

IEEE, IAS Electrical Safety Committee (ESC)

Subcommittee Executive Meeting Minutes

June 13, 2016 2:00-3:00 EST

Call to order

1. Attendance- See Appendix A
2. Motion to approve agenda- Steve, seconded Scott.
3. Approval of minutes from March 6, 2016
4. Subcommittee drive sign-up sheets
Results: 25 responses
Occupational Safety Group – 3 Members confirmed
Social Media- Member indicated that they wanted to participate in an inactive role
International member indicated an intention to sign up later
Early bird member joined
Questions; Should we continue with the sign -up sheet next year? Should we conduct during the Expo or during a break?
5. Future ESW's
2018- Ken White -Location TBD
2019- Rene Graves –Location TBD
6. IAS Webinars and Online tutorials. Lanny commented that the IAS Education Department and IEEE education Board were developing pre-recorded tutorials that were four hours in length (4 x 1 hr.). A “professional voice” will be used for the recording.
7. Report from A & N Subcommittee
Dan Doan has joined the A & N
Change in bylaws to appoint/allow additional committees.
8. Succession Planning Spreadsheet - Should include how long you want to stay in position and who will take over for you: **Action Item for next meeting**
9. Commercialism & ethics guidelines – Use of logos on stage is prohibited. Corporate name may be used on first and last slides only
10. Student Initiative – Lanny indicated that in the fourth year the successor named will be Payman Dehghanian
11. January meeting will include election of Secretary. A quorum will be needed, please make sure all committees attend.
12. ESW Workbook- We will continue to print; there will be a charge for hardcopies. Eventually we may go to electronic only.
13. Committee Awards - Steve Wilson sent out a request looking for candidates. There were many bounce backs- Dan Doan will investigate.
14. 2017 ESW- Paul Sullivan reported earlier in agenda that he would continue with monthly meetings. The Online submittals had been set up. The Hotel space is adequate and there are no current notable problems to report.
15. General discussion on Jacksonville; Hotel adequacy, safety location to downtown area availability of flights. The general consensus was that this location could be considered for a future ESW.

16. Discussion to rejuvenate our promotion of May is Electrical Safety Month.
17. Meeting at ESW **Sunday January 29, 12:00 PM** Chairman's Suite
18. Motion to Adjourn- Steve, Seconded Dennis Neitzel

Appendix A

Attended	Last Name	First Name
Yes	Bugaris	Rachel
Yes	Doan	Daniel
Yes	Doherty	Mike
Yes	Domitrovich	Thomas
Yes	Floyd	Lanny
Regrets	Fontaine	Michael
Yes	Graves	Rene'
Regrets	Hill	Dennis
Yes	Hoagland	Hugh
Yes	Liggett	Danny
Yes	Majd	Afshin
Regrets	Mohla	Daleep
Yes	Neitzel	Dennis
Yes	Pace	David
Yes	Prigmore	Jay
Yes	Pruitt	Irozenell
Regrets	Roberts	Daniel
Yes	Rohrer	Tim
Yes	Saporita	Vince
Yes	Seaver	Scott
Yes	Smith	Arthur
Yes	Sullivan	Paul
Regrets	Tyler	Frank
Regrets	White	Ken
Yes	Wilson	Stephen