

## Minutes of the 23rd EC Meeting - IEEE Bhubaneswar Sub-Section

Date: 29<sup>th</sup> Jan 2022, Time: 5:00 PM

Mode of meeting: Virtual (Google meet link: [meet.google.com/mnw-tttc-bvv](https://meet.google.com/mnw-tttc-bvv))

The meeting was chaired by Dr. S. R. Samantaray, Chair, IEEE Bhubaneswar sub-section. The meeting was attended by the following members:

Prof. Ashok Kumar Tripathy  
Dr. Ashwini Nanda  
Dr. Brojo Kishore Mishra  
Dr. Chandrashekhar Narayan Bhende  
Dr. Chinmoy Panigrahi  
Dr. Debi Prosad Dogra  
Prof. Ganapati Panda  
Shri Hare Krishna Ratha  
Dr. Pradipta Kumar Nanda  
Dr. Pradyut Kumar Biswal  
Dr. Prakash Kumar Ray  
Dr. Pramod Meher  
Dr. Priyadarshi Kanungo  
Dr. Rabi Mishra  
Dr. Rabinarayan Satpathy  
Dr. Ramaprasad Panda  
Dr. Ranjeeta Patel  
Dr. Renu Sharma  
Dr. Srinivas Bhaskar Karanki  
Dr. Subhransu Ranjan Samantaray  
Dr. Sujata Chakravarty  
Dr. Tanmoy Roy Choudhury  
Dr. Tripti Swarnkar  
Dr. Umamani Subudhi

The proceeding of the meeting continued as per the agenda and the following decisions have been made on each item:

1. **Welcome address by Chair:** The Chair congratulated and welcomed all IEEE Bhubaneswar Execom -2022 members including the Special invitees, OB members, & EC members and requested them to give a short introduction about themselves.
2. **Amended bylaws:**

The Chair and Past Chair conveyed about the amended bylaws with the members. Also, constituted two committees:

  - a. **Awards and Recognition Committee**
    - i. Prof A K Tripathy (Chair)
    - ii. Shri H K Ratha

- iii. Dr D P Dogra
- iv. Prof. Sujata Chakravarty

**b. Disciplinary Committee**

- i. Chair-Ex Officio
  - ii. Vice Chair- Ex Officio
  - iii. Secretary- Ex Officio
  - iv. Prof A K Tripathy
  - v. Prof. Sujata Chakravarty
3. Conference quality issues and concerns expressed by Chair Kolkatta section was conveyed to members. Issues with one conference at C. V. Raman College of Engineering was discussed. It was recommended to communicate the final status to the sub-section.
  4. Prof. P. K. Nanda and Prof. P. K. Kanungo updated about the status ICICRS-2019 conference. EC committee congratulated all the ICICRS-2019 organizing committee members for ICICRS-2019 proceeding submission in IEEE Xplore.
  5. In the next EC meeting, the **Awards and Recognition Committee** will submit the draft guidelines for approval.
  6. **Society Chapter** chairs are requested to submit a tentative plans of events for the year 2022 to the sub-section. All society chairs agreed upon the submission of their next 3 months of tentative plan to the Secretary before the next EC meeting.
  7. **Affinity group** (WIE / YP) chairs may give the tentative plans of events for 2022. To resolve the ongoing discrepancies of Young Professional affinity group, YP Chair will write email to Chair – IEEE Bhubaneswar Subsection to look follow it up from the Subsection level.
  8. **Student Chapter ongoing activities and plans:** Chair, Vice Chair and Past Chair of Student Activities will sit together for finalizing the next 3 month events and they will share the tentative plan to Secretary before the next EC meeting.
  9. **Responsibilities of EC members and tentative plans of events for 2022:** Chair IEEE Bhubaneswar Subsection informed various chairs such as Technical activities, Outreach activities, etc. about the nature of work and informed them to prepare a tentative plan of events for the next 3 months.
  10. **Membership drive initiatives for 2022:** As membership drive is highly important for the Subsection to be upgraded to Section, the Chair, took everyone's view on it and requested EC members for encouraging students, faculty members and industry professionals of their respective organizations to become IEEE student member / member.
  11. **Status of News Letter:** Newsletter committee informed that they are in the process of finalizing the materials and they will be able to release it before 15<sup>th</sup> February 2022.
  12. Latest updates on INDISCON 2022: The Convener-INDISCON 2022 Prof. Chinmay Panigrahy updated about the status on number of papers received and requested to EC members for financial sponsorship arrangements.

13. Other items placed by the members: EC decided to increase the number of EC meetings in online / offline.

14. Vote of thanks by the Joint Secretary

The meeting was ended with thanks to all members and with a photo session.

