What is the planned agenda?
Please see page 2 below but know that the objectives include discussion.

Who is invited? Can I bring volunteers and my Section's questions?
This unique opportunity was designed and created specifically for Central Savannah River, Coastal SC, Columbia, and Piedmont Sections! The Sections were invited via their Chairs. Bring questions and concerns, and feel free to bring as many current/potential volunteers as needed. However, each participant must RSVP at
http://sites.ieee.org/columbia/ai1ec_event/ieee-r3-leadership-training-for-sc-council-reorganization/?instance_id=697

Where should I park? Enter the building?
The Swearingen Engineering Center has two entrances at 315 Main Street. You may park on Main Street or in additional spaces at Main & Whaley Streets. The primary entrance is featured in the Center's picture. Use the second entrance to the Center. The training room will be through the second door on the right – Faculty Lounge 1A03.

"Are there any funds in the Council account? Is there a source of funding, besides contributions by the Sections? I believe that in the past, meetings were held in Columbia and meals and mileage reimbursements were paid to the attendees."
Larry Bolsch, IEEE Finance Director (June 20, 2014): "They [IEEE SC Council] have a Concentration Banking account; however they did not enter in any NetSuite activity in 2013. The total amount in NetSuite for the Council is $3,986.84 for year end 2013 however the CB statement shows a balance of $3,944.74. The Council is made up of Central Savannah River Section, Coastal South Carolina Section, Columbia Section and Piedmont Section."

Alternative sources of funding will be covered in the training.

"Since the SC Council has no authorized signatures on the CB, what is the approach for participants and Columbia Section to receive reimbursements for travel and event hosting, respectively?"
Jim Conrad, IEEE Region 3 Director-Elect (June 20, 2014): "IEEE HQ always has someone on the signature card. At the Saturday meeting, if a Treasurer is identified, they can be added, then they can approve the expenses (including the food expenses). Don [Hill, Region 3 Treasurer] can help us get this done."

Will we identify SC Council officers (Chair, Vice Chair, Secretary, and Treasurer) and take any other Council actions during the meeting?
Yes. Please review the MGA Operations Manual for actions in a Council's immediate organizational plan. For example, the Treasurer would process this meeting's expense reports for individual and Section reimbursements.

Discussion/Training/Meeting for the SC Council and SC Sections

"IEEE members are engineers, scientists and allied professionals whose technical interests are rooted in electrical and computer sciences, engineering and related disciplines." IEEE

AGENDA

9:00AM   **Welcome**   Jacquelyn Cunningham
             Introductions
             Objectives
- Discuss the SC Council with SC Sections' volunteers.
- Provide Council training to SC Sections' volunteers.
- Pursue immediate and long-range SC Council plans.

       Part 1   **The IEEE**   Jim Conrad

    A. Breadth
1. As a global organization
2. Complexity
3. Networking
4. Sections Congress - Triennial
5. Annual Meetings (SoutheastCon, IEEE-USA, Others)
6. Conferences
7. Knowledge
8. Projects

    B. Depth
1. TAB-Technical Structure (Societies and Chapters, Student Branches, Affinity Groups)
2. MGA-Member and Geographic Structure (Regions, Sections, Areas, Councils)
3. Organizational Chart
4. Membership Map

    B. Advancing Applications
1. Funding Opportunities (rebates, others)
2. Professional Development
3. Humanitarian Operations
4. Congressional Days
5. Community Outreach
6. Membership

    C. IEEE Honors and Awards

11:30PM **Lunch**

12:30PM **Part 2**   **Focus on the Council**

    D. Defined

    E. What makes a successful or good council?
0. Examples of Successful Councils
1. Bylaws
2. Roles & Responsibilities
3. Revenue Streams
4. Projects
5. Immediate & Long-range Plans

2:30PM   **Part 3**   **Summary**   Jacquelyn Cunningham
                                            Next Steps

3:00PM   **End**

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