTURE PAPERS

CONF	F	Рар	er S	tatus	S	TITLE
YEAR	Α	В	С	D	Е	11122
2008	x					Update: Electrical Safety Standards & Regulations This is PowerPoint only No Paper Necessary
2008				Х		Medium Voltage Cable Installation Giude - Push or Pull?
2009					X	NFPA 70E - Its Effect on Construction Project Work in the Pulp and Paper Industry
2009			X			Design and Installation Electrical Safety Requirements
2008		X				Things to Do to Prepare for an Arc Flash Study
2009			X			Applying EN Standards for Winder
2008					Х	Unique Arc Flash Conditions & Solutions
2008				Х		What We've Learned in Doing Arc Flash Studies
2008			X			Unique Solutions for Arc Flash Mitigation
2009			X			Establishing an Electrical Safety Program
2008		Х				Tutorial - USA and Canada Electrical Safety 1/2 Day Dennis Neitzel
2008			Х			Tutorial - Safety Achieved Through Grounding 1/2 Day

APPENDIX E - DCS SUBCOMMITTEE MEETING MINUTES

DRIVES AND CONTROL SYSTEMS SUBCOMMITTEE IEEE/ IAS PULP & PAPER COMMITTEE 2007 CONFERENCE MEETING MINUTES

Meeting Date: Tuesday, June 26, 2007

Meeting Started: 12:07 PM
Meeting Adjourned: 02:58 PM

Chairman: John Malinowski

Vice Chairman/Secretary: Greg Drewiske

Total Members: 59
Members Present: 33
Members Excused: 5
Members Not Excused: 21
Guests: 19

Introduction

- Members and guests introduced themselves
- Attendance / Membership List passed around and annotated

Announcements

- Antitrust Announcement was read.
 - Reminder committee remembers need to keep IAS membership up-to-date. You will get a notice from Allen Lowe if you are not a member of IAS.
- Soliciting interns for the 2008 program IAS will support to a \$2000 cap. Talk to Greg Drewiske if you
 have a candidate.
- Reminder from John to utilize an IEEE alias for your e-mail address. That will simplify keeping track
 of you in the event you change jobs or Internet providers. Info at www.ieee.org. See below for
 detailed instructions.
- Adding a new Ad-Hoc sub-committee on Forest Products with John Kay as chair. Looking for members.
- Need someone to volunteer to handle the unusual failures portion of our presentations at the annual conference. Prefer a mill guy. Let David Durocher know if you are interested.
- Need someone to volunteer to be Standards liaison to replace Richard Barker.
- Accepting donations for the "Jim Rooks Memorial Intern Fund."
- Congratulations to John Kay and Walt Jones for their selection as the 2007 Meritorious Award winners.
- Interim Meeting will be October 21-22, 2007 at the Atlanta Airport Westin.

APPENDIX E

DCS SUBCOMMITTEE

Membership

•	I otal Members	59
•	Members present	33
•	Members excused	5
•	Members not excused	21
•	Guests	19

Old Business

- Review of DCS Minutes from Atlanta Meeting: Minutes approved as sent.
- Future Conferences are scheduled as follow:

2008 Seattle, WA Rich Turner is Local Chair
 2009 Birmingham, AL Robert Adams is Local Chair
 2010 TBA Need Volunteer

 Standing Meritorious Award nominees are Warren Hopper for Engineering and Duncan Rhodes for Service. These nominees will remain on the nominations list until they are withdrawn, ineligible or are presented with the award. New nominees along with forms need to be turned in by the Interim Meeting.

New Business:

- Paper Reviewer for 2008 Del Seaver with Steve Littleby (pending membership), Javier Portos (pending membership), Roger Lawrence (pending membership) will be backups.
- Following this meeting, Greg Drewiske will rotate to the Chairman position, Darren Honaker will rotate to the Vice-Chairman/Secretary position.

Review of Papers:

- · See attached spreadsheet
- · Paper count is:

Level	2008	2009				
Α	6	2				
В	10	3				
С	6	1				
D	1	0				
Е	0	0				
Tutorial 2 1						

Appendix A - Classification and Schedule of Papers

The criteria for paper classification are as follow:

Class A: Paper has a sponsor, a committed author, an abstract, and a rough draft in

hand, ready for review.

Class B: Paper has a sponsor, a committed author, and abstract in hand.

Class C: Paper has a sponsor and a committed author. Class D: Paper has a sponsor and an identified author.

Class E: Paper has a sponsor.

The approximate schedule for papers is as follows (final schedule to be posted on the website (www.pulpandpapercommittee.com):

9/15/07 Author Data Sheets to Program Chair

• 10/22/07 Interim Meeting. Rough drafts available for reviewers.

Author kits to authors (sent by sponsors)

11/8/07 Reviews of rough Drafts due.

12/19/07 Final drafts to the reviewers (sent by sponsors)
 12/20/07 Final drafts to reviewers (sent by sponsors)

• 1/24/08 Review of final drafts due.

Copyright transfer form, Author's Data & Release forms sent to Program

Chair.

• 3/6/08 Final manuscript sent to Program Chair.

• 3/20/08 Manuscripts sent to printer.

4/17/08 Acknowledgment and schedule sent to authors.
 6/5/08 Bound copies of record sent to Conference Chair.

6/2x/08
 2008 IEEE Conference Seattle, WA

Sponsors should make sure that the sub-committee chairmen get a copy of the author's data sheets and a copy of the Abstract. Reviewers should check the official guide to make sure that their role is understood. It is the responsibility of the reviewer to check the paper's accuracy, not to be the editor. The guide is available on the website. It is important that the sponsor not only coordinates the reviews of the paper, but also checks the presentation itself to make sure it conforms to IEEE guidelines, especially in the area of avoiding any commercialism (including company logos on template except for title page). Since the presentations are all in PowerPoint, they can be easily sent from the author to the sponsor or placed on the Pulp and Paper FTP site. It is a requirement that all authors / presenters register for the Conference, even if it is for only one day. This is also true for New Product Presenters.

DCS SUBCOMMITTEE

DCS FUTURE PAPERS

Number	Year	Α	В	С	D	E	Paper	Panel	Tutorial	Title
2003- 09	2008	, ,	1	Ū		_	1			Implementation Issues in Electronic Line shafting Control
2003- 14	2008	1					1			Paper Machine Dryer Section Tuning
2004- 25	2009		1				1			Impact of Medium Voltage Drives on Design and Insulation of MV Motors
2005- 12	2008	1							1	Proper Selection, Installation and Maintenance of Tachometers Encoders
2005- 13	2008		1				1			On-machine Diagnostics of Machine Variables using FFT Analysis
2005- 14	2008		1				1			A Comparison of Embedded vs. Separate Control for Drives
2005- 15	2008				1		1			Update on IEEE 841 Spec
2005- 16	2009			1			1			Considerations for Motor Repair Specifications
2006- 01	2008	1					1			Dynamic online sensing of sheet modulus of elasticity
2006- 03	2008		1				1			Modeling and evaluation of dryer sections of paper machines driven by gear trains
2006- 04	2008		1				1			Turbine Downgrade Project
2006- 06	2008			1			1			Modeling the Common Mode Noise on Low Voltage Drive and Motor System
2006- 08	2008			1			1			Field Report on toroidal bearing successes
2006- 09	2009	1					1			Effect of the Load on the expected savings from a premium efficiency
2006-	2008	1					1			Modeling and Simulation of a large Chipper Drive
2006- 13	2009		1				1			Effects on Paper Mill Distribution Systems as Linear Loads are converted to Non-Linear Loads over time

APPENDIX E

DCS SUBCOMMITTEE

Numbe r	Year	A	В	С	D	E	Paper	Panel	Tutorial	Title
2006- 16	2009		1					1		Control Communication Network Architecture
2006- 19	2008			1			1			Effect of Ground Faults on Common DC Bus Drive Systems
2006- 20	2008	1					1			Bearing Currents in Inverter-fed AC Motors
2007-1	2008		1				1			Permanent Magnet Motors for Energy Savings and Power Density in Industrial Applications
2007-2	2008			1			1			Effectiveness of Grounding Brushes
2007-3	2008	1					1			Infrared Inspection in the Forest Products Industry
2007-4	2008		1				1			Case Study for Special Application Motors in the Forest Products Industry
2007-5	2008		1				1			Solid state versus electro-mechanical relays on MV motors
2007-6	2008		1				1			Physical Stresses in Deep bars during the starting of induction motors
2007-7	2008			1			1			Review of upcoming changes to US motor efficiency regulations
2007-8	2009	1							1	TAPPI/IEEE Drives Short Course
2007-9	2008			1					1	Economic Justification of Projects

MEMBERSHIP REPORT

APPENDIX F - MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

ROBERT L ADAMS [Robert] IEEE Senior Member #07968274 PPIC Member Since 6/00 Subcommittee PDS

TIMOTHY R ALBERS [Tim] IEEE Senior Member #40354971 PPIC Member Since 6/00 Subcommittee DCS

R KEITH ALLEN [Keith] IEEE Member #08316143 PPIC Member Since 9/06 Subcommittee DCS

PETER R BAEN [Peter] IEEE Senior Member #4757670 PPIC Member Since 6/97 Subcommittee EMMC

RHONDA D BANKS [Rhonda] INC IEEE Senior Member #4876215 PPIC Member Since 7/95

Subcommittee EMMC

J RICHARD BARKER [Richard] IEEE Senior Member #03652872 PPIC Member Since 6/03 Subcommittee TSSC

DALE A BASSO [Dale] IEEE Member #80590066 PPIC Member Since 8/07 Subcommittee EMMC

ROBERT J BELTZ [Robert] IEEE Senior Member #00452441 PPIC Member Since 6/00 Subcommittee PDS

J M BENTLEY [John] IEEE Life Fellow Member #364101 PPIC Member Since 5/84 Subcommittee DCS

THOMAS M BLOOMING [Tom] IEEE Senior Member #00692053 PPIC Member Since 10/05 Subcommittee PDS

KEVIN S BORTHWICK [Kevin] IEEE Senior Member #02024347 PPIC Member Since 10/05 Subcommittee DCS Office: 205-972-6462 Fax: 205-972-6300 Home 205-664-3196 E Mail: adamsr@bek.com

Office: 314-553-1947 Fax: 314-553-1097 Home 636-922-1539

E Mail: tim.albers@emotors.com

Office: 770-754-8549 Fax: 770-754-4789 Home 770-343-8380

E Mail: rallen@ra.rockwell.com

Office: 512-396-5801 Fax: 512-396-3627 Home 512-353-1127

E Mail: peter.baen@thermon.com

Office: 843-371-0700

Fax: 843-216-9726

Home 843-884-3402

E Mail: rdbanks@ieee.org

Office: 916-632-9295 Fax: 916-632-9296 Home 916-639-9295 E Mail: richardb@ieee.org

Office: 864-284-5576 Fax: 864-284-5510 Home 864-254-0079 E Mail: dabasso@baldor.com

Office: 678-309-4245 Fax: -Home 678-454-1520

E Mail: robertjbeltz@eaton.com

Office: 715-543-8239 Fax: 715-543-8239 Home 715-543-8239

E Mail: jmbentley@centurytel.net

Office: 678-309-4217 Fax: -

Home 678-309-5771 E Mail: t.blooming@ieee.org

Office: 604-270-7728 Fax: 604-270-6252 Home 604-948-0415

E Mail: kborthwick@fransen-eng.com

BE&K ENGINEERING COMPANY

PO BOX 12607

BIRMINGHAM, AL 35202 6607

US ELECTRIC MOTORS 8050 W FLORISSANT AVENUE

ST LOUIS, MO 63136

ROCKWELL AUTOMATION 11575 GREAT OAKS WAY SUITE 110

ALPHARETTA, GA 30022

THERMON MANUFACTURING CO 100 THERMON DR

P O BOX 609

SAN MARCOS, TX 78667

INSTRUMENTATION DESIGN SYSTEMS

4032 COL VANDERHORST CIRCLE

MOUNT PLEASANT, SC 29466

GENERAL CABLE 5339 WESLEY RD

ROCKLIN, CA 95765

BALDOR DODGE RELIANCE 6040 PONDERS COURT

GREENVILLE, SC 29615

EATON ELECTRICAL INC 7000 HIGHLANDS PARKWAY

SMYRNA, GA 30082

DRIVES CONSULTANT 6239 CLEARVIEW DR

MANITOWISH WATERS, WI 54545

EATON CORPORATION 7000 HIGHLANDS PARKWAY SE

SMYRNA, GA 30082

FRANSEN ENGINEERING 210-3031 VIKING WAY

RICHMOND, BC V6V 1W1

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

ROB B BOTELER [Rob] IEEE Senior Member #85008877 PPIC Member Since 10/04 Subcommittee DCS

TERRY G BRANCH [TERRY] IEEE Senior Member #06283980 PPIC Member Since 8/02 Subcommittee PDS

KENNETH P BUTLER [KEN] IEEE Member #40099464 PPIC Member Since 3/98 Subcommittee DCS

RICHARD D BUTLER [Rich] IEEE Senior Member #00603720 PPIC Member Since 6/00 Subcommittee DCS

CHARLES L CANTY [Charlie] IEEE Life Senior Member #7132756 PPIC Member Since 5/85 Subcommittee DCS

LAURIE K CIHLAR [Laurie] IEEE Senior Member #8676322 PPIC Member Since 7/93 Subcommittee EMMC

GEOFFREY F CLARK [Geoff] IEEE Member #40102487 PPIC Member Since 9/06 Subcommittee PDS

ROY E COSSE JR [Roy] IEEE Senior Member #05536073 PPIC Member Since 10/02 Subcommittee PDS

D RAY CRANE [Ray] IEEE Senior Member #7326135 PPIC Member Since 6/78 Subcommittee DCS

TIMOTHY M CRNKO [Tim] IEEE Member #40354249 PPIC Member Since 6/00 Subcommittee TSSC

D RAY CROW [Ray] IEEE Senior Member #05718887 PPIC Member Since 7/04

Subcommittee TSSC

Office: 314-553-1179 Fax: 314-553-1097 Home 636-447-3692

E Mail: rob.boteler@emotors.com

Office: 807-223-9477 Fax: 807-223-9211 Home 905-844-8338

E Mail:

Office: 513-603-6506 Fax: 513-942-9085 Home 513-231-7621

E Mail:

Office: 904-296-6229 Fax: 904-296-4808 Home 904-728-8388

E Mail: rdbutler@ra.rockwell.com

Office: 770-480-6251 Fax: 770-889-2045 Home 770-889-2045 E Mail: clcanty@ieee.org

Office: 843-740-2199 Fax: 843-740-2199 Home 843-763-5168

E Mail: Ikc1@meadwestvaco.com

Office: 205-972-6430 Fax: 205-972-6303 Home 205-678-4689 E Mail: clarkg@bek.com

Office: 713-948-4019 Fax: 713-948-4569 Home 281-373-1465 E Mail: rcosse@sbcgobal.net

Office: 662-327-1961

Fax: -

Home 662-327-1961

E Mail: craneray@bellsouth.net

Office: 636-527-1384 Fax: 636-207-3649 Home 314-966-6505

E Mail: tcrnko@copperbussmann.com

Office: 360-671-6131

Fax: -Home -

E Mail: drcrow@aol.com

EMERSON MOTOR COMPANY 8100 WEST FLORISSANT AVE

ST LOUIS, MO 63136

WEYERHAEUSER COMPANY

1 DUKE ST

DRYDEN. ON P8N 2Z7

ROCKWELL AUTOMATION

9355 ALLEN RD

WEST CHESTER, OH 45069

ROCKWELL AUTOMATION 4190 BELFORT RD

SUITE 180

JACKSONVILLE, FL 32216

GLOBAL ENGINEERING CO 9135 CLEARWATER ROAD

GAINESVILLE, GA 30506

MEAD WESTVACO CORP

P O BOX 118005

NORTH CHARLESTON, SC 29423 8005

BE&K ENGINEERING

2000 INTERNATIONAL PARK DRIVE

BIRMINGHAM, AL 35243

POWELL ELECTRIC SYSTEMS INC

12301 KURLAND

BLGD B

HOUSTON, TX 77034

WEYERHAUSER COMPANY 297 RICHARDSON ROAD

COLUMBUS, MS 39702

COOPER BUSSMANN

PO BOX 14460

ST LOUIS, MO 63178 4460

DRC CONSULTING LTD 1356 CHUCKANUT DR

BELLINGHAM, WA 98229

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

RADU S CURIAC [Radu] Office: 513-841-3105 IEEE Member #41387667 Fax: 513-841-3290 PPIC Member Since 8/07 Home 859-803-3745

Subcommittee DCS E Mail: radu.curiac@siemens.com

NORMAN L DANZ [Norm] IEEE Senior Member #80458668 Fax: -PPIC Member Since 9/06 Home -

Subcommittee TSSC

J C DAS [Jay] IEEE Senior Member #04037438

PPIC Member Since 6/01 Subcommittee PDS

GREG W DREWISKE [Greg] IEEE Senior Member #00208579 PPIC Member Since 10/05

Subcommittee DCS

ROB C DUFTON [Rob] IEEE Associate Member #41480611 PPIC Member Since 10/02 Subcommittee DCS

DAVID B DUROCHER [DAVE] IEEE Senior Member #40236081 PPIC Member Since 1/98 Subcommittee EMMC

RICHARD DYKSTRA [Richard] IEEE Senior Member #01721307 PPIC Member Since 10/01 Subcommittee DCS

STEVEN L DYRNES [Stephen] IEEE Life Senior Member #3688124 PPIC Member Since 9/83 Subcommittee PDS

BRENDA L ETZEL [Brenda] **SYSTEMS**

IEEE Senior Member #80446613 PPIC Member Since 9/06 Subcommittee PDS

STEVE T EVON [Steve] IEEE Senior Member #40316000 PPIC Member Since 6/03 Subcommittee DCS

PETER F FAMIGHETTI [Petel IEEE Senior Member #7449390 PPIC Member Since 11/87 Subcommittee DCS

E Mail: nld3@meadwestvaco.com

Office: 770-688-2656 Fax: 770-688-2501 Home 770-982-8758 E Mail: jay.das@amec.com

Office: 715-422-3449 Fax: 715-422-4183 Home 715-424-0180

E Mail: greg.drewiske@storaenso.com

Office: 519-740-4100 x 247 Fax: 519-740-9871 Home 519-584-1722

E Mail: rcdufton@ra.rockwell.com

Office: 503-582-2714 Fax: 503-582-2814 Home 503-657-8019

E Mail: davidbdurocher@eaton.com

Office: 519-740-4100 x1514 Fax: 519-740-5510 Home 519-742-8279

E Mail: rdykstra@ra.rockwell.com

Office: 503-781-5753 Fax: 246-0577 Home 503-377-6999 E Mail: sdyrnes@aol.com

Office: 619-692-6521

Fax:

Home 760-745-3613

E Mail: brendaletzel@eaton.com

Office: 864-284-5657 Fax: 864-281-2196 Home 864-306-3057

E Mail: stevon@powersystems.rockwell.com

Office: 602-510-7376 Fax: 860-298-7118

Home -

E Mail: pete.famighetti@ieee.org

SIEMENS ENERGY AND AUTOMATION

4620 FOREST AVENUE

NORWOOD, OH 45212

MEAD WESTVACO

. AL

AMFC 1979 LAKESIDE PARKWAY

SUITE 500

TUCKER, GA 30084

STORA ENSO WISCONSIN RAPIDS MILL

310 3RD AVE NORTH

WISCONSIN RAPIDS, WI 54495

ROCKWELL AUTOMATION OF CANADA

135 DUNDAS STREET

CAMBRIDGE, ON N1R 5X1

EATON ELECTRICAL 26850 SW KINSMAN RD

WILSONVILLE, OR 97070

ROCKWELL AUTOMATION 12 RAGLIN PLACE

CAMBRIDGE, ON N1R 7J2

DYRNES ENGINEERS 9320 SW BARBUR BLVD **SUITE 230**

PORTLAND, OR 97219

EATON ELECTRICAL SERVICES &

2727 KURTZ ST

SAN DIEGO, CA 92110

ROCKWELL AUTOMATION 6040 PONDERS COURT

GREENVILLE, SC 29615

4699 E BLUE SPRUCE LANE

GILBERT, AZI 85298

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

MICHAEL J FELDKIRCHNER [Michael]

PAPER MARLBORO MILL

IEEE Senior Member #40045753 PPIC Member Since 10/05

Subcommittee DCS

RICHARD L FIELD [Richard] IEEE Senior Member #08299133 PPIC Member Since 8/07

Subcommittee PDS

H LANDIS FLOYD II [LANNY] IEEE Fellow Member #06536767 PPIC Member Since 8/02

Subcommittee TSSC

RUSSELL T FORD [Russ] IEEE Member #41319490 PPIC Member Since 6/00 Subcommittee DCS

ROBERT J FRITZ [Bob] IEEE Senior Member #7591225 PPIC Member Since 6/78 Subcommittee DCS

B L GRAVES [Bruce] IEEE Senior Member #5688924 PPIC Member Since 6/84 Subcommittee PDS

DONALD J GREY [Don] IEEE Member #00471045 PPIC Member Since 7/04 Subcommittee DCS

CHARLES J HARDY [Charlie]

GROUP

IEEE Member #40346480 PPIC Member Since 6/03 Subcommittee PDS

JAMES H HARRIS [JIM] IEEE Member #06795546 PPIC Member Since 6/99 Subcommittee TSSC

WARREN A HENSON [Gus]

IEEE Senior Member #05789623 PPIC Member Since 6/99

Subcommittee PDS

FREDERICK L HOADLEY [Rick] IEEE Member #04242889 PPIC Member Since 8/07 Subcommittee DCS

Fax: 843-479-6603 Home 843-383-2959

E Mail: michael.feldkirchner2@n.domtar.com

Office: 859-283-0778 Fax: 859-282-2904 Home 859-647-7154

E Mail: richard.field@postglover.com

Office: 302-695-0146 Fax: 302-695-0734 Home -

E Mail: h.l.floyd@ieee.org

Office: 678-309-4214 Fax: 678-842-5811 Home 770-664-6618

E Mail: russelltford@eaton.com

Office: 216-642-1230 Fax: 216-750-5000 Home 440-838-1083 E Mail: rfritz@avtron.com

Office: 864-627-9511 Fax: 864-627-9564 Home 864-967-4670

E Mail: bruce.graves@ieee.org

Office: 262-785-3417 Fax: 262-785-0417 Home 262-375-1886 E Mail: djgrey@ieee.org

Office: 615-507-2185

Fax: 615-507-2188 Home 615-595-2336 E Mail: charha@selinc.com

Office: 704-321-5430 Fax: 704-321-5464 Home 704-321-5430

E Mail: jharris@generalcable.com

Office: 205-354-5327 Fax: 205-985-2488

Home 205-985-0465 E Mail: gushenson@bellsouth.net

Office: 262-512-8230 Fax: 262-512-8665 Home 262-242-0343

E Mail: rlhoadley@ra.rockwell.com

Office: 843-479-0200 x 456 DOMTAR

P O BOX 678

BENNETTSVILLE, SC 29512

POST GLOVER RESISTORS INC

ERLANGER, KY 41018

DUPONT ENGINEERING

101 BEECH ST

WILMINGTON, DE 19880

EATON CORPORATION 7000 HIGHLANDS PARKWAY SE

SUITE 101

SMYRNA, GA 30082

AVTRON MFG INC

7900 E PLEASANT VALLEY ROAD

INDEPENDENCE, OH 44131

WORLD WIDE TECHNOLOGIES INC

132A PILGRIM ROAD

GREENVILLE, SC 29607

ABB INC

16250 W GLENDALE DRIVE

NEW BERLIN, WI 53151

SEL INC INDUSTRIAL SOLUTIONS

130 SEABOARD LANE UNIT 7 FRANKLIN, TN 37067

GENERAL CABLE CORP PO BOX 21116

CHARLOTTE, NC 28277

SIEMENS ENERGY AND AUTOMATION

285 A CAHABA VALLEY PKWY NO

PELHAM, AL 35124

ROCKWELL AUTOMATION 6400 W ENTERPRISE DRIVE

P O BOX 760

MEQUON, WI 53092

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

ANTONY J HOLLIDAY [Tony] IEEE Associate Member #80396466 PPIC Member Since 6/07

IEEE Life Fellow Member #3537677

Subcommittee DCS

JOHN R HOLMQUIST [John]

PPIC Member Since 9/86

Subcommittee DCS

DARREN HONAKER [Darren] IEEE Senior Member #979112 PPIC Member Since 1/06 Subcommittee DCS

WARREN S HOPPER [Warren] IEEE Senior Member #7972771 PPIC Member Since 6/00 Subcommittee DCS

TIMOTHY A HOY [Tim] IEEE Associate Member #11299301 PPIC Member Since 6/02 Subcommittee EMMC

RICHARD K HUNT [Rich] IEEE Member #40237447 PPIC Member Since 6/07 Subcommittee PDS

M JUBIN JACKSON [Jubin] IEEE Member #07677743 PPIC Member Since 7/04 Subcommittee DCS

PRESTON L JACKSON [PJ] IEEE Life Senior Member #5294731 PPIC Member Since 4/85 Subcommittee DCS

R R JOHNSON [Rory] IEEE Senior Member #7822489 PPIC Member Since 9/83 Subcommittee EMMC

WALTER V JONES [Walt] IEEE Senior Member #5206859 PPIC Member Since 9/79 Subcommittee DCS

ROBERT S JORDAN [Bob] IEEE Senior Member #05900741 PPIC Member Since 1/96

Subcommittee TSSC

Office: -

Fax.

Home 704-543-7040

E Mail: the_kilowatt_kid@ieee.org

Office: +44-(0)1642 497000 Fax: +44-(0)1642 497111

Home -

E Mail: tony.holliday@hawk-ir.com

Fax: -

Home 253-927-3623

E Mail: john.holmquist@comcast.net

Office: 540-387-8736 Fax: 540-387-8072 Home 540-863-8067

E Mail: darren.honaker@ieee.org

Office: 541-741-5629 Fax: 541-741-5240 Home 541-895-3140

E Mail: warrenhopper@ieee.org

Office: 250-564-3381 Fax: 250-562-6514 Home 250-964-1468 E Mail: thoy@udl.com

Office: 919-367-7608 Fax: 919-882-9962 Home 919-303-2463 E Mail: richard.hunt@ge.com

Office: 803-981-8357 Fax: 803-329-3838 Home 803-285-5697

E Mail: jacksonmj@bowater.com

Office: 205-988-0248 Fax: 205-989-5302 Home 205-988-0248 E Mail: p.jackson@ieee.org

Office: 253-924-6106 Fax: 253-924-6592 Home 253-529-4103

E Mail: rory.johnson@weyerhaeuser.com

Office: 540-387-8315 Fax: 540-387-8072 Home 540-591-5227

E Mail: walter.jones@tmeic-ge.com

HAWK IR INTERNATIONAL INC

117 HIGH ST

CLEVELAND, TS11 6JX

WEYERHAEUSER COMPANY RETIRED

32229 24TH AVE SW

FEDERAL WAY, WA 98023

TMFIC GF

2060 COOK DRIVE

SALEM, VA 24153

WEYERHAEUSER COMPANY

PO BOX 275

SPRINGFIELD, OR 97477

UNIVERSAL DYNAMICS LTD 215-556 NORTH NECHAKO RD

PRINCE GEORGE, BC V2K 1A1

GENERAL ELECTRIC MULTILIN 903 HADDON HALL DRIVE

APEX, NC 27502

BOWATER INC CATAWBA OPERATIONS

5300 CURETON FERRY RD

CATAWBA, SC 29704

PRESTON JACKSON 352 VALLEY VIEW LANE

INDIAN SPRINGS, AL 35124

WEYERHAEUSER COMPANY

P O BOX 9777

FEDERAL WAY, WA 98063 9777

TM GE AUTOMATION SYSTEMS LLC

1501 ROANOKE BLVD

SALEM, VA 24153

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

BURTON M JUDSON JR [Burt] IEEE Senior Member #3895372 PPIC Member Since 10/65

Subcommittee EMMC

JAHAN KARGAR [Jahan] IEEE Member # PPIC Member Since 8/07

Subcommittee EMMC

JOHN A KAY [John] IEEE Senior Member #04383360

PPIC Member Since 6/95 Subcommittee DCS

RICHARD D KIRBY [Richard] **LABORATORIES**

IEEE Senior Member #00821686 PPIC Member Since 12/05 Subcommittee PDS

DANIEL B KOBIDA [Daniel] IEEE Member #80369413 PPIC Member Since 8/07

Subcommittee PDS

STAN KOMANDER [Stan] IEEE Senior Member #80430406 PPIC Member Since 9/06 Subcommittee DCS

MIKE R KOZLOWSKI [Mike] IEEE Senior Member #80100999 PPIC Member Since 6/05 Subcommittee DCS

ROGER G LAWRENCE [Roger] IEEE Senior Member #7545241 PPIC Member Since 8/07 Subcommittee DCS

TODD T LEGETTE [Todd] IEEE Senior Member #41478863 PPIC Member Since 9/06 Subcommittee PDS

JOHN S LEVINE [John] IEEE Senior Member #8838385 PPIC Member Since 5/92 Subcommittee PDS

PATRICK J LINK [Pat]

INC

IEEE Senior Member #7042559 PPIC Member Since 6/93 Subcommittee DCS

Office: 440-646-7242 Fax: 440-646-7352 Home 440-946-3668

E Mail: bmjudsonjr@ra.rockwell.com

Office: 416-620-5600 Fax: -

Home -

E Mail: jkargar@irispower.com

Office: 519-740-4734 Fax: 519-740-9871 Home 519-578-4836

E Mail: jakay@ra.rockwell.com

Office: 281-335-0201

Fax: 281-335-0217 Home 281-648-2859 E Mail: rdkirby@ieee.com

Office: 859-372-9858 Fax: -Home 859-803-7338

E Mail: dan.kobida@postglover.com

Office: 479-648-5702 Fax: 479-649-5130 Home 479-285-1116

E Mail: skomander@baldor.com

Office: 864-284-5479 Fax: 864-284-5422 Home 864-963-4232

E Mail: mrkozlowski@baldor.com

Office: 919-515-6682 Fax: 919-460-0936 Home 919-460-9974

E Mail: rogerlawrence@rglsolutions.com

Office: 513-248-6180 Fax: 513-248-6683 Home 513-575-0947

E Mail: todd.legette@ipaper.com

Office: 770-565-1556 Fax: 770-973-9264 Home 770-956-0024 E Mail: john@L-3.com

Office: 706-883-6996

Fax: 706-883-6997 Home 706-883-7440 E Mail: plink@asdsinc.com **ROCKWELL AUTOMATION** 1 ALLEN BRADLEY DR

MAYFIELD HEIGHTS, OH 44124

IRIS POWER LP 1 WESTSIDE DRIVE

TORONTO, ON M9C 1B2

ROCKWELL AUTOMATION 135 DUNDAS STREET

CAMBRIDGE, ON NIR 5X1

SCHWEITZER ENGINEERING

110 NASA PARKWAY

SUITE 405

HOUSTON, TX 77058

POST GLOVER RESISTORS 4750 OLYMPIC BLVD

ERLANGER, KY 41018

BALDOR ELECTRIC 5711 R S BOREHAM JR ST

FORT SMITH, AR 72902

BALDOR ELECTRIC 6040 PONDERS COURT

GREENVILLE, SC 29615

RGL SOLUTIONS

920 MAIN CAMPUS DRIVE SUITE 101

RALEIGH, NC 27606

INTERNATIONAL PAPER CORPORATE TECHNOLOGY 6285 TRI RIDGE BLVD LOVELAND, OH 45140

LEVINE LECTRONICS & LECTRIC INC

200 POWERS FERRY ROAD

MARIETTA, GA 30067

ADJUSTABLE SPEED DRIVE SERVICES

215 RIVER OAKS DRIVE

LAGRANGE, GA 30240

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Page6

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

KEVIN J LIPPERT [Kevin] IEEE Senior Member #41400356 PPIC Member Since 7/04

Subcommittee TSSC

BLAKE A LLOYD [Blake] IEEE Senior Member #2278919 PPIC Member Since 2/94 Subcommittee EMMC

ANTHONY S LOCKER [Tony] IEEE Senior Member #40053499 PPIC Member Since 7/04 Subcommittee PDS

ROBERT D LORENZ [Bob] IEEE Fellow Member #04992913 PPIC Member Since 6/00 Subcommittee DCS

JEFFERY L LOVELACE [Jeff] IEEE Senior Member #80239493 PPIC Member Since 10/05 Subcommittee DCS

J ALAN LOWE [Alan] IEEE Senior Member #5796792 PPIC Member Since 12/86 Subcommittee DCS

JAMES E LYLES [Jamie] IEEE Senior Member #07351612 PPIC Member Since 6/98 Subcommittee PDS

PATRICK J MALIE [Pat] IEEE Senior Member #61290912 PPIC Member Since 9/06 Subcommittee TSSC

JOHN E MALINOWSKI [John] IEEE Senior Member #41257491 PPIC Member Since 10/01 Subcommittee DCS

GEORGE R MATTO [George] IEEE Senior Member #6644249 PPIC Member Since 12/80 Subcommittee EMMC

CHAD MCLELLAND [Chad] IEEE Applicant # PPIC Member Since 8/07 Subcommittee DCS Office: 412-787-6459 Fax: 412-494-3780

Home -

E Mail: kevinjlippert@eaton.com

Office: 416-620-5600 x222 Fax: 416-620-1995 Home 905-625-4431 E Mail: blloyd@irispower.com

Office: 513-404-2222 Fax: 877-847-0500

Home -

E Mail: aslocker@ieee.org

Office: 608-262-5343 Fax: 608-262-5559 Home 608-273-3271 E Mail: r.d.lorenz@ieee.org

Office: 479-649-5247
Fax: 479-648-5792
Home 479-648-1594
E Mail: jlovelace@baldor.com

Office: 770-688-2575 Fax: 770-688-2501 Home 770-921-4377 E Mail: alan.lowe@ieee.org

Office: 828-651-0803 Fax: 800-647-9112 Home 828-628-9974

E Mail:

Office: 937-495-5347

Fax: -

Home 937-428-9871 E Mail: pjm@ieee.org

Office: 479-648-5909 Fax: 479-648-5872 Home 479-484-7898 E Mail: jmalinowski@ieee.org

Office: 503-598-0598 Fax: 503-620-7447 Home 503-807-5101 E Mail: matto@okonite.com

Office: 513-379-7432

Fax: -

Home 513-583-1872

E Mail: chad.mclelland@siemens.com

EATON ELECTRICAL 170 INDUSTRY DR RIDC PARK WEST PITTSBURG, PA 15275

IRIS POWER LP 1 WESTSIDE DRIVE

UNIT 2

TORONTO, ON M9C 1B2

I-GARD

7721 FIVE MILE RD SUITE 491

CINCINNATI, OH 45230

UNIVERSITY OF WISCONSIN MADISON

1415 ENGINEERING DRIVE

MADISON, WI 53706

BALDOR ELECTRIC P O BOX 2400

5711 R S BAREHAM JR STREET FORT SMITH, AR 72901

AMEC

1979 LAKESIDE PARKWAY

SUITE 500 TUCKER, GA 30084

CUTLER-HAMMER INC 175 VISTA BLVD

ARDEN, NC 28738

MEAD WESTVACO CORPORATION

8465 GARNET DRIVE

CENTERVILLE, OH 45458

BALDOR ELECTRIC CO

PO BOX 2400

FORT SMITH, AR 72902

THE OKONITE COMPANY

SUITE 150

6777 SW BONITA ROAD PORTLAND, OR 97224

SIEMENS ENERGY & AUTOMATION

4620 FOREST AVE

NORWOOD, OH 45212

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

RONALD O MEIHOFER [Ron] IEEE Life Senior Member #3809662

PPIC Member Since 5/66

Subcommittee DCS

LAWRENCE A MENCHE [Larry] IEEE Member #1917806 PPIC Member Since 4/94 Subcommittee EMMC

STANLEY Y MERRITT [Stan] IEEE Life Senior Member #3592797 PPIC Member Since 6/78 Subcommittee PDS

DAVID M MINTZLAFF [Dave] IEEE Senior Member #958229 PPIC Member Since 3/96 Subcommittee DCS

DALEEP C MOHLA [Daleep] **SERVICES** IEEE Fellow Member #06511885 PPIC Member Since 10/05 Subcommittee DCS

ROBERT M MONTGOMERY [Robert] Office: 843-745-3802 IEEE Senior Member #01849538 PPIC Member Since 6/99 Subcommittee EMMC

DOUGLAS C MOODY [Doug] IEEE Senior Member #6296263 PPIC Member Since 6/00 Subcommittee PDS

CHARLES J MOZINA [Chuck] IEEE Member #02630234 PPIC Member Since 7/04 Subcommittee PDS

DENNIS K NEITZEL [Dennis] IEEE Senior Member #03026010 PPIC Member Since 7/04 Subcommittee TSSC

FELIX J NEPVEUX [Felix] IEEE Senior Member #41482395 PPIC Member Since 7/04 Subcommittee PDS

VERNON A NEWBILL [Vernon] IEEE Senior Member #05623178 PPIC Member Since 8/96 Subcommittee PDS

Office: 770-992-4855 Fax: -

Home 770-992-4855

E Mail: r.meihofer@yahoo.com

Office: 270-927-7406 Fax: 270-927-8734 Home 270-281-4858

E Mail: larry.menche@n.domtar.com

Office: 540-587-8976 Fax: 540-586-1837 Home 540-587-8976 E Mail: staarlen@aol.com

Office: 360-225-8267 x463

Fax: -

Home 503-656-2212

Office: 832-567-7102

E Mail:

Fax: 281-261-7081 Home 281-261-7081

E Mail: d.c.mohla@ieee.org Fax: 843-745-3829

Home 843-572-3225 E Mail: rmm14@meadwestvaco.com

Office: 301-359-3311 Fax: 301-359-2068 Home 301-729-5193

E Mail: dcm9@newpagecorp.com

Office: 727-365-7858 Fax: 727-365-7858 Home 727-365-7858 E Mail: cmozina@aol.com

Office: 214-331-7315 Fax: 214-331-7363 Home 972-775-2620

E Mail: dennis.neitzel@avotraining.com

Office: 864-676-6303 Fax: 864-676-4789 Home 864-297-0737

E Mail: felix.nepveux@jacobs.com

Office: 251-639-7314 Fax: 251-639-7314 Home 251-639-9088 E Mail: newbillv@bek.com **EUROTHERM DRIVES INC RETIRED** 912 BARRINGTON OAKS RIDGE

ROSWELL, GA 30075

DOMTAR PAPER COMPANY LLC

58 WESCOR RD

HAWESVILLE, KY 42348

MERRITT AND ASSOCIATES INC 1105 HAMPTON RIDGE

BEDFORD, VA 24523

USNR

558 ROBINSON ROAD

PO BOX 310

WOODLAND, WA 98674

DCM ELECTRICAL CONSULTING

4702 SUMMER LAKES

MISSOURI CITY, TX 77459

MEAD WESTVACO CORP 5600 VIRGINIA AVE PO BOX 118005

CHARLESTON, SC 29423 8005

NEW PAGE PAPER 300 PRATT STREET

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LARGO, FL 33773 3724

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4271 BRONZE WAY

DALLAS, TX 75237

JACOBS ENGINEERING 1041 E BUTLER RD

GREENVILLE, SC 29606

INTERNATIONAL PAPER 1622 STONE HEDGE DR WEST

MOBILE, AL 36695

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

F P NEWMAN [Frank] Office: 478-277-5352 IEEE Senior Member #5943063 Fax: 478-275-6301 PPIC Member Since 6/71 Home 478-275-1438

Subcommittee EMMC E Mail: frank.newman@spnewsprint.com

C JERRY NUERNBERGER [Jerry] IEEE Senior Member #85030103 PPIC Member Since 8/07 Subcommittee EMMC

E Mail: jerrynuernberger@eaton.com

LARRY R OLSEN [Larry] IEEE Associate Member #85030083 PPIC Member Since 9/06 Subcommittee DCS

ROBERT W OLSSON [Bob] IEEE Senior Member #40290089 PPIC Member Since 6/99 Subcommittee DCS

GAIL W PALMER [Bud] IEEE Senior Member #8421265 PPIC Member Since 12/87 Subcommittee PDS

CRAIG M PINTO [CRAIG] IEEE Senior Member #41464658 PPIC Member Since 8/02 Subcommittee DCS

WILLIAM A POLLEY [Bill] IEEE Senior Member #07938152 PPIC Member Since 6/79 Subcommittee EMMC

DAVID C RAINS [David] IEEE Member #01243013 PPIC Member Since 8/07 Subcommittee DCS

W EDWARD REID [Ed] IEEE Member #06513980 PPIC Member Since 10/05 Subcommittee PDS

DUNCAN J. RHODES [Duncan]

IEEE Senior Member #02462950 PPIC Member Since 9/96 Subcommittee DCS

ROLAND P ROBERGE [Roland]

PRODUCTS

IEEE Member #04256947

PPIC Member Since 8/07 Subcommittee EMMC

Office: 920-969-2190 Fax: 920-729-4484

Office: 425-644-6225

Fax: 425-401-2260

Home 425-466-9215

Home 920-739-8486 E Mail: lolsen@ieee.org

Office: 440-338-1865 Fax: 440-338-7143 Home 440-338-7143

E Mail: bolsson@irispower.com

Office: 919-770-2116 Home 919-499-2967

E Mail: budinc2002@yahoo.com

Office: 912-236-8001 Fax: 770-740-3578 Home 912-236-6409

E Mail: craig.pinto@siemens.com

Office: -Fax:

Home 920-729-0235 E Mail: wapolley@ieee.org

Office: 281-799-0700 Fax: 832-550-2910 Home -

E Mail: dcrains@weg.net

Office: 724-873-9275 Fax: 724-873-8910 Home 724-945-6704

E Mail: edreid@qualtecheng.com

Office: 770-740-3267 Fax: 770-740-3794

Home 770-992-6765

E Mail: duncanrhodes@ieee.org

Office: 864-458-7700 x280

Fax: -

Home 864-286-3227

E Mail: roly.roberge@morganplc.com

SP NEWSPRINT CO 709 PAPERMILL ROAD

DUBLIN, GA 31027

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13205 SE 30TH STREET

BELLEVUE. WA 98005

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NEENAH, WI 54956

IRIS POWER ENGINEERING 145 LAKEVIEW LANE

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166 WOOD WEDGE WAY

SANFORD, NC 27332

SIEMENS ENERGY& AUTOMATION 105 WEDGEFIELD CROSSING

SAVANNAH, GA 31405

1021 E SHADY LANE

NEENAH, WI 54956

3219 STEPHENS CREEK LANE

SUGAR LAND, TX 77478

QUAL TECH ENGINEERS INC 201 S JOHNSON ROAD

SUITE 203

HOUSTON, PA 15342

SIEMENS ENERGY AND AUTOMATION

100 TECHNOLOGY DRIVE

ALPHARETTA, GA 30005

NATIONAL ELECTRICAL CARBON

257 FORRESTER DRIVE

GREENVILLE, SC 29681

Rev. 08/18/2007 Page9

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

DAVID T ROLLAY [Dave] Office: 414-382-2163 PACKAGED CONTROL PRODUCTS

DIVISION

IEEE Senior Member #5480819 Fax: 414-382-3681 ROCKWELL AUTOMATION/ALLEN-

BRADLEY

PPIC Member Since 4/82 Home 414-529-2427 Subcommittee DCS E Mail: dtrollay@ra.rockwell.com

PAUL J ROUILLIER [Paul] Office: 205-991-4177 IEEE Senior Member #6520928 Fax: 205-991-4225

PPIC Member Since 9/90 Home 205-425-4323 Subcommittee TSSC E Mail: paul.rouillier@tmeic-ge.com

RICHARD C SCHAEFER [Richard]

IEEE Senior Member #01440783 PPIC Member Since 6/98

Subcommittee PDS E Mail: richschaefer@basler.com

DELBERT E SEAVER [DEL]

MANAGEMENT

IEEE Senior Member #06391908

PPIC Member Since 8/95 Subcommittee DCS

EDWARD R SEXTON [Ted] IEEE Member #0477406 PPIC Member Since 9/90 Subcommittee PDS

RALPH W SHEAD [Ralph] IEEE Associate Member #4507711 PPIC Member Since 6/84

Subcommittee TSSC

RONALD H SIMPSON [Ron] IEEE Senior Member #4756805 PPIC Member Since 2/85

Subcommittee PDS

GLENN A SMITH [Glenn] IEEE Senior Member #04606034 PPIC Member Since 6/00 Subcommittee PDS

MARK A SPEARS [Mark]

IEEE Member #08727992 PPIC Member Since 10/05

Subcommittee DCS

LARRY K THOMAS [Larry] IEEE Senior Member #2341568 PPIC Member Since 11/87 Subcommittee TSSC

JAMES R THRIFT [Russ] IEEE Senior Member #8842031 PPIC Member Since 5/88 Subcommittee EMMC

Office: 618-654-2341 Fax: 618-654-2351 Home 618-539-5402

Office: 940-384-9543

Fax:

Home 940-384-9542 E Mail: seaverde@aol.com

Office: 514-341-3221 Fax: 514-341-3278 Home 514-935-2874 E Mail: sextont@abgs.com

Office: 770-921-9159 Fax: 770-921-1791

Home -

E Mail: ralpga@aol.com

Office: 770-662-7083 Fax: 770-447-7722 Home 770-614-6845 E Mail: ron.simpson@ge.com

Office: 318-556-1551 Fax: 318-556-1221 Home 318-387-6774

E Mail: glenn.smith@ipaper.com

Office: 404-353-2227

Fax: 678-804-1839 Home 770-614-0891

E Mail: mark.spears@siemens.com

Office: 541-484-2822 Fax: 541-484-7084 Home 541-484-2820

E Mail: larrythomas@ieee.org

Office: 404-506-6879 Fax: 404-506-6881 Home 404-816-8261

E Mail: jrthrift@southernco.com

1201 SOUTH 2ND ST MILWAUKEE, WI 53202

TM GE AUTOMATION SYSTEMS LLC 31 INVERNESS CENTER PARKWAY

SUITE 500

BIRMINGHAM, AL 35242

BASLER ELECTRIC

BOX 269 RT 143

HIGHLAND, IL 62249

CONSULTING ENGINEERING

6088 MOSS ROSE LANE

AUBREY, TX 76227

JAAKKO POYRY ABGS INC

5250 FERRIER ST SUITE 700

MONTREAL, PQ H4P 1L6

DIVERSIFIED SUPPLY 128 STONEVIEW DR

LILBURN, GA 30047

GE COMPANY

20 TECHNOLOGY PARKWAY SOUTH

SUITE 300

NORCROSS, GA 30092

INTERNATIONAL PAPER 705 COLLIERS LANE PO BOX 312 BASTROP, LA 71220

SIEMENS ENERGY AND AUTOMATION

100 TECHNOLOGY DRIVE

ALPHARETTA, GA 30005

L K THOMAS ENGINEERING INC

2820 CHUCKANUT

EUGENE, OR 97408

GEORGIA POWER CO

BIN 10195

241 RALPH MCGILL BLVD ATLANTA, GA 30308 3374

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

MICHAEL G TRIBE [Mike] IEEE Senior Member #02047330

PPIC Member Since 7/04 Subcommittee EMMC

STEVEN TRUSSELL [Steven]
IEEE Senior Member #40324950
PPIC Member Since 6/00
Subcommittee EMMC

RICHARD H TURNER [Richard] IEEE Senior Member #40354015 PPIC Member Since 10/05 Subcommittee PDS

MARCELO E VALDES [Marcelo] IEEE Senior Member #07073679 PPIC Member Since 7/04 Subcommittee PDS

ANIBAL VALENZUELA [Anibal] IEEE Senior Member #40133961 PPIC Member Since 8/99 Subcommittee DCS

WILLIAM S VILCHECK [BILL] IEEE Senior Member #06359673 PPIC Member Since 2/98 Subcommittee PDS

HENRY G WACHTER [Hank]

INC

IEEE Senior Member #8865289 PPIC Member Since 1/91 Subcommittee DCS

RICHARD D WATKINS [Rick] IEEE Senior Member #6686265 PPIC Member Since 10/89 Subcommittee EMMC

ALLEN J WATSON JR [AI]

INC

IEEE Senior Member #41242614 PPIC Member Since 10/01 Subcommittee EMMC

MARK D WEAVER [Mark] IEEE Senior Member #6235592 PPIC Member Since 1/85 Subcommittee DCS

JON H WERKING [Jon] IEEE Member #80611642 PPIC Member Since 8/07 Subcommittee DCS Office: 503-553-8610

Fax: -

Home 503-658-2635

E Mail: mike.tribe@weyerhaeuser.com

Office: 334-832-3519 Fax: 334-832-3050 Home 334-358-9749

E Mail: strusse@southernco.com

Office: 425-644-6242 Fax: 425-644-6220 Home 425-271-3876

E Mail: richardhturner@eaton.com

Office: 860-747-7782 Fax: 860-747-7797

Home -

E Mail: marcelo.valdes@ge.com

Office: 56-41-2203227 Fax: 56-41-2246999 Home 56-41-2285660 E Mail: anivalenz@udec.cl

Office: 724-779-5853 Fax: 724-779-5869 Home 724-228-9163

E Mail: williamsvilcheck@eaton.com

Office: 770-453-3470

Fax: -

Home 770-622-4322

E Mail: hank_wachter@ieee.org

Office: 770-492-2660 Fax: 770-493-0456 Home 770-972-6957

E Mail: rwatkins@dean-oliver.com

Office: 843-709-8323

Fax: 843-569-7446 Home 843-553-1095

E Mail: awatt101@hotmail.com

Office: 262-5128667 Fax: 262-512-8227

Home -

E Mail: 3quarks@ieee.org

Office: 414-382-2213 Fax: 414-382-3681 Home 262-784-5958

E Mail: jhwerking@ra.rockwell.com

WEYERYHAEUSER COMPANY

1300 SW 5TH AVE SUITE 500

PORTLAND, OR 97201

ALABAMA POWER COMPANY

200 DEXTER AVE PO BOX 160

MONTGOMERY, AL 36101

EATON ELECTRICAL 13205 SE 30TH STREET

SUITE 101

BELLEVUE, WA 98005 4415

GE CONSUMER & INDUSTRIAL

41 WOODFORD AVE

PLAINVILLE, CT 06062

UNIVERSITY OF CONCEPCION DEPT OF ELECTRICAL ENGINEERING

CASILLA 160-C CORREO 3 CONCEPCION, CHILE

EATON ELECTRICAL 130 COMMONWEALTH DR

WARRENDALE, PA 15086

SIEMENS ENERGY AND AUTOMATION

5405 METRIC PLACE

SUITE 100

NORCROSS, GA 30092

DEAN OLIVER INTERNATIONAL 4600 NORTH ROYAL ATLANTA DRIVE

TUCKER, GA 30084

INSTRUMENTATION DESIGN SYSTEMS

101 SADDLEBACK CIRCLE

GOOSE CREEK, SC 29445

ROCKWELL AUTOMATION 6400 N ENTERPRISE

MEQUON, WI 53092

ROCKWELL AUTOMATION LVMCC

1201 S 2ND STREET

MILWAUKEE, WI 53204

MEMBERSHIP REPORT

IEEE/IAS Pulp and Paper Industry Committee Members and Applicants

PETER H WERNER [Pete] IEEE Senior Member #5984190 PPIC Member Since 2/94

Subcommittee DCS

JAMES R WHITE [Jim] IEEE Member #04403077 PPIC Member Since 8/07 Subcommittee DCS

WILLIAM D WILKENS [Bill]
IEEE Senior Member #06358899
PPIC Member Since 9/06

Subcommittee DCS

J C WILLIAMS [Jim]

IEEE Senior Member #6930036 PPIC Member Since 5/80 Subcommittee TSSC

BRIAN W WINTER [Brian] IEEE Senior Member #80198298 PPIC Member Since 6/05 Subcommittee DCS

ALEX Y WU [Alex] IEEE Senior Member #4158077 PPIC Member Since 3/83 Subcommittee PDS

CARLOS J YEPEZ [Carlos] IEEE Member #07256423 PPIC Member Since 7/04 Subcommittee PDS

MARK K ZAWADZKI [Mark] IEEE Senior Member #40238778 PPIC Member Since 7/97 Subcommittee DCS Office: 262-957-7931

Fax: -

Home 262-957-7931 E Mail: phwerner@ieee.org

Office: 262-797-4901 Fax: 262-797-4902 Home 262-966-1917 E Mail: jwhite19@wi.rr.com

Office: 224-521-8090 Fax: 224-521-4090 Home 847-265-0282

E Mail: bill.wilkens@anixter.com

Office: 503-266-3991 Fax: 503-266-9121 Home 503-266-3991 E Mail: jimw1@web-ster.com

Office: 216-642-1230 x1375 Fax: 216-642-6037 Home 440-933-4442 E Mail: bwinter@avtron.com

Office: 770-475-3838 x 11 Fax: 770-475-3232 Home 770-399-6081 E Mail: alexwu@ieee.org

Office: 973-746-4600 x 212 Fax: 937-746-5569 Home 937-748-5317 E Mail: yepez.cj@apec.com

Office: 513-248-6227 Fax: 513-248-6683 Home 513-576-0577

E Mail: mark.zawadzki@ipaper.com

PH WERNER CONSULTING

250 H STREET

NO 426

BLAINE, WA 98230

TMEIC-GE

400 N EXECUTIVE DRIVE

SUITE 300 BROOKFIELD, WI

ANIXTER INC WIRE & CABLE GROUP

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GLENVIEW, IL 60026

J C WILLIAMS CONSULTING

PO BOX 542

CANBY, OR 97013

AVTRON MANUFACTURING INC 7900 EAST PLEASANT VALLEY DRIVE

INDEPENDENCE, OH 44131

GLOBAL ENGINEERING COMPANY

P O BOX 88444

ATLANTA, GA 30356

ASSOCIATED PROF ENG CONSULTANT

MIDWAY BUSINESS PARK 865 W CENTRAL AVE SPRINGBORO, OH 45066

INT'L PAPER - MFG TECHNOLOGY CTR

6285 TRI-RIDGE BLVD

LOVELAND, OH 45140

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