



Title: Minutes of CISTC Meeting Held at Globecom '07 (Version 1.0)
Date: November 27, 2007; 6:00 – 8:00 pm
Place: Room: Jackson, Hilton Hotel, Washington, DC, USA
Contact: Peter Mueller pmu@zurich.ibm.com

1 Welcome / Introduction

Stamatios Kartalopoulos gave some opening remarks on the success and growth of the committee in its second year. We then moved to the agenda.

28 committee members attended the meeting:

Stamatios Kartalopoulos	kartalopouls@ou.edu
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Yi Qian	yqian@nist.gov

At least one member did not sign the roster sheet.

2 Approval of Agenda

The agenda was unanimously approved.

3 Approval of Meeting Minutes (at ICC '07)

The minutes were unanimously approved.

4 CISTC Elections (Nominations and Elections Committee)

The terms of the original officers of the committee were ending, so the next agenda item was to run elections to choose new officers.

Stamatios Kartalopoulos indicated that since this is a new committee, he would like to remain as chair, to help establish stability for the committee. Several members expressed their appreciation for Stamatios's efforts as chair. No other names were put in nomination for the chairmanship.

We received a report from the Nomination and Election Committee (Seung-Woo Seo and Abderrahim Benslimane) on their investigations and recommendations for election procedures. These recommendations were based on typical IEEE technical committee procedures. They offered two alternative methods:

- 1) Vote for all three offices.
- 2) Promote the Vice-Chair to Chair, the Secretary to Vice-Chair, and vote only for a new Secretary.

The members in attendance preferred the first option, at least for this election.

The other procedures that our election committee suggested were approved.

Three members were nominated for the vice-chair position (Peter Mueller, Hsiao-Hwa Chen, and Mohammed Eltoweissy), and two members were nominated for secretary (Peter Mueller and Hsiao-Hwa Chen). Dr. Mueller was absent, the other nominees were present.

Biographical statements were distributed, and the candidates who were present spoke briefly about their plans and reasons for running.

All in attendance filled out secret ballots, which were collected by the election committee. The election committee tabulated the ballots, with the following results:

Chair:	Stamatios Kartalopoulos
Vice Chair:	Hsiao-Hwa Chen
Secretary:	Peter Mueller

There were 28 ballots submitted, one of which was judged invalid. As per the rules they had suggested, the election committee dissolved itself once voting was completed.

The new officers took their positions as of the end of this meeting.

5 Report on Conference Activities

Stamatios Kartalopoulos reported on several conference activities, and asked other members to report on further conferences.

OFCNFOEC '08

Stamatios Kartalopoulos indicated that the committee has participated in previous conferences and that we should participate more.

Milcom '08

Our committee initiated security sessions at this conference in 2006.

Now they make up a large part of the conference.

We continue to have a strong presence here. CISTC members should propose sessions and be active in organizing them.

CCNC '08

Peter Reiher reported on the track he organized for this conference, which will be held in Las Vegas in January 2008. 34 submissions, 15 accepted, almost all reviews done by committee members.

ICC '07

The committee's contribution to this conference went well.

There was a full symposium with more than 300 submissions and 140 papers accepted.

ICC '08

This conference will also have a security symposium organized by our committee.

The three co-chairs come from our committee.

There are 162 submissions.

Globecom '08

Preparations for this conference are in progress.

TPC members have been chosen.

ICC '09

Will be held in Dresden, Germany.

No action yet, but we will participate as in recent ICCs.

Globecom '09

To be held in Hawaii

Currently, there are two co-chairs from our committee chosen, to be increased to four.
Looking for technical program members.

Infocom '08

Mohammed Eltoweissy is co-chair of workshops.
Needs another co-chair for student workshops.

We should consider participation in other conferences relevant to our mission. For example, we can organize workshops to run in parallel with major conferences. We could consider looking at adding a security track to an upcoming wireless conference in Las Vegas.

6 Education

Our committee needs to perform more educational activities, such as running tutorials at conferences. Generally, IEEE is looking for people who have done a lot of successful tutorials to be listed as distinguished lecturer program members.

Short courses could also be helpful.

WiMob08 has committee members handling its workshops and tutorials. This is a good opportunity for doing some educational activities.

7 Webpage (by Camille Gaspard and Shengli Fu)

The committee web page is up and running, thanks to the efforts of Camille Gaspard and Xiaoming Fu.

However, many pages are underdeveloped, due to lack of content, and other pages must be continually updated, because their contents are timely.

Camille is willing to keep updating pages, but someone must provide material.

Peter Reiher asked Camille to send us an update on which elements of the web page need further work, especially content someone else must provide. Camille suggested it would be particularly valuable to generate some basic content for the web pages on general security issues, to assist beginners in learning, and to make our web pages a useful destination. Of course, someone would have to write this content.

8 CISTC Logo

We still don't have a logo for the committee.
Suggestions are welcome.

9 E-mail Exploder (cistc@comsoc.org)

It is up and working properly.

The usage of the exploder must be in compliance with IEEE ComSoc rules.

10 Membership

Open to all interested in the scope of CISTC.

Current membership has exceeded 360.

New goal by YE '07: 500 members.

11 Special Issues of Journals

- IEEE Communications has a special issue we did coming soon.
- Need to continue work on JSAC submissions.

12 IEEE Transactions on Security

Peter Stavroulakis continues to work a new IEEE Transactions, but process is inherently slow and laborious.

13 Standards

No action by committee here yet.

It would be beneficial if we could made contributions here.

14 Testbeds

Nothing new.

We might hear about European activities soon.

15 New Business

Nothing new.

16 Next F2F Meeting

The next meeting will be held at ICC '08 in Beijing, in May 2008.

A question was raised about the possibility of doing a teleconference there, to allow members who could not attend to participate. Stamatios Kartalopoulos indicated that arrangements had already been set up for this meeting. So it may be too late for this time.

We might want to look into it for Globecom'08.

17 Adjourn

There was a move to adjourn, which was seconded and passed unanimously.

Peter Mueller, January 17, 2008.