

# IEEE IAS Electrical Safety Committee

## Executive Subcommittee Meeting Minutes

1:00 pm Eastern | March 4, 2021

Virtual – Microsoft Teams

Daniel Roberts, Committee Chair, called the meeting to order at 1pm.

Roll call was taken. Twenty-one of twenty-three members were present. See Appendix A.

The agenda was reviewed. A Motion to approve the agenda was made by Marcelo Valdes and seconded by Kevin Lippert. The Agenda was approved unanimously.

A motion to approve the minutes from the 2019 meeting was made by Lanny Floyd and seconded by Marcelo Valdes. The minutes were approved unanimously.

Each subcommittee chair was given an opportunity to report on their activities. Reports from each subcommittee chair are attached.

- a. International Development SC – Marcelo Valdes
- b. Academic Development SC – Afshin Majd
- c. Construction SC – Eric Campbell
- d. Early Career Development SC – Jay Prigmore
- e. Government, Regulators, Inspectors & Labs SC – Lloyd Gordon
- f. IAS Committee Relations SC – no report
- g. Industry Segment Development SC – Jeff Glenney
- h. Occupational Health & Safety SC – René Graves
- i. Codes & Standards SC – Arthur Smith
- j. Paper Review SC – Ken White
- k. Technical Program SC – Mark Scott
- l. Awards & Recognition SC – Kevin Lippert
- m. Corporate Relations SC – Frank Tyler
- n. Facilities & Finance SC – Steve Wilson
- o. Historical & Records SC – Lanny Floyd
- p. Products and Services Development SC – Irozenell Pruitt – no report
- q. Publications SC – Thomas Domitrovicht
- r. Publicity & Media SC – Nehad El-Sherif
- s. Advisory & Nominations – Daniel Roberts

The following action items were identified during the reports:

- Hugh Hoagland resigned as IAS Committee Relations Chair. That position is now open.
- Revisit ways to highlight and communicate how workshop is good for business. Examples may include highlighting products developed via collaboration at the ESW and engagement during the Product Expo. Encourage companies to send R&D and engineering personnel to Product Expo in addition to sales personnel so all can interact with thought leaders.

- 19 ESW papers published in 2020 in Transactions or IAS Magazine!
- Ensure student paper awards receive recognition during awards.
- Look for ways to recognize exhibitors and corporate supporters who continued to support the virtual ESW.
- Steve Glass considering stepping down in 2025. Need to find a replacement or work with IEEE planners.
- Consider partnering with the IEEE History Center to develop collections on collating publications on safety topics such as arc flash.

Despite the challenges from COVID this year, the Committee has made great progress. Thank you to all Subcommittees for your hard work and perseverance!

The Report from the A&N Subcommittee was given by Daniel Roberts.

- Dennis Hill is nominated for the position of Incoming Secretary
- Two new committee awards are proposed – Technical Achievement Award and Young Professional Achievement Award. In addition, the description and criteria of the three existing awards – the William C. Jordan Award, Outstanding Service Award, and Excellence in Prevention through Design Award – have been refreshed to ensure there is a clear distinction between each award and consistency in the nomination and selection process.
- Updates to bylaws and operating manual are proposed to better align with current practices and to streamline Committee structure

Future ESW dates and locations were announced:

March 6 – 11, 2022, Hyatt Jacksonville, FL, Chair: Mark Scott

March 12 – 17, 2023, Peppermill Reno, NV, Chair: Arthur Smith

March 4-8, 2024, El Conquistador Tucson, AZ, Chair: Jay Prigmore

The ESW Operating Manual will be updated after the ESW and reviewed by past two chairs, Kevin Lippert and Scott Seaver, and 2022 ESW Chair Mark Scott.

Subcommittee chairs were asked to identify candidates for succession planning and volunteers for the open position of IAS Committee Relations Chair.

Old business arising from the 2020 meeting was addressed:

- To continue efforts to stimulate international involvement, members are encouraged to engage with international presenters at the upcoming ESW.

New business was discussed.

- Consider expanding scope beyond industrial and workplace electrical safety to include occupational electrical safety in the home, such as telemedicine. Technical Subcommittee to evaluate.
- Improved local experience for ESW.
  - a. Consider an organized run associated with the conference – facilitated path and mileage, early morning run/gym sessions.
  - b. Consider connecting attendees for dinner, etc.
  - c. Work with local hotel/chamber of commerce to include in conference information.
- Increased involvement with IEEE Smart Village
  - a. Meetings are on-going every week, Marcelo can help connect anyone who may be interested

- Identify a way for Subcommittees to share resources, with a portal associated with the ESafeC website
  - a. SharePoint sites, Google drive, or IEEE Collabratec may be options.
- Consider ways for committee and subcommittees to have virtual and in-person attendees. Bylaws leave this up to discretion of the subcommittee chair.

The next meeting will be held the week of March 6, 2021 at the Hyatt, Jacksonville, FL.

A motion to adjourn was made by Lanny Floyd and seconded by Steve Wilson. The motion was approved unanimously, and the meeting was adjourned by Chair Daniel Roberts at 3:47 pm.

## Appendix A – Attendance

### 2021 IEEE IAS Electrical Safety Committee Executive Subcommittee Meeting Attendance

Last Name	First Name	Attended
Bugaris	Rachel	Yes
Campbell	Eric	Yes
Doan	Daniel	Yes
Domitrovich	Thomas	Yes
El-Sherif	Nehad	Yes
Floyd	Lanny	Yes
Glennay	Jeff	Yes
Gordon	Lloyd	Yes
Graves	Rene'	Yes
Hill	Dennis	Yes
Lippert	Kevin	Yes
Majd	Afshin	Yes
Pace	David	Yes
Prigmore	Jay	Yes
Pruitt	Irozenell	Regrets
Roberts	Daniel	Yes
Scott	Mark	Yes
Seaver	Scott	Yes
Smith	Arthur	Yes
Tyler	Frank	Yes
Valdes	Marcelo	Yes
White	Ken	Regrets
Wilson	Stephen	Yes