

## **GUIDELINES FOR CISTC OUTSTANDING SERVICE AWARD**

(Version 1, approved by the CISTC at GC09, Hawaii, USA, Nov.-Dec., 2009)

The Communications & Information Security (CISTC) Outstanding Service Award is established to recognize members of the IEEE Communications Society's (ComSoc) CISTC who have a distinguished record of service to the CISTC community, including organization of CISTC endorsed symposia and workshops, providing exceptional leadership within the CISTC, and promotion of CISTC activities and interests in the CISTC research community.

### **Award Frequency**

The CISTC Outstanding Service Award will be given in each calendar year. If no suitable candidate is proposed in a given year, the award will not be presented for that year. The award will be announced and conferred during the IEEE Global Communications Conference (Globecom).

### **Nomination Procedure**

Nominations will be solicited from the CISTC members. All nominations must be sent to the CISTC Secretary in PDF or text file format by August 1 of the year in which the award is to be given. The nominations should include a concise description of the candidate's accomplishments as related to his/her CISTC service. Any person may nominate a candidate for the award, except the members of the CISTC Outstanding Service Award Selection Committee and ComSoc Board of Governors.

### **Eligibility Criteria**

Any individual, except members of the CISTC Outstanding Service Award Selection Committee and ComSoc Board of Governors, may be nominated for the award, if the following criteria are met:

- the candidate must be an IEEE ComSoc Member at the time of nomination;
- the candidate must be an active member of the CISTC at the time of nomination; and
- the candidate must have made significant contributions in terms of his/her leadership role within the CISTC.

### **Award Selection Committee**

The recipient of the CISTC Outstanding Service Award is decided by the CISTC Outstanding Service Award Selection Committee, which is chaired by a past CISTC chair. The committee also consists of the current CISTC officers (Chair, Vice-Chair, and Secretary) plus one additional CISTC member nominated by the Award Selection Committee Chair.

### **Support for the Award**

The CISTC Outstanding Service Award is supported by the IEEE ComSoc and will be funded under the IEEE ComSoc annual budget for supporting Technical Committee activities.

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