

IEEE Communications Society
Communications Switching and Routing Technical Committee
Meeting Minutes held during GC'2007, Washington DC, USA
Thursday, November 29, 2007, 2:00pm--4:00pm

Chair: Wojciech Kabacinski

The TCCSR bi-annual meeting was held during GC'2007 on Thursday, November 29, 2007 in Hamilton Room of the Hilton Hotel, Washington DC, USA. The meeting was called to order at 2:00pm and chaired by the current TC chair, Prof. Wojciech Kabacinski.

1. The Chair called the meeting to order, and welcomed the members. The attendees introduced themselves to the meeting. A total of 1724 members attend this TC meeting. The list of TC members presented at the end of the minutes.
2. The meeting agenda was presented by the Chair and was approved by the TC members at the meeting.
3. The minutes of the last TC meeting held during ICC'2007 in Glasgow, UK, which was distributed to the members of this TC, both before and during the TC meeting, was approved unanimously.
4. Wojciech made a presentation about the TAC report. He said about Wireless Certification Program which was presented by Celia Desmond. He added that any volunteers for writing items (questions) contributing in writing a guide book are welcome. More information can be found on ComSoc web page. Then he reported about Alex Gelman's presentation regarding standards (new standard group about next generation service overlay network). He also said about links ComSoc has set with ITU-T, at the beginning mainly in co-sponsoring conferences and joint publications. He also provided information about Len Cimini's report on Emerging Technologies, and new potential technologies, directions of research area and potential new TCs (Consumer Networking, Applications of Nanotechnologies in Communications, Autonomic Communications, Cognitive Networks, Peer-to-Peer Networking, Integrated Fiber and Wireless Technologies).
5. Policies and Procedures
Wojciech presented the rewritten version of Policies and Procedures. During the discussion there was a proposal for some changes in Active Member definition. After these changes P&P was accepted. There were extensive discussions about the definition of active membership. The final wording is as follows:

Active Member – to become the Active Member it is necessary to be the Ordinary Member and also to satisfy at least one of the following conditions:

- has attended (physically present or by teleconference) at least one of the regularly scheduled TCCSR meetings in the last two years before election,

- has served in last two years as a TPC Member or TPC Chair or Co-Chair, Advisory Board (or equivalent) for conferences and workshops sponsored by TCCSR, namely IEEE Globecom Symposia, IEEE ICC Symposia, HPSR, and attended at least one of the regularly scheduled TCCSR meetings in the past.

6. Conferences and Workshops

- a. It is proposed that the title of the “HPSR AB Chair” be changed to the “Conference and Workshop Chair”. This will be a two-year term. The tasks will be (1) To promote and support related TC workshops and conferences, (2) To coordinate the TC representatives for each conference/workshop. The representatives must be members of the TC, and (3) to act as the HPSR Advisory Board Chair.

The motion was presented by Abbas Jamalipour as per document attached at the end of this minutes.

Professor Yamanaka was voted as the Conference and Workshop Chair by a vote of 16 Yes and one Abstention (by himself). Professor Yamanaka will be the Conference and Workshop Chair immediately, with his total term (starting from GC06 when he was elected as the HPSR AB Chair) of two years.

- b. Heiner Stüttgen presented information about proposal of general symposiums structures in Globecom and ICC conferences. Former GICC is now split to GITC (technical) and GIMS (finance) Committees. Heiner Stüttgen is the Chair of GITC. GITC meets during ICC and Globecom, and meetings are open to all. However only members of the committee can vote.
- c. GC2007, in which we are co-sponsoring General Symposium (Steven Wright is the TC’s representative), Internet Protocol Symposium Nirwan Ansari, Mohammad Atiquzzaman, Nei Kato are co-chairs), Optical Networks and Systems Symposium (Admela Jukan, Ahmed Kamal, Achille Pattavina, George Ellinas are co-chairs), and Wireless Networking Symposium (Abbas Jamalipour, Dongmei Zhao, Mario Marchese, Ekram Hossain are co-chairs)
- d. ICC2008, in which we are co-sponsoring Advances in Networks & Internet (co-chairs: Georg Carle, Bin Liu, Chunming Qiao), Optical Networks and Systems (co-chairs: Georgios Ellinas, Mohan Gurusamy, Mounir Hamdi), Communication Software and Services (Algirdas Pakstas, Pascal Lorenz, Gary Chan), and General Conference (Jianhua Lu, Chang Wen Chen, Stefano Bregni).
- e. GLOBECOM 2008, in which we are co-sponsoring Optical Networks and Systems Symposium, Wireless Networking Symposium, Next Generation Networks, Protocols, and Services, (Jun Zheng is the co-chair), and Communication Software and Services Symposium (Abdelhamid Mellouk is the co-chair)

7. Publications

The chair asked for information about any member activities in organizing special issues or feature topics in journals and magazines. This information is important for recertification process.

8. Other Business

There was also a discussion about possibilities of closer collaboration with HSN. It was proposed that Wojciech as the Chair will talk to Chunming Qiao about possible merging. Wojciech informed also about the procedure for approval of co-sponsoring conferences and workshops. Submissions for Conferences/Workshops technical co-sponsorship are sent to cluster chairs. Cluster chairs communicate with respective TCs to discuss possible co-sponsorship. Our TC is in Networking Cluster, Bulent Yener is the current chair.

9. Meeting adjourned at 4:00pm.

List of Attendees:

Wociech Kabacinski (TCCSR Chair)
Abbas Jamalipour (TCCSR Vice Chair)
Larry Xue (TCCSR Secretary)
Naoaki Yamanaka
Wei Pang NG
Guy Omidyar
Saleh Mneina
Andrzej Jajszczyk
Michai Plir
Nirwan Ansari
Steven Heiner Stutt
Marccis Biunner
Zartash Uzmi
Bin Liu
Tarek El-Bawab
Jalel Ben-Ojhian
Raja Turdak

Proposal of change of officer title, TC CSR

To change the title of “HPSR AB Chair” to “Conference and Workshop Chair”

Term: 2 years (in line with other three TC Officers term)

Method of appointment: Election (same as other three TC Officers)

Tasks:

(1) To promote and support related TC workshops and conferences

(2) To coordinate the TC representatives for each conference/workshop. The representatives must be members of the TC.

(3) To act as the HPSR Advisory Board Chair

Note: The currently elected HPSR AB Chair will be continued as the Conference and Workshop Chair for the remaining term until end of June 2009.

Reason for the proposal:

Communication Switching and Routing TC coordinates and sponsors several workshops and conferences (including symposiums in ICC and Globecom conferences) each year. Sponsored or technically sponsored conferences are one of the main activities of the TC. For each conference one or more TC representative are appointed from TC members. Each workshop or conference has its own organization and technical committees. TC representative may be selected to act as TPC Chair, Advisory board chair, or Technical Committee member.

While HPSR is an important workshop for our TC, it is more appropriate to have a more general Conference and Workshop Chair position than to limit the role connected only to HPSR. The new title is also in line with similar positions in other ComSoc TCs even if they organize a particular workshop of their own. The new title is also more understandable and meaningful for people outside the TC including ComSoc members and staff.

Proposed by Abbas Jamalipour, TC CSR Vice Chair
September 2007