

# IEEE DENMARK SECTION

## Bylaws 2001

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In all instances, the Institute of Electrical and Electronics Engineers (IEEE) Bylaws, Constitution, RAB Operations Manual and IEEE Policy and Procedures will prevail when there is a conflict between these documents and Section Bylaws.

### ARTICLE I - Name and Territory

#### Section 1

This organization shall be known as the Denmark Section of the IEEE (or the IEEE Denmark Section).

#### Section 2

The territory of the Denmark Section, as approved by RAB, is the country of Denmark, Greenland and the Faeroe Islands.

### ARTICLE II - Officers

#### Section 1

The elected officers of the Denmark Section shall be

Chair  
Vicechair  
Secretary/Treasurer  
Assistant Secretary/Treasurer

#### Section 2

The terms of office of the elected officers shall be for 2 years in the same office  
After having served one term the elected officers shall be eligible to be re-elected for one additional term

#### Section 3

Terms of office will begin on 1 January. Outgoing officers will continue until their successors are duly elected and take office.

#### Section 4

Any vacancy occurring during the year shall be filled by a majority vote of the Section Executive Committee.

#### Section 5

The duties of the elected officers will be available from Regional Activities Department (RAD) in the RAB Operations Manual and IEEE Bylaws.

## **ARTICLE III - Standing Committees**

### **Section 1**

The Standing Committees of the Denmark Section will be as follows:

Student Activities	Membership Development
Awards and Recognitions	GOLD

### **Section 2**

The Chair of the Standing Committees will be appointed by the Section Chair with the approval of the Section Executive Committee, and their terms will expire each year on 31 December.

### **Section 3**

Each Committee Chair will appoint his/her Committee members, with the approval of the Section Executive Committee, and their terms will expire each year on 31 December.

### **Section 4**

(The duties of the Standing Committees will be available from RAD in the RAB Operations Manual, and IEEE Bylaws.)

## **ARTICLE IV - Management**

### **Section 1**

The management of the Section shall be by the Section Executive Committee which shall consist of the elected officers, the Past Section Chair and the Chapter Chairs.

### **Section 2**

A majority of the Section Executive Committee shall constitute a quorum. The Standing Committee Chairs and other appointed delegates to the Executive Committee are not Voting Members of the Executive Committee.

### **Section 3**

A majority of the Section Executive Committee present shall be necessary in the conduct of its business.

### **Section 4**

Meetings of the Section Executive Committee at least four times a year and will be called by the Section Chair or by a request of any three members of the Section Executive Committee.

### **Section 5**

The fiscal year of the Section shall be 1 January - 31 December

## **ARTICLE V - Nomination and Election of Officers**

### **Section 1**

A Nominating Committee consisting of 3 members, not then officers of the Section, shall be appointed by the Section Chair with the approval of the Section Executive Committee.

## Section 2

The nominations of the Nominating Committee will be announced to the Section membership and, following this, a minimum of 28 days allowed for additional nominations by petition. To be valid, the petition must be signed by 10 or more voting members or 2% of the Section membership, whichever is fewer.

## Section 3

If only one nomination is made for each office, the election will be made at the Annual Meeting. If additional nominations are made, election will be by ballot, mailed to the membership with the vote counted by a Tellers Committee appointed by the Section Chair.

## Section 4

The timetable for this procedure is in each even year as follows:

Appointment of Nominating Committee:	10 May
Announcement of Nominations:	10 September
Close nominations by petition:	15 October
Hold election:	November/December
If required, a ballot shall be mailed prior to:	1 November

## Section 5

A plurality of the votes cast shall be necessary for election.

## ARTICLE VI - Business Meeting

### Section 1

In order to transact business at a Section meeting, at least 5% of the voting members must be present to constitute a quorum.

## ARTICLE VII - Finances

(See financial procedures in RAB Operations Manual.-Section 9.4.J.)

### Section 1

All expenditures of Section funds must be approved by Section Chair

### Section 2

Without prior authorization of the IEEE Executive Committee, Section funds can be used only for normal operations of the Section. (See IEEE Policy & Procedure 11.4)

### Section 3

The Section Treasurer - or the Assistant Treasurer - and the Membership Development Officer shall be authorized to draw funds as approved by the Section Executive Committee.

### Section 1

Proposals for amendments to these Bylaws may originate in the Section Executive Committee or by a petition signed by 2% or more voting members.

### Section 2

Amendments to or revocation of these Bylaws shall be in accordance with the IEEE Bylaws, RAB Bylaws and RAB Operations Manual.

Section Executive Committee Approval Signatures:

Søren Holdt Jensen  
Section Chair

Henrik Miller  
Section Vicechair

Jens Kolind  
Section Secretary/Treasurer

Christian Kloch  
Section Assistant Secretary/Treasurer

Søren Holdt Jensen  
Chapter Chair Signal Processing  
Aut.

Niels Kjølstad Poulsen  
Chapter Chair Control, Robotics &

Jens Damgaard Sørensen  
Chapter Chair Computers

May 2000  
Date

Rolf Remshardt  
Region Director Signature

June 2000  
Date

Approved by IEEE Regional Activities Board (RAB) on June 22, 2001.

Section informed by letter of June 27, 2001 signed by Lauren Leaston, IEEE Regional Activities