

OUTSTANDING UNDERGRADUATE ENGINEERING STUDENT AWARD

Purpose: To recognize an Undergraduate Student member of the IEEE Albuquerque Section who has distinguished himself during his undergraduate career by outstanding academic performance, interest, and dedication to the electro-technology profession

Schedule:	Call for nominations	March 31
	Nomination packages due	April 21
	Recipient notified	April 30
	Award presentation	IEEE Albuquerque Section Awards Banquet, May 13

Scope: One award annually

Nomination

Package:

1. IEEE Albuquerque Section Outstanding Undergraduate Engineering Student Nomination Form, completed by the nominator
2. Two (2) letters of endorsement

Basis of Selection

(General): Letters of Endorsement by Professors and fellow members

(Specific):

1. Importance of Engineering Major/Minor
2. Level and extent of student dedication to his/her academic work
3. Grades, GPA, Thesis, projects, papers, recognitions, publications
4. Service to IEEE
5. Service to non-IEEE professional/technical organizations
6. Recognition through other honors

**INSTRUCTIONS FOR COMPLETING THE
OUTSTANDING UNDERGRADUATE ENGINEERING STUDENT AWARD
NOMINATION FORM**

Specific

Instructions:

1. Nominee's name as it should appear on the award
2. IEEE membership number and grade, year joined IEEE, year awarded current grade, and IEEE Albuquerque Section residence information
3. Nominee's current Major, study year, and University/College
4. Nominee's school address and telephone number
5. Nominee's residence address and telephone number
6. Nominee's GPA, completed credits, and intended Major/Minor
7. List the names, addresses, and telephone numbers of all endorsers. Each nomination must be accompanied by two letters of endorsement other than that of the nominator. The use of IEEE members as endorsers is encouraged, but not required.
8. Nominator's suggested citation which will appear on the award and in publicity releases. Be concise, but ensure that the citation reflects the award criteria and the nominee's specific achievement(s).
9. Nominator's name, IEEE membership number and grade, address, residence and business telephone numbers, e-mail address, and current IEEE position
10. State why the nominee deserves this recognition. Describe in what capacity this individual has been exemplary, emphasizing how this student distinguishes himself/herself from his/her peers, and what makes this nominee special and excel beyond what might have been expected of other undergraduate students in this field.
11. List any primary service to or on behalf of this Section, including dates associated with each elected or appointed office held.
12. List service to the Institute in addition to that described in the previous section.
13. Describe the nominee's academic work and involvement in engineering, emphasizing the individual's particular distinction in this field.
14. When available, provide a list of the patents, proprietary designs, papers, thesis, articles, technical presentations, significant educational responsibilities, and other information to support an accurate determination of the nominee's excellence as an undergraduate student.
15. List service to the profession in professional/technical organizations other than IEEE.
16. List recognition received through other honors.
17. The nominator must sign and date the nomination form.

Remember that this award recognizes academic achievement and excellence. In your nomination and evaluation, emphasis should be placed on answering the question, "What distinguishes this student from his/her peers?"

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IEEE ALBUQUERQUE SECTION

**OUTSTANDING UNDERGRADUATE ENGINEERING STUDENT AWARD
NOMINATION FORM**

1. Nominee's name:

2. Membership No.:
Membership grade:
Year joined IEEE:
Year that became a member:
Resident of the Albuquerque Section since:

3. Nominee's current Major, study year, and University/College:

4. Nominee's school address and telephone number:

5. Nominee's residence address and telephone number:

6. Nominee's GPA, completed credits, and intended Major/Minor:

7. List the names, addresses, and telephone numbers of two (2) endorsers.

Name:	Name:
Address:	Address:
Phone (O):	Phone (O):
Phone (H):	Phone (H):

8. Citation (Suggested):

9. Nominator Information:

Name:

IEEE membership number and grade:

Address:

Phone (O):

Phone (H):

E-Mail address:

IEEE position:

10. State why the nominee deserves this recognition:

11. List nominee's service to the Albuquerque Section, including dates of all offices held:

12. List service to IEEE not already included in the above response:

13. Provide a summary of the nominee's achievements, including years and positions, and emphasizing dedication and excellence in engineering undergraduate studies:

14. If applicable, list the nominee's patents, proprietary designs, thesis, papers, technical presentations, etc. (You may also provide any additional information, which supports the nominee's qualifications.):

15. Describe the nominee's service to the engineering profession through non-IEEE activities and organizations:

16. Summarize recognition the nominee has received through other honors:

17. Nominator's signature: _____ Date: _____