

IEEE IAS Electrical Safety Committee  
Executive Subcommittee Meeting **MINUTES**

1:00 PM Eastern | March 6, 2022

THIS WAS A VIRTUAL MEETING

1. Dan Doan, ESafeC Chair, called the meeting to order at 1:03pm.
2. Attendance was noted by Dennis Hill, via TEAMS. See Appendix A.
3. Dan Doan reviewed the Agenda for today. Daniel Roberts made a motion to approve the Agenda, and Steve Wilson seconded the motion. The Agenda was approved unanimously.
4. Dan Doan reviewed the Minutes from the ESW 2021 Meeting. Lloyd Gordon made a motion to approve the Minutes, Marcelo Valdes seconded the motion. The Minutes were approved unanimously.
5. Each subcommittee Chair was given an opportunity to report on their activities. Reports from each Standing Subcommittee chair are attached. Comments, discussion items, reactions, or action items are included below and are grouped by Subcommittee report.
  - a. ESW SC – Scott Seaver
    - Scott Seaver stressed that the S/C did not want 2 virtual ESWs in a row, did not want to encourage attendees to “stay home”.
  - b. International Development SC – Marcelo Valdes
    - China challenges with COVID past, present, and future effects on the possibilities of having a conference were highlighted.
    - Marcelo believes: FOCUS on Columbia. Colombia was highlighted as an area where there is energy around local participation. Colombia is a hybrid IEC/NA system but leans IEC. IEEE members working for global companies operating in IEC areas would be helpful. A small group can get things started, then momentum is achieved.
    - Brazil was highlighted as a success story.
  - c. Academic Development SC – Afshin Majd
  - d. Construction SC – Eric Campbell
  - e. Early Career Development SC – Jay Prigmore
    - COVID has inhibited mentoring.
    - Award for Early Career professional is established, approved, given out this week.
  - f. Government, Regulators, Inspectors & Labs SC – Lloyd Gordon
    - Lloyd has seen little to no interest from Inspectors. He has not connected with IAEL. Joseph Wages could be a resource.
  - g. IAS Committee Relations SC – Matt Hussey
  - h. Industry Segment Development SC – Jeff Glenney
  - i. Occupational Health & Safety SC – René Graves and Jeremy Presnal
    - Al Havens and Jeremy Presnal stressed that there is a hesitancy around electrical safety on the part of EHS professionals. They are needed at ESW.
  - j. Standards SC – Lloyd Gordon for Arthur Smith

- k. Paper Review SC – Zarheer Jooma
    - **ACTION ITEM:** will everyone here commit to reviewing 1 paper this year from Scholar One? We are leadership, try to do at least one paper.
  - l. Technical Program SC – Al Havens for Mark Scott
    - **ACTION ITEM:** still an outstanding need for someone to care short term and longer term for the Body of Knowledge (BOK) excel sheet, using pivot tables and performing updates.
  - m. Awards & Recognition SC – Scott Seaver for Kevin Lippert
    - Clarification: The Chair presents the Committee awards (outgoing chairs, etc.) while the A&R S/C presents the paper awards.
  - n. Facilities & Finance SC – Steve Wilson
    - Steve noted that we passed the ESW 2020 audit.
    - ESW 2025 they are looking at returning to Jacksonville.
  - o. Historical & Records SC – Lanny Floyd
  - p. Publicity & Media SC – Nehad El-Sherif
    - **ACTION ITEM:** Nehad suggested a new idea: Pathways article in IAS Magazine. A column, used to highlight / feature the winner of the YPA award and others. Doan and other agreed.
6. A Report from the A & N Subcommittee was made by Dan Doan
    - a. There were updates to the ESafeC bylaws and ESafeC operating manual – rename Standards S/C, add Operating Manual Sections 5.1 and 5.2. These will be voted upon tomorrow.
    - b. There is a new Subcommittee Chair – Matt Hussey, IAS Committee Relations
    - c. Future ESW dates and locations were announced. Eric Campbell raised a concern regarding the Jacksonville neighborhood surrounding the ESW hotel. While other locations are always being sought, the conference limits its choices of venue due to: cost issues (not usually a Tier 1 city), EXPO (large!), and schedule (takes the previous weekend and week).
  7. The updates to the ESW Operating Manual were discussed by Dan Doan on behalf of Kevin Lippert. Steve Wilson noted that no requests for rooms or facilities the day before will be honored.
  8. Succession planning for subcommittees was discussed by Dan Doan.
    - a. Dan encouraged all Subcommittee Chairs to build a bench for backup.
    - b. Dan encouraged all S/C Chairs to have a Vice Chair for immediate backup, and for possible succession. Have a plan.
  9. Ad Hoc Committee on “Shock Culture” – Dan Doan (on behalf of Mark Scott) informed that this Ad Hoc committee can be authorized by the ESafeC Chair and Officers. Mark Scott will lead this Ad Hoc S/C and start in earnest later this year.
  10. Business arising from the 2021 meeting:
    - a. Consider expanding scope to include occupational electrical safety in the home – this effort did not make any progress.
    - b. Improved local experience for ESW – this effort did not make any progress.

- c. Increased involvement with IEEE Smart Village – this effort saw some limited engagement, Dan Doan related examples.
  - d. Identify a way for Subcommittees to share resources: This effort saw engagement. Collaboratec is one tool. The Industry Segment S/C had examples of this.
11. New Business: Dan Doan asked, and no items were raised.
- a. Note: The International S/C meeting has been cancelled. Eventmobi has the most up to date S/C schedule.
12. Dan Doan announced the next ESafeC Executive meeting for Sunday March 12, 2023, at the Peppermill, Reno, NV, USA. Lunch at noon, meeting starting at 1pm.
13. A Motion to Adjourn was made by Lloyd Gordon and seconded by Marcelo Valdes. The motion was passed unanimously, and Dan Doan adjourned the meeting at 2:44pm.

## Appendix A - Attendance

### 2022 IEEE IAS Electrical Safety Committee Executive Subcommittee Meeting Attendance

Last Name	First Name	Attended
Bugaris	Rachel	Yes
Campbell	Eric	Yes
Doan	Daniel	Yes
El-Sherif	Nehad	Yes
Floyd	Lanny	Yes
Glenney	Jeff	Yes
Gordon	Lloyd	Yes
Graves	Rene'	Yes
Hill	Dennis	Yes
Hussey	Matthew	Yes
Jooma	Zarheer	Yes
Lippert	Kevin	Regrets
Majd	Afshin	Yes
Pace	David	Yes
Prigmore	Jay	Yes
Roberts	Daniel	Yes
Scott	Mark	Regrets
Seaver	Scott	Yes
Smith	Arthur	Regrets
Valdes	Marcelo	Yes
White	Ken	Regrets
Wilson	Stephen	Yes
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Havens	Al	Guest
McCarren	Pat	Guest
Naylor	Dean	Guest
Presnal	Jeremy	Guest