ITC Meeting at IEEE ICC 2018, Kansas City, USA (May 22, 2018)

Time: Tuesday May 22 8:00 -10am CDT.

Venue: IEEE ICC 2018, Westin Hotel

Room: Roanoke

Attendees: Frank Li (U. of Agder), Pascal Wrene (UMA), Yaraine GhanrI (U. La Rockelpe), Otto Garws Dvarte (U. of Federal do Rio De Jeneiro), Martin Andreon (U. Federal do Rio De Jeneiro), Amitabh Mishra (UDEE), Luci Foschini (U. of Bologna), Shiwen Mao (Auburn U.), Scott Foler (Linkiping U.), Adel Alshamrani (ASU), Houbing Song (Embry-Riddle Aeronautical U.), Ruidong Li (NICT), Leowardo Maccari (U. of Trento), Abd-Elhamidtaha (Alfaishal U.), Benevidfelie (Federal U.), Anderssa Uergute (Federal U.), Baek-Young Choi (UMKC), Dijiang Huang (ASU), Michele Nogueira (Federal Univ. of Parana), Stefano Secci (online, Paris VI).

Welcome:

Dijiang Huang opened the meeting and presented its agenda.

1. **ITC introduction:** Dijiang described the ITC structure and the ITC officers.

2. **ITC meeting (May 24, 2017) minutes:** approved.

3. **Conference activities**
   - Details of ICC17 NGNI and Cloud track were reported. The Cloud track went particularly well as of Ioannis's feedback, with a spike in submissions with respect to previous editions.
   - ICC 2018 and GLOBECOM 2018: ICC 2018 was quickly presented by Dijiang. Selected ITC representatives were presented as well: for ICC 2018, Michele Nogueira in the NGNI symposium; for GLOBECOM 2018, Hongbin Liu for the NGNI symposium and Giacomo Verticale for the Smart Grid Communications track.
   - ICC 2019 and GLOBECOM 2019: nominations done were presented. Stefano was selected by NGNI.
   - Global Internet Symposium: the report from GI 2018 was published by Kevin. For GI 2019, new GISC is formed and published on ITC website. It will take place in Hawaii. The GISC is working on the TPC chairs to form a new TPC. The CFP should circulate end of 2018/beginning of 2019.
   - DRCN 2018: The number of submission and acceptance rate was reported. So far an OK conference, need better promoted.
   - Netgames: the submission is low. Will consider exit for next year.
   - Dijiang quickly reported about ITC, TMA, and ICIN, NOF, based on received reports from ITC representatives.

4. **Awards**

- o Dijiang presented the awards delivered by ITC including best paper award and best service award of 2018. The best paper awards are announced in TMA conference 2018, and the best service award is granted to Dr. Shiwen Mao on site. The early career award is vacancy this year.
- o The call for nominations on a bi-annual fashion, the next call for nominations for 2018 and 2019 will be sent out end of 2019.
- o Dijiang discussed with attendee on transparency of candidate selection and award committee formation.

5. **Special Interest Groups (SIGs)**
   - o Dijiang discussed about the formation of various SIGs and encouraged more ITC members to participate and start new SIGs and report in the ITC meeting.

6. **IRTF activities**
   - o Since we do not have a major progress report from IRTF representative Dimitri, we refer to the report from 2017.

7. **IEEE ComSoc student competition**
   - o Dijiang reported the ComSoc student competition, procedures, and results.
   - o Michele provided more details about her involvement in the last year competition serving as a judge and how students' teams were involved, evaluated and selected.
   - o We encourage ITC members to introduct the competition to their students to participate in the future.

7. **Recertification:**
   - o Dijiang discussed the recertification related activities, especially how we define an active member.
   - o The results from recertification evaluation committee issued from GC 2017 is presented.
   - o ITC passed the recertification ☺

8. **Fall elections:**
   - o Dijiang anticipated that the call for nominations for the ITC officer positions (secretary, vice-chair, chair) will be circulated in July 2019. The deadline will be in Sept. Candidates will be announced in early Oct. with the request to register to vote. The vote will be by the end of October.

9. **Adjourn**
   - o Next ITC meeting: IEEE GLOBECOM 2018 or IEEE ICC 2019, TBD