



## **Funding Opportunity: Call for Proposals – IEEE madC Workshop**

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**Student Activities Committee** of **IEEE Bangladesh Section** is going to support a series of technical workshops on *Mobile Application Development* in collaboration with different Student Branches under IEEE Bangladesh Section focusing **IEEEmadC**.

The initial plan is as follows:

- **No. of workshops:** 4 (1 workshop for each university)
- **Duration:** Day long is preferable
- **Class size:** 20-30 PAX
- **Target audience:** Students interested in participating IEEEmadC.
- **Logistics requirement for participants:** Participants needs to bring their own laptop, net connection.
- **Funding:** IEEE BDS SAC will provide partial financial support (max of BDT 5000) to conduct this workshop. IEEE Bangladesh Section will not finance printed banner , crest and decorative items (e.g. balloon, flower bouquet etc.) costs (We discourage any printed banner and crest). Fund will be reimbursed after the successful submission of documents listed in Post-Session section
- **Funding decision will be announced on March 11, 2017**
- **Deadline for arranging workshop: **March 20, 2017****

Student Branch should manage a speaker for conducting the seminar and arrange the venue (sitting arrangement, projector, sound systems, power outlets for laptop charging etc.).

In this light, we are looking for interested SBs to organize the workshop for supporting and guiding student members for IEEEmadC.

**Please fill-out this simple [Expression of Interest form](#) by **March 07, 2017**.**

**[Important] Conditions:**

**Pre session:**

1. Publicize the event and madC among students, SB website and in social media
2. Report and update officers in vTools (if not already updated)
3. Update the SB activity tracker by March 10 (Will be sent in a different email by March 05, 2017)

**During session:**

1. Venue and logistics management
2. Take photographs for the report
3. Maintain a sign-up sheet that must include students name, department, year/semester, email address

**Post session:**

1. Must submit high-resolution photos of the event, a detailed event report, a scanned copy of the sign-up sheet and a financial report with original copies of the bills to [a.a.saki@ieee.org](mailto:a.a.saki@ieee.org) (You shall only submit the bills which you are looking for reimbursement.)
2. Must collect feedback from the participants, prepare a summary and submit with report
3. The event report must be posted in the SB website
4. Post session deliverables must be submitted within 7 days of the event. Failing to submit these within deadline will result in: no reimbursement, negative consideration in future Section and Society initiatives

Please feel free to contact me for any queries.

(If there are role changes in your SB, please report it via vTools: <https://officers.vtools.ieee.org/>)

Regards

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IEEE Bangladesh Section

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