

OUTSTANDING SERVICE AWARD

Purpose: To recognize a member of the IEEE Albuquerque Section who, through service to the Region and to the Institute, has made an outstanding contribution to the electro-technology profession

Schedule:	Call for nominations	April 1
	Nomination packages due	April 22
	Recipient notified	May 1
	Award presentation	IEEE Albuquerque Section Awards Banquet, May 14

Scope: One award annually

Nomination

Package:

1. IEEE Albuquerque Outstanding Service Award Nomination Form, completed by the nominator
2. Two (2) letters of endorsement

Basis of Selection

(General): For nominees who are Fellows of the Institute, award consideration is based upon contributions and achievements made subsequent to those for which the elevation to Fellow grade was made.

(Specific):

1. Service to IEEE at the Region level (*This is the primary criterion for consideration for this award.*)
2. Service to IEEE at the Institute, Area, Council, Section, Subsection, Chapter, and Student Branch levels
3. Service to the electro-technology profession in professional and technical organizations other than IEEE
4. Service to the community

INSTRUCTIONS FOR COMPLETING THE OUTSTANDING SERVICE AWARD NOMINATION FORM

Specific

Instructions:

1. Nominee's name as it should appear on the award
2. IEEE membership number and grade, year joined IEEE, year awarded current grade, and IEEE Albuquerque Section residence information
3. Nominee's current professional or occupation affiliation (government agency, corporation, or academic institution) and title
4. Nominee's business address and telephone number
5. Nominee's residence address and telephone number
6. Nominee's educational background
7. List the names, addresses, and telephone numbers of all endorsers. Each nomination must be accompanied by two letters of endorsement other than that of the nominator. The use of IEEE members as endorsers is encouraged, but not required.
8. Nominator's suggested citation which will appear on the award and in publicity releases. Be concise, but ensure that the citation reflects the award criteria and the nominee's specific achievement(s).
9. Nominator's name, IEEE membership number and grade, address, residence and business telephone numbers, e-mail address, and current IEEE position
10. List primary service to this Region. Be concise, but clearly state why the nominee is deserving of this award. Emphasize contributions which went beyond the duties of the particular offices held.
11. List all service to or on behalf of the Region, including dates associated with each elected or appointed office held.
12. List service to the Institute outside of those already described in the previous section.
13. List service to the engineering profession in professional/technical organizations other than IEEE.
14. List service to the community and other non-technical organizations.
15. The nominator must sign and date the nomination form.

Email: Aaron Murray, atmurra@sandia.gov

IEEE ALBUQUERQUE SECTION
OUTSTANDING SERVICE AWARD
NOMINATION FORM

1. Nominee's name:
2. Membership No.
Membership grade: M LM SM F
Year joined IEEE:
Year awarded current grade:
Resident of Albuquerque Section since:
3. Nominee's professional affiliation and title:

4. Business address: Phone:

5. Residence address: Phone:

6. Education:

<u>Institution</u>	<u>Degree</u>	<u>Year</u>	<u>Honors</u>
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7. Endorsements (two required):

Name:	Name:
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Address:	Address:
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Phone (O):	Phone (O):
Phone (H):	Phone (H):

8. Citation (Suggested):

9. Nominator Information:

Name:

IEEE membership number and grade:

Address:

Phone (O):

Phone (H):

E-Mail address:

IEEE position:

10. List activity at the Region level which is pertinent to this award, emphasizing why these accomplishments are worthy of recognition:

11. List all service to our region, including dates of offices held:

12. List service to IEEE not already included:

13. Describe the nominee's service to the engineering profession through non-IEEE activities and organizations:

14. Describe the nominee's service to the community and other non-technical organizations:

15. Nominator's signature: _____ Date: _____