

**IEEE Communications Society**  
**Communications Switching and Routing Technical Committee**  
**Meeting Minutes held during ICC 2005, Seoul, South Korea**  
**Wednesday 18 May 2005 10:30am - 12:00pm**

Chair: Heiner Stuetzgen

The TCCSR bi-annual meeting was held during ICC 2005 on Wednesday 18 May 2005 in Venus room, COEX Inter-Continental Hotel, Seoul, South Korea. The meeting started at 10:30am and chaired by the current TC Chair, Dr. Heiner Stuetzgen.

1. The meeting agenda was proposed by Chair and was approved by attendees.
2. The minutes from the last meeting held during ICC 2004 in Paris, France, were tabled and approved with no changes.
3. Chair welcomed the members and then all attendees introduced themselves to the meeting. List of TC members presented in the meeting is attached at the end of minutes. 22 people attended this meeting.

4. **HPSR 2007:**

Heiner Stuetzgen reminded the history of HPSR and how it was founded. The workshop is co-sponsored by Communications Switching and Routing TC. The rule of HPSR is that its organization circulates between Asia, Europe, and North America. HPSR 2005 was held in Hong Kong, China; HPSR 2006 will be held in Poznan, Poland. According to this rule, the 2007 event should be held in USA or Canada. At Globecom 2004 meeting Rich Thompson indicated his interest to have the workshop in Pittsburgh, however, no formal proposal had been submitted. A formal proposition was presented by Shivendra Panwar (joint proposal with Jonathan Chao) from Brooklyn Polytechnic at the meeting. The proposed time is June 2007. The proposed venue is the New York State Center for Advanced Technology in Telecommunications (CATT). The proposal was tentatively approved but a final decision was deferred to the Globecom Meeting in St.Louis, where the proposers should

1. name Organizing and Technical Program Committee co-chairs  
Typically HPSR has always had one TPC Co-chair per Geography (America, Asia, Europe)
2. Clarify conference status: e.g. ComSoc sponsored, cosponsored, Technically Cosponsored.
3. Provide a proposal for conference fees, given the free use of the CATT facilities the fees should hopefully be rather low.

In any case the organizers should make sure that continuity is maintained, e.g. should involve as many people as possible who have been involved in HPSR previously. Andrzej Jajszczyk also mentioned, that members of Advisory Committee are normally involved in the paper review process, however, they should not be listed twice, e.g. as members of AC and TPC.

Wojciech Kabacinski – the HPSR 2006 conference chair – added, that the 2006 event will be technically co-sponsored also by Optical Networking TC, High Speed Networking TC, and Communications Software TC. These TCs should be invited to co-sponsor and participate in the organization as well.

5. **Workshop chair:**

The Chair informed, that above from the three obligatory officer positions (the chair, the vice chair and the secretary), TC may also have the workshop chair. He suggested that the workshop chair may also be the HPSR Advisory Committee Chair. The TC should formulate the responsibilities for the workshop chair. After discussion it was decided, that the new TC officers will check if there are some polices in ComSoc according the workshop chair positions and prepare the proposal of its responsibilities. This decision was voted with 2 abstains. Decision whether the workshop chair will be set by appointment or by election will be made at Globecom 2005 meeting.

6. **TC CSR Officer Elections:**

The previous election was held at ICC 2003 and the two years term has been finished this year. The Chair proposed following persons for the next two years term:

Secretary: Larry Xue from Arizona State University, USA,

Vice Chair: Abbas Jamalipour (University of Sydney, Australia) - current Secretary,

Chair: Wojciech Kabaciński (Poznan University of Technology, Poland) - current Vice Chair.

Since there was no any other candidates proposed, the voting for each person was held. The result of the voting is as follows:

Chair: Wojciech Kabaciński – unanimously.

Vice Chair: Abbas Jamalipour – unanimously,

Secretary: Larry Xue – unanimously.

7. **Future Election Procedure:**

The procedure for future elections was discussed during the meeting. E-mail voting in the future may be used instead of voting at the meeting. The decision is that discussion and new proposition will be held in the next meeting at Globecom 2005.

8. **Reports from other ComSoc board:** H.Stuettgen presented a brief report from M&C board meeting. From the beginning of this year the procedure for obtaining the co-sponsorship from ComSoc has been changed. Now the application form for co-sponsorship is sent to all TC chairs (and vice chairs). Responses are gathered and M&C makes the decision about co-sponsoring. Currently there is no any common policy about co-sponsoring different events. One option is to co-sponsor all conferences that are in the areas interested for ComSoc. However, another option is not to co-sponsor all events, especially new events which may be in conflict with other conferences already organized by ComSoc.

## 9. **Conference reports:**

- a. ICC2005: TC sponsored Symposium on Next Generation Networks for Universal Services (Heiner Stuetzgen and Abbas Jamalipour) and Optical Networking Symposium (Hussein Mouftah and Mounir Hamdi).
- b. Globecom2005: 1640 papers has been submitted. Acceptance rate will be about 45 %. How poster sessions will be organized is not decided yet.
- c. ICC2006: TPC meeting was held on Wednesday 18 May from 3pm. Abbas Jamalipour attended this meeting. ICC2006 will be on normal days of Sunday to Thursday with the first and last days for tutorials. EDAS will be used for the review process and there will be around 10% of all accepted papers for poster sessions. By late June TPC members of symposia will be included in the EDAS system. Heiner Stuetzgen, Abbas Jamalipour, and Pascal Lorenz are the co-chairs of the symposium on Next Generation Mobile Networks which has been approved and included in the CFP.
- d. Globecom2006: Next Generation Networks Symposium is sponsored by TC. Nirwan Ansari and Mohammad Atiqzaman are co-chairs.
- e. ICC2007: This event will be held in Glasgow, Scotland, UK, 24-28 June. The proposals for symposia can be sent by July.
- f. HPSR2005: Mounir Hamdi was not present but since some of the attendees who attended the conference were in the room, it was reported that there wer over 100 participants, and that conference was successful. The interesting keynote speech was given by Dan Lenoski from Cisco.
- g. HPSR2006: Wojciech Kabacinski presented the CFP for the next workshop.

10. Meeting adjourned at 12:15 pm.

### **List of attendees:**

Heiner Stuetzgen (TCCSR Chair)  
Wojciech Kabaciński (TCCSR V-ce Chair)  
Abbas Jamalipour (TCCSR Secretary)  
Algirdas Pakstas, London Metropolitan University  
Larry Xue, Arizona State University  
Hussein Mouftah, University of Ottawa  
G.S. Kuo, National Chengchi University  
Nirwan Ansari, NJIT  
Naoaki Yamanaka, Keio University  
Pascal Lorenz, University of Haute Alsace  
Yi Qian,  
Stefano Giordano  
James Sterbenz  
Nikola Rozic  
Shivendra Panwar  
Mahommed Atiqzaman  
Kohei Shiomoto  
Kui Wu  
Yuxi Li

Fei Xue  
Achille Pattavina  
Andrzej Jajszczyk

*Minutes are prepared by Wojciech Kabacinski (new TCCSR chair).*