

IEEE Bhubaneswar Subsection

Minutes of the 31st EC Meeting

Date and Time: 2.09.2023 (Saturday), 4:00 PM

Venue: Conference Room: 5, Campus: 6, KIIT, Bhubaneswar

The meeting was chaired by Prof. S. R. Samantaray, Chair, IEEE Bhubaneswar Subsection. The meeting was attended by the following members:

Prof. S. R. Samantaray
Dr. D. P. Dogra (Online)
Prof. P. K. Biswal
Prof. C. Panigrahi
Dr. Hrmant Rath
Dr. Ranjeeta Patel
Prof. A. K. Tripathy
Dr. Niranjana Ray
Prof. Ganapati Panda
Prof. Priyadarshi Kanungo
Prof. Sujata Chakravarty
Prof. Renu Sharma
Dr. Vikash Ananda
Prof. Roshan Nayak
Dr. Upasana

The proceeding of the meeting continued as per the agenda items and the following decisions were made on each item:

1. **Welcome Address by Chair:** The Chair congratulated and welcomed all the EC members and congratulated all the members who elevated to higher grades and encouraged other members eligible for higher grades to submit the applications.
2. **Approval of MoM of 30th EC Meeting:** The minutes of the 29th EC meeting has been presented and the same has been approved.
3. **Special Remarks:** The Chair emphasized on organizing the training program by the subsection in collaborations with industry. Dr. Dogra mentioned that The Mathworks India and IEEE Bhubaneswar Subsection jointly organizes a 1-day training session for more than 100 academicians from various institutes of Odisha. Date: 01-09-2023. The Chair delivered a keynote in the program. A few members of IEEE Bhubaneswar subsection have participated in the event. IEEE Bhubaneswar Subsection in collaboration with Mathworks India has inaugurated the program “Upskilling Students on Emerging

Trends”. The launch includes 2-hours programs on “Machine Learning Onramp” and “Deep Learning Onramp”. These online courses are free for all students. The programs will be conducted by Mathworks experts.

4. **Chapter Bank Account:** The EC discussed on opening bank account of all chapters and recommended that the chapters should open the bank accounts within the deadline. It has been decided to take the MoM as the official document for opening the bank account. The Chapter chairs can send email communication to the subsection functionary if they face any difficulty in opening the bank accounts. Bank account can be opened in any nationalized bank, with a preference to Canara Bank.
5. **Membership Drive:** Membership drive should be regularly carried out. Head of the organizations should be approached by the EC members to initiate the membership drive in respective institutes. The EC member from the respective institute to approach the Head of institutes for membership drive. It should be aimed to grow the membership to 5000-7000 in future. The institutes may be approached to organize student activities with some prize to attract more students.
6. **Students Activities:** Student chair to plan for student interactions and mention the benefit of joining IEEE and discuss on paper writing, publications, and other benefits of IEEE. The activities to be planned
7. **Conference Applications:** Following conference applications were discussed and the EC took decisions as follows:
 - 1st International Conference on Advances in Signal Processing, Power, Communication and Computing by IIT Bhubaneswar. The EC asked the organizers to submit the formal application. One society chapter to be associated. Subsection will nominate the EC members.
8. **Section Petition:** The EC discussed again on the section petition and it was decided to make the petition for the section formation at the earliest.
9. The award committee to meet to discuss and nominate the subsection recognitions in each category. Prof Tripathy, Chair of the committee to initiate the action.

The meeting was ended with thanks to the chair and a photo session.