

IEEE Communications Society eHealth Technical Committee

Meeting held on Wednesday, December 5th, 2016 during IEEE GLOBECOME 2016, 7:15-8:45am
in Fairchild West Terrace Level, Hilton, Washington DC, USA

Chaired by Dr. Nazim Agoulmine, eHealth TC Chair

Minutes by Dr. Honggang Wang, eHealth TC Secretary

The Chair shortly introduced the agenda of the meeting, which was accepted by attendees.

1. Welcome/Introductions: The chair welcomed the attendees and they shortly introduced themselves to the others. A total of **24** members attended the eHealth TC meeting. The agenda of the meeting and the list of the TC members are enclosed at the end of the minutes.

2. Minutes of previous TC meeting

The minutes of last meeting held during ICC 2016, held in Kuala Lumpur, Malaysia, were approved by unanimity.

3. Appointment of the award committee

- Approve the award committee: Prof J.N De Souza (Brazil/America), Prof Kaoru Sezaki (Japan/Asia), Prof Tony Sahama (Australia), Prof Hassine Mouncla (France/Europe)
- Honggang Wang discussed the possibility of combining the best conference paper award and best paper award.

4. Appointment of Chairs for Future Events.

- Discussed more transparent procedure to endorse chairs for the next eHealth main events namely Healthcom/Globecom/ICC and have some suggestions: (1) give more chance to active members of the TC; (2) Improve gender balance; (3) Attract more members to our community.
- **Proposition 1 (TC endorsed chairs): requirements for future chairs endorsed by TC**
 - Experienced researcher (with a good scientific record)
 - Commit to fairness and ethic
 - Commit to spend time for these activities
 - Priority to Active Member of the eHealth TC
 - Commit to report automatically to the TC
 - **Not chaired more than 2 times any eHealth TC main event during a period of 2 years.**
 - **Not chaired the same eHealth TC events during the last 2 years.**
- * Chaired: General (co) chair or TPC (co) chair of the main eHealth TC event (Healthcom/Globecom/ICC)
- Chairs for Globecom 2017 and ICC 2017 (actual TC not requested)
- Proposed chairs for Globecom 2018 (by TC): Prof P.Nada and Prof H.Wang

- **Call for volunteers to chair ICC 2019/Globecom 2019/Healthcom 2019**

5. Conference TCE requests and approvals

- Endorsement shall be required from at least two TCs (ComSoc Rule)
- Discussed if the FRUCT 2017 is related to eHealth; approve FRUCT 2017 TCE request
- Simplify the approve process.
- **Approval of sponsorship or endorsement of initiatives is actually performed during a committee meeting or by the TC officers => send requests before next TC meeting during ICC 2017 in Paris.**

6. Recertification.

- Discussed the feedback after the certification submission.

7. Charter and policies

- Update Nomination and Election policies
 - Propose to update the “Nomination and Election Policies” to follow an open procedure (similar to other TC) where all active members could candidate to the officer positions. **(approved)**
- **Update Membership policy**
 - **proposition A: propose also to update the definition of Active Members to stimulate physical participation to TC meetings as follows: “Has attended (face to face) at least two of the regularly scheduled eHealth TC meetings in the last two years before election.”** Previous definition « Ordinary Member and satisfy at least one of the following conditions: (1) has attended (physically or by teleconference) at least one of the regularly scheduled eHealth TC meetings in the last two years before election. (2) Has served in last years as a TPC member or TPC chair or co-chair, advisory board (or equivalent) for conferences and workshops endorsed by eHealth TC **(approved)**
 - The other proposition B raised during the meeting (at 1 face2face +one remote participation) is unapproved.
 - There were 7 members who voted for proposition A and 6 members who voted for proposition B in the meeting (proposition A adopted).

8. Standard activities (Prof. Zaver Dawy)

- Pay more attention to other standard committee activities.
- Collaboration with Tactile Internet working group (email to be sent to call for contribution)

9. newsletter

- Activity has restarted.
- Edition Nov/Dec published.

10. TC Special Interest Groups (eHealth SIG)

- If you have any topic you would like to develop through a SIG please let us know (5G, AAL)

11. Journal/Magazine publications

- Call for participation

12. conferences activities update

- Bid for HC 2017 (majority vote for Dalian University, China - other bid Ostrava University, Czech Republic)
- for HC 2018 and HC2019, possibility to designate proactively next two editions.
=> submit proposals to Healthcom SC ASAP.

13. TC meeting adjourned at 9:20am and the next meeting will be held in IEEE GOBECOM 2016 in DC, USA.

e-health meetg

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