



MoM for 34th EC Meeting of IEEE Bhubaneswar Subsection

Date : 27.04.2024 (Saturday), Time: 03:00 - 5:00PM
Venue: Conference Room Centurion University

Chair, Shri H K Ratha gave opening remarks on the activities of the IEEE Bhubaneswar subsection including the activities & inauguration of the IEEE Student Branch at CUTM. Also he appreciated the efforts made by the EC members for overall growth of the subsection and the recognitions of the members from various organizations including IEEE.

Agenda No.1:

1. The chair presented various OU analytics including the statistics of the subsection with respect to the membership, technical societies, student chapters and other functional units.
2. Chair stressed on updating of V-tools by the Secretary /Joint Secretary for event reporting as soon as the event is over.
3. It is observed that IEEE events are very low in number at various institutes. This needs to be addressed and immediate actions to be taken by the EC members at respective institutes/ organizations.
4. V-tools reporting officers need to be verified and updated.
5. The EC email group and WhatsApp need to be verified and updated soon.
6. All the functionaries must respond to the comments /communication of the Chair and Secretary in a timely manner.
7. Student Chapters should be active, and the activities should be uploaded v-tools. It is proposed that Student Representatives / Chapter chairs may attend the EC meeting.
8. All the chapters, student branches, and OBS should be updated V-tool.
9. The IEEE Vitality Checklist is presented by the chair.

Agenda No.2: Minutes of the 33rdEC meeting was placed and approved.

Agenda No.3 & Agenda No.4:

1. **Website:** The website has been improved and it has been decided that important information such as incoming conference, recognitions and other upcoming activities to be placed in the home page of the website.

The **IT Support System Team** as below will start functioning for necessary IT related requirements (website, WhatsApp and other related technical matters)

- Dr. Bharati Mishra, SIT
 - Dr. Manoj Kumar Debnath, SOA
 - Dr. Debasmita, KIIT
2. Details on the Society chapter updates/ names should be checked and changed accordingly. The By-laws of the section, conference application details (table), and Important information should be available on the website.
 3. Organizational Units: The details on the organizational units such as society chapters, student chapters etc. need to be updated in the website.

Agenda No.5:

1. **Membership:** It is observed that the student membership has gone down significantly and needs serious attention and attempt to raise to a standard number.
2. The Chair, Student activities Prof Brojo Mishra to organize meeting with the Chair, student chapters and get the activity plan quarterly.
3. **Prof Samantaray informed that has already triggered the process at KIIT and SOA for student as well as regular membership DRIVE. The management will take actions on those fronts at the earliest.** The EC members of the respective universities to follow up the same.
4. Prof Samantaray also stressed similar models at other institutes and organizations for enhancing the membership.
5. The Chair, membership drive will plan to organize events at different organizations after consulting the EC members of the respective organizations drawing senior members from the subsection.
6. The request letter for membership drive need to be issued to the organizations across Odisha.

Agenda No.6:

1. **Event Update:**
 - WIE presentation & the WIE updates were presented by Prof. Sujata Chakraborty. Chair advised WIE Chair to report the events in V-tools .
 - All events conducted by various chapters/units should be updated immediately on the V-tool.
 - **EC members should attend the meetings. If a member misses 3 consecutive EC meetings, a decision should be placed in EC to replace the member.**
 - **Chapter update:** Each chapter chair should plan and update the events planned quarterly well in advance.
 - Prof Tripathy mentioned that 5 events should be conducted by each chapter. Any event in the institute/Chapter must be circulated to the whole Sub-section. VCs may be used to invite participants from other institutions.
 - Prof Samantaray stressed that each society must plan for **one event per month** so that the **8 society chapter inducing WIE and YP, can have close to 100 programs per year**, apart from student activities.
 - A meeting with all Technical society chapters chairs has to be arranged in VC to discuss the activity plans (within 2 weeks) Prof. SR Samantrary, Chair, Prof. Tripathy recommended society chapter chairs meeting on 11th May through VC.
 - Chapter chairs will come with full preparation on the plan for the next 8 months. It

will be attended by office bearers of the Sub-Section (OBS), immediate past chair, Prof. Tripathy and Chapter chairs.

- **Industry Relation.** The industry relation committee will connect industries to enhance their activities. A meeting will be scheduled in the following committee for taking the stock of the plans.
 - Meeting with Technical Activities
 - Meeting with Industry Relations
 - Meeting with Social Outreach.

2. **Section Petition Update: (Prof. S.R. Samantaray)**

The section petition NOC is pending at Kolkata section and will be considered soon for the endorsement. Once it is done, online signature requests will be issued for further reprocessing.

Agenda No.7. Conference Applications Approval Status:

➤ **Conferences which are approved during the EC**

1. ISAC3-2025-(SOA), Jan-17th-18th, 2025.
2. ICICC-2025 (SOA) 2ND -3RD May, 2025.
3. ResGenXAI-2025(CUTM), FEB END, 2025.
4. APSIT-2025(6TH -8TH March, 2025).

➤ **The issues of conferences already approved earlier.**

1. The JITM-2024 December conference has been pending at Kolkata for 3 months.
2. ICAESPC-2024 (KIIT) Pending approval at Kolkata (NOV 29-30,2024).
3. IC-SIT-2024 (Silicon), Nov-21st-23rd , 2024 pending at Kolkata.

The meeting ended with thanks to the Chair.

Prize distribution for poster presentation:

Total 65 posters were presented by students and three (3) were the winners Addressed by Vice President -CUTM.



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Whatsapp No

EXCOM Members :

Sl.No.	Name & Designation	Signature	Whatsapp No
1.	Shri Hare Krishna Ratha, ITR - Chandipur, Chair IEEE Bhubaneswar Subsection	<i>[Signature]</i>	943706993 3
2.	Prof Chinmoy Kumar Panigrahi, KIIT University, Vice-Chair, IEEE Bhubaneswar Subsection Chair, Membership Drive Committee		
3.	Prof C N Bbende, IIT Bhubaneswar, Secretary, IEEE Bhubaneswar Subsection		
4.	Prof. Renu Sharma, SOA University, Joint Secretary, IEEE Bhubaneswar Subsection	<i>[Signature]</i>	
5.	Prof D P Dogra, IIT Bhubaneswar, Treasurer, IEEE Bhubaneswar Subsection	<i>[Signature]</i>	6297582339
6.	Prof S R Samantaray, Immediate Past Chair		
7.	Prof A K Tripathy, Past Chair	<i>[Signature]</i>	
8.	Prof G Panda, Past Chair	<i>[Signature]</i>	
9.	Prof. Vijay Shankar Pasupureddi, IIT Bhubaneswar Chair, Technical Activities Committee		
10.	Prof. Harish Sahoo, VSSUT Burla Vice-chair, Technical Activities Committee		
11.	Prof Pradyut Biswal, IIT Bhubaneswar Vice-chair, Technical Activities Committee		
12.	Prof. Sujata Chakravarty, CUTM Vice-chair, Technical Activities Committee	<i>[Signature]</i>	9437376421
13.	Dr Debadutta Swain, IIT, Bhubaneswar Vice-chair, Technical Activities Committee		
14.	Prof. Brojo Kishore Mishra, NIST Berhampur, Chair Students Activities Committee		
15.	Dr. Pratap Ranjan Mohanty, SIT Bhubaneswar, Vice-Chair, Students Activities Committee	<i>[Signature]</i>	
16.	Dr Manohar Mishra, SOA Univeristy, Vice-Chair Students Activities Committee	<i>[Signature]</i>	8093664753 9439226500
17.	Dr Sakuntala Mohapatra, TIDENT, Vice-Chair, Students Activities Committee		
18.	Prof. Sujata Chakravarty, CUTM, Bhubaneswar Chair, Women in Engineering Committee		
19.	Prof. Umamani Subuidhi, IIT Bhubaneswar Women in Engineering Committee	<i>[Signature]</i>	8655541510
20.	Dr. Devashree Tripathy, IIT Bhubaneswar Vice-Chair, Women in Engineering Committee	<i>[Signature]</i>	9692482131
21.	Dr. Ranjeeta Patel, KIIT DU, Bhubaneswar Vice-Chair Women in Engineering Committee	<i>[Signature]</i>	8658822422
22.	Dr Srabani Ghosh, ITR Chandipur Vice-Chair, Women in Engineering Committee		
23.	Prof. Umamani Subuidhi, IIT Bhubaneswar Chair, Newsletter Committee		
24.	Prof. Bharati Mishra, IIT Bhubaneswar Vice-Chair, Newsletter Committee	<i>[Signature]</i>	9937587628
25.	Prof Chinmoy Kumar Panigrahi, KIIT University, Chair, Membership Drive Committee		
26.	Prof Ramprasad Panda, SIT, Bhubaneswar, Vice-Chair, Membership Drive Committee		
27.	Dr Manoj Debnath, SOA University Vice-Chair, Membership Drive Committee	<i>[Signature]</i>	9040263931

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28.	Dr. Niranjan Ray, KIIT DU, Bhubaneswar Vice-Chair, Membership Drive Committee	<i>N. Ray</i>	9861361486
29.	Dr Pravakar Mallick, ITR Chandipur Vice-Chair, Membership Drive Committee	<i>P. Mallick</i>	9437160582
30.	Dr Hemanta Rath, TCS Bhubaneswar Chair, Industry Relation Committee		
31.	Shri P. K. Patnaik, OPTCL, Bhubaneswar Vice--chair Industry Relation Committee		3
32.	Prof L N Tripathy, OUTR Bhubaneswar (Chair, Social Outreach)		
33.	Prof Priyadarshi Kanungo, CGU, Bhubaneswar (Chair, Social Outreach)	<i>P. Kanungo</i>	
34.	Prof Sudhakar Sahoo, KIIT DU, Bhubaneswar (Vice-Chair, Social Outreach)	<i>S. Sahoo</i>	
35.	Prof R N Satpathy, Sri Sri University, (Vice-Chair, Social Outreach)		
36.	Dr. C Perumalla, IIT BBS Chair, PES Society Chapter- Ex Officio		
37.	Dr. Srinivas Karanki Chair, PELS Society Chapter- Ex Officio		
38.	Dr. Niranjan Ray Chair, CE Society Chapter- Ex Officio		
39.	Dr. C Perumalla, IIT BBS Chair, IE Society Chapter- Ex Officio		
40.	Shri Gautam Sadhukan Chair, Communications and Computer Joint Societies Chapter -Ex Officio		
41.	Dr. Ranjeeta Patel Chair, Industrial Application Society Chapter-Ex Officio	<i>R. Patel</i>	8658822422
42.	Chair, Women-in-Engineering (WIE)- Ex Officio		
43.	Prof R N Satpathy Sri Sri University Chair-Young Affinity Group- Ex Officio	<i>R. Satpathy</i>	
44.	Prof P K Meher, CVRGU, Special Invitees	<i>P. Meher</i>	
45.	Prof P K Nanda, SOA University Special Invitees		
46.	Prof Ashwini Kumar Nanda, FIEEE, IIT Bhubaneswar Special Invitees		
47.	Sri B. B. Mehta, Director - OPTCL, Bhubaneswar Special Invitees		
48.	Dr. Anilvanani Mohapatra, KIIT University, Secretary, IES	<i>A. Mohapatra</i>	9439050584

49. Dr. Debasmata Pradhan
Associate Professor, SCA
KIIT University, Bhubaneswar. *D. Pradhan* 9861416538
9861416538
50. Dr. Prasparjali Mohapatra
Assistant Professor, Dept. of CSE
IIT Bhubaneswar
Vice chair- Young Affinity Group *P. Mohapatra* (8328831763)